

**Forest Acres Zoning Board of Appeals
Monday, April 14, 2025
5205 N. Trenholm Road
6:00 PM**

Minutes

I. Call to order

1. Determination of a Quorum

A quorum was determined by the presence of Pete Balthazor, Shirley Fawley, Robin O'Neil and Derek Pace. Kendall Adams, Assistant City Administrator, was also present.

II. Approval of Minutes

1. March 10, 2025

Ms. O'Neil made a motion to approve the March 10, 2025 minutes; Ms. Fawley seconded. The minutes were approved unanimously.

III. New Business

1. Approval of Order of March 10, 2025, Meeting

1601 Forest Trace Dr; TMS 14110-01-03; Shultz. 2-ft variance request to reduce the front setback from 35 ft to 33 ft to add a roof structure over the steps to the front door.

Ms. O'Neil made a motion to approve the order; Mr. Pace seconded. The motion passed unanimously.

IV. Adjourn

Ms. O'Neil made a motion to adjourn the meeting; Ms. Fawley seconded. The motion passed unanimously, and the meeting was adjourned at 6:10 pm.