

Forest Acres Zoning Board of Appeals
Monday, March 10, 2025
5205 N. Trenholm Road
6:00 PM

Minutes

I. Call to order

1. Determination of a Quorum

A quorum was determined by the presence of Pete Balthazor, Kate Usry, Shirley Fawley, Robin O'Neil, Jesse Smith and Derek Pace. Will Owens was absent. Laura Boatright, City Zoning Tech, was also present.

II. Approval of Minutes

1. January 13, 2025

Mr. Smith made a motion to approve the January 13, 2025 minutes; Ms. O'Neil seconded. The minutes were approved unanimously.

III. New Business

1. Approval of 2025 Meeting Calendar

Ms. O'Neil made a motion to approve the 2025 meeting calendar; Mr. Smith seconded the motion. The calendar was approved unanimously.

2. Approval of Order of January 13, 2025, Meeting

4505 Cape Myrtle Ln; TMS 14015-08-24; Jackson. 14-ft variance request to reduce front setback from 35 ft to 21 ft for addition.

Ms. Fawley made a motion to approve the order; Mr. Smith seconded. The order was approved unanimously.

3. Variance Request

1601 Forest Trace Dr; TMS 14110-01-03; Shultz. 2-ft variance request to reduce the front setback from 35 ft to 33 ft to add a roof structure over the steps to the front door.

Mr. Balthazor introduced the topic and asked if the applicant was present. Ms. Shultz, the applicant, of 1601 Forest Trace Dr. was present, introduced herself and gave her reasonings for the variance request. Ms. Shultz would like to add a roof structure over her front steps. She confirmed that this is the only item needing a

variance. Ms. Boatright stated that the steps themselves being in the setback is not an issue. The variance is needed once a roof structure is to be added over them.

Mr. Smith made a motion to approve the variance; Ms. O'Neil seconded. The variance request was approved unanimously.

IV. Adjourn

Mr. Smith made a motion to adjourn the meeting; Ms. O'Neil seconded. The motion passed unanimously, and the meeting was adjourned at 6:11 pm.