MINUTES OF THE
FOREST ACRES CITY COUNCIL
July 14, 2026

Mayor Tom Andrews, Mayor Pro-tem Haskell Kibler, Council members David Black, Ryan Newton, and Stephen Oliver were present, along with City Administrator Shaun Greenwood, Assistant City Administrator Kendall Adams, Finance Director Brittany Adams, Police Chief Don Robinson, and City Attorney Will Dillard.

Mayor Tom Andrews called the meeting to order at 6:00 p.m.

1. **Invocation and Pledge of Allegiance**
   Council member Ryan Newton led the invocation and Pledge of Allegiance.

Public Hearings:

a. Request to rezone E/S Cherry Laurel Dr. (TMS 14010-07-20) from R-1 (Low Density Residential) to C-1 (Office & Limited Commercial District).
Public Hearing has been deferred to the September 8, 2026, City Council meeting.

b. Request to rezone 4515 Arcadia Rd. (TMS 16804-07-10 and 16804-07-19) from R-1 (Low Density Residential) to R-1A (Low Density Residential).
Public Hearing has been deferred to the August 11, 2026, City Council meeting.

2. **Approval of Minutes**
   a. City Council Meeting June 9, 2026
   On a motion by Mr. Black seconded by Mr. Oliver, Council unanimously approved the minutes as amended.

   b. Special Meeting June 23, 2026
   On a motion by Mr. Black seconded by Mr. Kibler, Council unanimously approved the minutes.

3. **Mayor's Issues & City Projects**
   a. Follow up from Community Forum Discussion
   No items to report.

4. **New Business**
   a. Presentation of Employee of the Quarter by the Public Safety Foundation
   Council member Ryan Newton and Chief Don Robinson presented Training Officer Johnny Ray Marshal with the Employee of the Quarter award.

   b. Resolution honoring the service of K9 Officer Indy
   Mayor Tom Andrews read a resolution in honor of K9 Officer Indy and her official retirement from law enforcement.

   c. Approval of a contract transferring K9 Indy from the City of Forest Acres to Sgt. Gantt
   On a motion by Mr. Kibler seconded by Mr. Oliver, Council unanimously approved transferring K9 Indy from the City of Forest Acres to Sgt. Gantt.

   d. Appointments:
      a. Beautification Foundation
         i. Open Position: (August 2026)
            1. Janine Wall
            2. Ann Turner
            3. Debbie Edens
            4. Sally Sue Brown

   On a motion by Mr. Newton seconded by Mr. Oliver, Council unanimously appointed Janine Wall to a one year term on the Beautification Foundation.

b. Public Safety Foundation

i. Open Position: (August 2027)

1. Randall Boland

On a motion by Mr. Black seconded by Mr. Oliver, Council unanimously appointed Randall Boland to a one year term on the Public Safety Foundation.

ii. Open Position: (March 2028)

5. Old Business

a. Second Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 6705 VANWOOD DRIVE, RICHLAND COUNTY TAX MAP NUMBER 14112-02-20
On a motion by Mr. Black seconded by Mr. Oliver, Council unanimously approved the annexation.

b. Second Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 4715 SYLVAN DRIVE, RICHLAND COUNTY TAX MAP NUMBER 14115-02-18
On a motion by Mr. Kibler seconded by Mr. Oliver, Council unanimously approved the annexation.

6. City Administrator Report

a. Richland Mall Update
City Administrator Greenwood reported that the site continues to be prepared for the upcoming development. The construction documents for the park design are expected by the August 2026 deadline.

Mr. Greenwood added that the bench swings for Citadel, Idalia, and Quinine Hill parks have been delivered and will be installed this week.

b. Grants
Assistant City Administrator Adams reported that the SCMIT/SCMIRF safety grants are underway with both Public Works and FAPD.

c. End of Fiscal Year
Mr. Greenwood said that the Fiscal Year 25-26 audit process has begun.

d. GovWell
We are working on advancing the new Code Enforcement system to add additional components that will allow citizens to make complaints via the system. The tracking portion will be helpful for our Code Enforcement department.

e. Born in the USA 4-Miler
Mr. Greenwood reported that we had the Born in the USA 4-Miler run it was well attended and successful. FAPD and Public Works did great jobs assisting with the runs.

7. Finance Director Report: Monthly Financial Report
Finance Director Adams reported that we have received approximately 92% of our anticipated revenues and 90% regarding expenses for the recent ending of the 25-26 Fiscal Year.

8. Police Chief's Report:
Chief Robinson reported the June 2026 crime statistics.

FAPD has submitted a request to SCDOT regarding areas in the city we would like to have stops added. We would like a 3-way stop at Oakhill and Satchel Ford and a 4-way stop at Shannon Springs and Sylvan.

We have a Labor Day run coming up on September 7, 2026, beginning at Forest Lake Gardens.
Council member Newton added thanks to FAPD for the rescue of his pet who escaped recently.

Mayor Andrews added that he received an email about Sgt. Roberts and Officer Buckingham thanking them for assisting residents at their home. He added thanks to Officers' Haight and Buckingham for removal of tree debris in the roadway at Satchel Ford and Circle Drive.

9. **Community Forum:**
Resident Brian Willis asked if the Crime Report given each month by Chief Robinson could be made public for residents. He asked what the criteria is for stop sign installs in the city. His final question was who is responsible for repairing potholes that has never been repaired.

Mayor Andrews said that we consider police, administrative and community recommendations for stop signs and if the information aligns we submit a request to SCDOT. The decision is ultimately up to SCDOT.

10. **Council Items:**
Council member Oliver announced that Honey Market opened this week in Forest Acres.

11. **Executive Session:**
On a motion by Mr. Oliver seconded by Mr. Black, Council unanimously agreed to go into Executive Session at 7:00 pm.

a. Receipt of legal advice related to claims and potential claims and other matters covered by Attorney Client Privilege:
    i. Reimbursement programs related to economic development
    ii. Naming rights related to public buildings and structures
    iii. Beer/wine permit protest matter
    iv. Water and sewer franchise fee
b. Discussion of proposed contractual matters and receipt of legal advice related to:
    i. The potential purchase of property
c. Discussion of personnel matters related to Chief of Police

NOTE: Items discussed in Executive Session may result in action by City Council upon its return to general session.

On a motion by Mr. Kibler and seconded by Mr. Oliver, Council unanimously agreed to return to general session.

12. **Adjourn**
On a motion by Mr. Black seconded by Mr. Oliver, Council unanimously agreed to adjourn at 9:37 pm.

Respectfully submitted,

Maria Queen
Asst. City Clerk/HR Director
City of Forest Acres