

**MINUTES OF THE
FOREST ACRES CITY COUNCIL
VIRTUAL ZOOM MEETING
September 13, 2022**

Mayor Frank Brunson, Mayor Pro-tem Thomas Andrews, Council members John Barnes, Haskell Kibler and David Black were present, along with City Administrator Shaun Greenwood, Assistant City Administrator/Finance Director Andy Smith, Police Chief Don Robinson, and City Attorney Will Dillard.

Mayor Frank Brunson called the meeting to order at 6:00 p.m.

1. Invocation and Pledge of Allegiance

Council member Haskell Kibler led the invocation and the Pledge of Allegiance.

2. PUBLIC HEARINGS

AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 6527 BROOKSIDE CIRCLE, RICHLAND COUNTY TAX MAP NUMBER R14116-08-09

City Attorney Will Dillard opened the hearing at 6:02 pm stating that the purpose of the public hearing is to entertain public comments on a proposed annexation into the City of Forest Acres. Homeowner Megan Allen was introduced to Council.

With there being no questions or concerns either in favor or opposition to the rezoning request from either Council or the public, Mr. Dillard closed the public hearing at 6:03 pm.

3. Approval of Minutes

a. City Council Meeting held August 9, 2022

On a motion by Mr. Barnes seconded by Mr. Kibler, Council unanimously approved the minutes as amended.

b. Special City Council Meeting August 18, 2022

On a motion by Mr. Black seconded by Mr. Barnes, Council unanimously approved the minutes.

4. Mayor's Issues & City Projects

a. Responses to Community Forum Items:

No items to report.

5. Public Comment Related to Items on the Agenda:

Citizens that wish to speak about an item specifically listed on the agenda must call 803-782-9475 by 5 pm the day before the meeting to be added to the list of speakers.

No items to report.

6. New Business:

a. Presentation of new FAPD Officers

Chief Robinson introduced new FAPD officer Dylan Davis to Council and the public.

Officer Heather Champagne was promoted to Corporal and introduced as the new FAPD Supervisor over Records and Dispatch.

b. First Reading: **AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 6527 BROOKSIDE CIRCLE, RICHLAND COUNTY TAX MAP NUMBER R14116-08-09**

On a motion by Mr. Andrews seconded by Mr. Barnes, Council unanimously approved the annexation.

- c. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING CHAPTER 19, ARTICLE I, TO PROVIDE ADDITIONAL REQUIREMENTS REGARDING THE POLICE DEPARTMENT'S ROTATING LIST OF TOWING AND WRECKER SERVICES

City Attorney Will Dillard explained the rotation of several companies to provide names and drivers licenses of all of their drivers in addition to obtaining a city business license in order to be added to the roster of companies doing business for our city for accountability.

On a motion by Mr. Barnes seconded by Mr. Andrews, Council unanimously approved the ordinance.

- d. Discussion of the release of funds related to the Fort Jackson Centennial Park Project
Mr. Wells from the project informed Council on the most recent information on the project including that they are short of the fundraising threshold previously established by Council to be met before the City will release its funds. Following discussion Mayor Brunson asked for a motion to approve the previously approved funds prior to the 50% threshold being met. There was no motion made.
- e. Discussion of an animal control ordinance related to pet noise and tethering of animals
Administrator Greenwood said that Attorney Dillard has been working with Chief Robinson regarding the Intergovernmental Agreement with the County. The proposed changes would enable the FAPD to provide notice on complaints of excessive barking with clarification to the owners and/or landlord of the property where the dogs are living. Discussion ensued regarding time limits on tethering dogs in the yard.
- f. Discussion and approval of installing speed tables on Falcon Drive
Following discussion about parking and speeding on Falcon Drive Chief Robinson explained the benefits of installing speed tables to assist with enforcement. On a motion by Mr. Andrews seconded by Mr. Black, Council unanimously authorized Administrator Greenwood to apply for the encroachment permit through SCDOT.

g. Recommendation from Htax Committee

- i. Picnic in the Park – Town Theater request for \$2,400
On a motion of recommendation by Mr. Black seconded by Mr. Andrews, Council unanimously approved the request.
- ii. AC Flora Annual Golf Tournament – AC Flora Boys/Girls Golf \$1,500
Following discussion on a motion by Mr. Barnes seconded by Mr. Black, Council unanimously agreed to table the request until the October meeting.

