



**Forest Acres Planning Commission
Minutes
December 19, 2023
City Council Chambers
6:00 PM**

I. Call to order

- 1. Determination of a Quorum**
- 2. Statement of Notification**

A quorum was determined with the presence of Marshall Minton, Stephen Powell, Nola Armstrong, and Lyle Lee. Jack Cantey, Ellis Creel, and Ralph Bailey were absent.

Ms. Minton made a motion to name Mr. Powell acting chair in the absence of Chairman Cantey. Mr. Lee seconded. Motion passed unanimously.

Mr. Powell formally called the meeting to order at 6:20 PM and confirmed the quorum.

Andy Smith, Assistant City Administrator was also present. Mr. Powell asked and Mr. Smith confirmed that the meeting had been properly noticed.

II. Approval of Minutes

- 1. November 6, 2023** – Ms. Armstrong made a motion to approve. Ms. Minton seconded. Motion passed unanimously.

III. New Business

- 1. Map Amendment – A request to annex and rezone properties at 4508 Mosshill Road (TMS 16803-10-03) and to establish R-1 (Single Family Residential) zoning.*

Mr. Powell introduced this annexation request. Mr. Smith identified the property on the Richland County GIS mapping noting that, while we don't currently have any parcels on Mosshill, it is a targeted area for annexation and squarely in the middle of a donut hole. Mr. Smith demonstrated contiguity with a property in the rear and noted that he confirmed with City staff (particularly Public Works who will have to start going down this road) that this would be an easily manageable addition to the City.

Mr. Lee made a motion to recommend to City Council annexation and establishment of R-1 zoning for this property. Ms. Armstrong seconded. Motion passed unanimously.

2. *Map Amendment – A request to annex and rezone properties at 4541 Fernwood Road (TMS 14015-07-12) and to establish R-1 (Single Family Residential) zoning.*

Mr. Powell introduced this annexation request. Mr. Smith identified the property on the Richland County GIS mapping noting this property is surrounded on all sides by Forest Acres parcels and is very close to the center of the City and to City Hall. It is clearly a targeted area for annexation and a parcel that is on a road already extensively served by the City. There are no concerns from a public safety or public works standpoint.

Ms. Armstrong made a motion to recommend to City Council annexation and establishment of R-1 zoning for this property. Ms. Minton seconded. Motion passed unanimously.

IV. Adjournment

Ms. Armstrong made a motion to adjourn. Ms. Minton seconded. Motion passed unanimously. Meeting adjourned at 6:26 PM.

Respectfully Submitted,
Andy Smith, Asst. City Administrator/Finance Director
(Administrative support of Planning Commission)