

**MINUTES OF THE
FOREST ACRES CITY COUNCIL
VIRTUAL ZOOM MEETING
May 10, 2022**

Mayor Frank Brunson, Mayor Pro-tem Thomas Andrews, Council members John Barnes, Haskell Kibler and David Black were present, along with City Administrator Shaun Greenwood, Assistant City Administrator/Finance Director Andy Smith, Police Chief Gene Sealy, and City Attorney Will Dillard.

Mayor Frank Brunson called the meeting to order at 6:00 p.m.

1. Invocation and Pledge of Allegiance

Council member David Black led the invocation and the Pledge of Allegiance.

2. PUBLIC HEARINGS

- 1. AN AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 6332 GILLCREEK ROAD, RICHLAND COUNTY TAX MAP NUMBER R16809-03-20**

City Attorney Will Dillard opened the hearing at 6:02 pm stating that the purpose of the public hearing is to entertain public comments on a proposed annexation into the City of Forest Acres.

With there being no questions or concerns either in favor or opposition to the rezoning request from either Council or the public, Mr. Dillard closed the public hearing at 6:02 pm.

- 2. AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 3541 NORTHSHORE ROAD, RICHLAND COUNTY TAX MAP NUMBER R16810-02-03**

City Attorney Will Dillard opened the hearing at 6:02 pm stating that the purpose of the public hearing is to entertain public comments on a proposed annexation into the City of Forest Acres.

With there being no questions or concerns either in favor or opposition to the rezoning request from either Council or the public, Mr. Dillard closed the public hearing at 6:03 pm.

- 3. AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 6321 PINEFIELD ROAD, RICHLAND COUNTY TAX MAP NUMBER R16803-09-09**

City Attorney Will Dillard opened the hearing at 6:03 pm stating that the purpose of the public hearing is to entertain public comments on a proposed annexation into the City of Forest Acres.

With there being no questions or concerns either in favor or opposition to the rezoning request from either Council or the public, Mr. Dillard closed the public hearing at 6:03 pm.

- 4. AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 4550 OAKWOOD DRIVE, RICHLAND COUNTY TAX MAP NUMBER R14116-05-01**

City Attorney Will Dillard opened the hearing at 6:04 pm stating that the purpose of the public hearing is to entertain public comments on a proposed annexation into the City of Forest Acres.

With there being no questions or concerns either in favor or opposition to the rezoning request from either Council or the public, Mr. Dillard closed the public hearing at 6:04 pm.

5. AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 4529 FERNWOOD ROAD, RICHLAND COUNTY TAX MAP NUMBER R14015-07-10

City Attorney Will Dillard opened the hearing at 6:04 pm stating that the purpose of the public hearing is to entertain public comments on a proposed annexation into the City of Forest Acres.

With there being no questions or concerns either in favor or opposition to the rezoning request from either Council or the public, Mr. Dillard closed the public hearing at 6:04 pm.

6. AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 21.4.2 (ZONING MAP) OF SAID CODE; PROVIDING FOR A CHANGE IN THE DISTRICT BOUNDARIES OF THE CITY ZONING MAP FOR 3253 HARRISON ROAD (TMS R14001-04-15) FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO C-1 (OFFICE AND LIMITED COMMERCIAL DISTRICT)

City Attorney Will Dillard opened the hearing at 6:05 pm stating that the purpose of the public hearing is to entertain public comments on a proposed annexation into the City of Forest Acres.

With there being no questions or concerns either in favor or opposition to the rezoning request from either Council or the public, Mr. Dillard closed the public hearing at 6:11 pm.

7. AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 21.4.2 (ZONING MAP) OF SAID CODE; PROVIDING FOR A CHANGE IN THE DISTRICT BOUNDARIES OF THE CITY ZONING MAP FOR 1605 EDGEHILL ROAD (TMS R14010-09-23) FROM C-1 (OFFICE AND LIMITED COMMERCIAL DISTRICT) TO R-1 (SINGLE FAMILY RESIDENTIAL)

City Attorney Will Dillard opened the hearing at 6:11 pm stating that the purpose of the public hearing is to entertain public comments on a proposed annexation into the City of Forest Acres.

With there being no questions or concerns either in favor or opposition to the rezoning request from either Council or the public, Mr. Dillard closed the public hearing at 6:15 pm.

3. Approval of Minutes

- a. City Council Meeting held April 19, 2022
On a motion by Mr. Barnes seconded by Mr. Kibler, Council unanimously approved the minutes as amended.
- b. Special City Council Meeting April 25, 2022
On a motion by Mr. Barnes seconded by Mr. Kibler, Council unanimously approved the minutes.

4. Mayor's Issues & City Projects

- a. Responses to Community Forum Items:
No items to report.

5. Public Comment Related to Items on the Agenda:

Citizens that wish to speak about an item specifically listed on the agenda must call 803-782-9475 by 5 pm the day before the meeting to be added to the list of speakers.

No items to report.

6. New Business:

- a. Presentation of the Lifetime Achievement Award by the Public Safety Foundation

Mayor Pro-tem and Council member Tom Andrews presented Retired Chief of Police Gene Sealy with the Lifetime Achievement Award.