Following the Htax portion Mr. Greenwood asked Council to have in mind who will replace Mr. Black in December as Chair of the Htax Committee.

h. Appointments

a. Hospitality Tax Committee: Reappointment

- i. Lorien Owens
- ii. Adam Odom
On a motion by Mr. Barnes seconded by Mr. Kibler, Council unanimously reappointed Lorien Owens and Adam Odom to another term.

7. Old Business:

No items to report.

8. City Administrator Report:

a. Grants

Mr. Greenwood said that he has applied for the \$25,000 Economic Development grant through MASC for the Forest Lake Park project and a \$100,000 grant through State PRT for new park development funds. We are also looking at up to \$250,000 in grant funds for stormwater developments through ARPA for the new park.

b. Park update

A meeting with the county was held regarding stormwater and erosion and the preparations that must be made prior to any construction. The main hold up on beginning the build is the silt removal around the bridge.

c. West Nile update

Public Relations Officer Lynnsey Baker reported that West Nile has had a report of several infections from mosquitos. Richland County (Vector Control) is spraying larvicide around the county for mosquitos and asking all residents and businesses to avoid having standing and/or pooling water on their properties to help deter any manifestations of mosquitos. Dawn and dusk are times to avoid being outdoors.

d. Signage at Beltline and Forest

The developer at that sight has made contact and have indicated they are willing work with their engineers to coordinate what kind of sign to place in that area. KBS is willing to work with them on an hourly rate to bring a visual to Council.

On a motion by Mr. Andrews seconded by Mr. Kibler, Council unanimously authorized Mr. Greenwood to have KBS to be paid on an hourly basis to coordinate a design. Council member Andrews ask Chief Robinson for a stretch of traffic data from a stealth stat prior to any final decisions.

9. Finance Director Report: Monthly Financial Report

Assistant City Administrator/Finance Director Smith reported to Council that he and staff are working on completing the FY 22 audit including engaging and actuary for analysis of the post-employment benefit liability. He will provide an update on the city's current year performance through the first quarter at the next meeting.

10. Police Chief's Report:

Chief Robinson reported that the beginning of the school year did begin some congestion, however, extra efforts around the schools have been determined as successful.

Three officers have recently had Covid, and one officer had a knee injury.

The PD's traffic initiative to include traffic control and stealth stats is moving forward and proving to be effective. Input from residents is being investigated.

August 2022's crime and traffic statistics were conveyed to Council.

Corporal Leighton Jenny was awarded a Servant Leadership Award at Eastminster Presbyterian Church on September 11, 2022.

NARCAN training has begun with all FAPD officers, and they will be equipped on their utility belts with the potentially life-saving product.

A U-Haul delivery truck full of donations will be delivered to eastern Kentucky and a repurposed equipped patrol vehicle will be donated to the Letcher County Sheriff's Department in efforts to assist them after the devastating flood that effected the area. Council member Black brought the initiative to Chief Robinson.

Seven abandoned and confiscated bicycles were donated to Epworth Children's' Home.

Mr. Greenwood added that Chief Robinson is working with Richland County and City of Columbia's local commanders to try to figure out what is being done to address the homelessness on Forest Drive and how we can assist.

11. Community Forum:

Resident Kathy Marie Davis asked about a county property on Satchel Ford Road that is being developed. She noted her concerns about stormwater. Public Relations Officer Lynnsey Baker stated that she will contact Vector Control and notify them about the problem to avoid standing water.

Ms. Davis also reported a property on Vanwood that has several visits from the Sheriff's Department. The home has broken windows and is falling into disarray. Chief Robinson said he would get further information from Ms. Davis after the meeting.

12. Council Items:

Mayor Brunson mentioned that the Miracles in Motion event held at the Therapy Place was well attended and successful.

13. Executive Session:

On a motion by Mr. Barnes seconded by Mr. Kibler, Council unanimously agreed to go into Executive Session.

- a. Receipt of legal advice related to claims and potential claims by and against the City and other matters covered by Attorney-Client Privilege
- b. Discussion of a proposed contractual matter related to a contract with Richland County for Animal Control Services
- c. Discussion of proposed contractual matters related to the potential sale and/or acquisition of real property
- d. Discussion of contractual matters related to the Forest Lake Place Bridge construction and right-of-way easements
- e. Discussion of matters related to the City Administrator's annual evaluation

On a motion by Mr. ? seconded by Mr. ?, Council unanimously agreed to go back into regular session.

NOTE: Items discussed in Executive Session may result in action by City Council upon its return to general session

13. Adjourn

On a motion by Barnes seconded by Mr. Black, Council adjourned at ?::? p.m.

Respectfully submitted,

Maria Queen
Administrative Coordinator
City of Forest Acres