- b. Discussion of rescheduling the July 12, 2022 City Council Meeting to July 19, 2022
On a motion by Mr. Andrews seconded by Mr. Barnes, Council unanimously agreed to reschedule the meeting.
- c. Discussion and appointment of a Request for Proposal Review Committee related to FAPD IT
Following discussion, Council members Tom Andrews and David Black agreed to be on the subcommittee with Mr. Greenwood and Mr. Smith. On a motion by Mr. Barnes seconded by Mr. Black, Council unanimously approved the request.
- d. Discussion and approval of changes to City Policies related to Nepotism and Social Media
On a motion by Mr. Andrews seconded by Mr. Black, Council unanimously approved the policy changes.
- e. AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 6332 GILLCREEK ROAD, RICHLAND COUNTY TAX MAP NUMBER R16809-03-20
On a motion by Mr. Barnes seconded by Mr. Andrews, Council unanimously approved the annexation.
- f. AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 3541 NORTHSHORE ROAD, RICHLAND COUNTY TAX MAP NUMBER R16810-02-03
On a motion by Mr. Barnes seconded by Mr. Andrews, Council unanimously approved the annexation.
- g. AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 6321 PINEFIELD ROAD, RICHLAND COUNTY TAX MAP NUMBER R16803-09-09
On a motion by Mr. Black seconded by Mr. Andrews, Council unanimously approved the annexation.
- h. AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 4550 OAKWOOD DRIVE, RICHLAND COUNTY TAX MAP NUMBER R14116-05-01
On a motion by Mr. Barnes seconded by Mr. Andrews, Council unanimously approved the annexation.
- i. AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 4529 FERNWOOD ROAD, RICHLAND COUNTY TAX MAP NUMBER R14015-07-10
On a motion by Mr. Barnes seconded by Mr. Andrews, Council unanimously approved the annexation.
- j. Appointments
 - i. Vacant Seat
On a motion by Mr. Andrews seconded by Mr. Barnes, Council unanimously appointed Mark Nidiffer to the remainder of Jennifer Shook's term ending February 2023.
 - ii. Vacant Seat
Council agreed to wait for additional applications for appointment.

- k. **First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION PROVIDING FOR THE BUDGET FOR THE CITY OF FOREST ACRES FOR THE FISCAL YEAR 2022-2023**

Following a discussion regarding a cost of living pay increase for all employees and an addition of a drone for FAPD, on a motion by Mr. Barnes seconded by Mr. Andrews, Council unanimously approved the ordinance.

7. Old Business:

- a. **Second Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING CHAPTER 2, ARTICLE VI, TO PROVIDE FOR REMOTE VIRTUAL ATTENDANCE AT CITY COUNCIL MEETINGS**

On a motion by Mr. Barnes seconded by Mr. Black, Council unanimously approved the ordinance.

8. City Administrator Report:

- a. **Forest Lake Park and Bridge update**
Administrator Greenwood reported that we received two bids for the park project. Once the bids are verified by KBS the information will be released for Council.
- b. **Falcon Drive**
Mr. Greenwood stated that we have received complaints regarding parking and speeding on Falcon Drive. SC DOT is looking into restriping on the road and to post NO PARKING around the fire hydrant. The posting would have to be completed by the city as SC DOT does not post around hydrants.
- c. **Forest Acres Festival report**
Mr. Greenwood reported that the festival was well received and attended. Chief Robinson added that there were no issues at the festival.
- d. **ARPA reporting**
Mr. Greenwood said that we are in full compliance with ARPA requirements.
- e. **Zoning Ordinance update**
Mr. Greenwood said that the process is in progress and should be able to present to the Planning Commission within the next two months.

9. Finance Director Report: Monthly Financial Report

Assistant City Administrator/Finance Director Smith reported to Council that the city's budget is performing as expected for this period in the fiscal year that revenues and expenditures are consistent with the same period in prior years.

10. Police Chief's Report:

Chief Robinson reported that the PD's traffic initiative is moving forward and proving to be effective. The PD is looking to spend more time on Forest Drive due to roadway accidents.

The traffic flow was tolerable for the Festival and will be looking into how to make the flow even more effective next year.

The Officer Accountability Program is in full effect and the officers are contacting residents in their districts. The program is soliciting more engagement with the residents and their designated officers.

Chief added information to Council regarding the drone program and how initiating it would be instrumental in support with FAPD.

The computers for the five new cars have in installed and are nearly ready to be put on the road.

The kevlar vest replacements have begun for FAPD officers.

11. Community Forum:

A resident informed Council that AC Flora won the 2022 Upstate Golf Tournament.

Williamsburg resident Gwen Powell spoke to Council about concerns regarding an investor purchasing one of the condominiums and using it as an AIR BNB. The residents of this building do not feel safe with the random rentals. Following a discussion Chief Robinson ensured the resident that FAPD will investigate the matter immediately.

Residents William and Nancy Brantley reported their concerns on overgrowth of vegetation in their residential area and the Richland County donut hole in that area being used as a dumping ground. Administrator Greenwood said that contact the County.

12. Council Items:

Mayor Brunson mentioned that the Miracles in Motion event held at the Therapy Place was well attended and successful.

13. Executive Session:

On a motion by Mr. Barnes seconded by Mr. Andrews, Council unanimously agreed to go into Executive Session.

- a. Receipt of legal advice related to claims and potential claims by and against the City and other matters covered by Attorney-Client Privilege
- b. Discussion of proposed contractual matters related to the potential sale and/or acquisition of real property

On a motion by Mr. Barnes seconded by Mr. Black, Council unanimously agreed to go back into regular session.

NOTE: Items discussed in Executive Session may result in action by City Council upon its return to general session

On a motion by Mr. Andrews seconded by Mr. Barnes, Council unanimously authorized the City Administrator to move forward with Environmental Testing and other due diligence as discussed in Executive Session.

13. Adjourn

On a motion by Barnes seconded by Mr. Black, Council adjourned at 8:30 p.m.

Respectfully submitted,

Maria Queen
Administrative Coordinator
City of Forest Acres