

**MINUTES OF THE
FOREST ACRES CITY COUNCIL
VIRTUAL ZOOM MEETING
June 14, 2022**

Mayor Frank Brunson, Mayor Pro-tem Thomas Andrews, Council members Haskell Kibler and David Black were present, along with City Administrator Shaun Greenwood, Assistant City Administrator/Finance Director Andy Smith, Police Chief Don Robinson, and City Attorney Will Dillard. Council member John Barnes was absent.

Mayor Frank Brunson called the meeting to order at 6:00 p.m.

1. Invocation and Pledge of Allegiance

Council member Haskell Kibler led the invocation and the Pledge of Allegiance.

2. Approval of Minutes

- a. City Council Meeting held May 10, 2022
On a motion by Mr. Andrews seconded by Mr. Black, Council unanimously approved the minutes as amended.
- b. Special City Council Meeting May 19, 2022
On a motion by Mr. Andrews seconded by Mr. Kibler, Council unanimously approved the minutes.

3. Mayor's Issues & City Projects

- a. Responses to Community Forum Items:
Administrator Greenwood reported that Code Enforcement reached out and spoke to the owners of the property at Valleybrook and Satchel Ford. The clean up will be a work in progress, however, the matter will remain a focus for resolution.

4. Public Comment Related to Items on the Agenda:

Citizens that wish to speak about an item specifically listed on the agenda must call 803-782-9475 by 5 pm the day before the meeting to be added to the list of speakers.

No items to report.

5. New Business:

- a. Presentation by City of Columbia Water related to updates on the water system
Robert Yanity and Alejandra Byer communicated to the city the cause of the foul smell that has been affecting the water for the last several weeks. They relayed that an unexpected algae bloom was the cause. The proper measures are being taken and the levels of algae are slowly diminishing. Several questions were asked by Council and were answered satisfactorily by Mr. Yanity and Ms. Byer.
- b. Request for Proposal Review Committee recommendation related to FAPD IT Services
On a motion by Mr. Andrews seconded by Mr. Black, Council unanimously authorized City Administrator Greenwood to sign the contract.
- c. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 21.4.2 (ZONING MAP) OF SAID CODE; PROVIDING FOR A CHANGE IN THE DISTRICT BOUNDARIES OF THE CITY ZONING MAP FOR 1605 EDGEHILL ROAD (TMS R14010-09-23) FROM C-1 (OFFICE AND LIMITED COMMERCIAL DISTRICT) TO R-1 (SINGLE FAMILY RESIDENTIAL)
On a motion by Mr. Andrews seconded by Mr. Kibler, Council unanimously approved the ordinance.
- d. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES,

BE AMENDED BY REVISING SECTION 21.4.2 (ZONING MAP) OF SAID CODE; PROVIDING FOR A CHANGE IN THE DISTRICT BOUNDARIES OF THE CITY ZONING MAP FOR 3253 HARRISON ROAD (TMS R14001-04-15) FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO C-1 (OFFICE AND LIMITED COMMERCIAL DISTRICT)

On a motion by Mr. Black seconded by Mr. Kibler, Council unanimously approved the ordinance.

e. Appointments

a. Public Safety Foundation:

i. Vacant Seat

Council agreed to postpone the appointment to the July 19, 2022, Council meeting.

f. Discussion of the budget for the City of Forest Acres for the fiscal year 2022-2023

City Attorney Will Dillard called the public hearing to order at 6:02 p.m. noting that it had been duly advertised in The State Newspaper. He stated that the public hearing was to entertain questions, comments, or concerns regarding the 2021-2022 Fiscal Year Budget. Mr. Dillard asked City Administrator Shaun Greenwood to communicate his presentation of the budget to Council and the audience. Mr. Greenwood reported that FY 2022-2022 will have several substantial changes more than the last several years. Discussion ensued regarding health cost increases and employee cost of living and merit raises.

6. Old Business:

a. Second Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 6332 GILLCREEK ROAD, RICHLAND COUNTY TAX MAP NUMBER R16809-03-20
On a motion by Mr. Black seconded by Mr. Andrews, Council unanimously approved the annexation.

b. Second Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 3541 NORTHSHORE ROAD, RICHLAND COUNTY TAX MAP NUMBER R16810-02-03
On a motion by Mr. Andrews seconded by Mr. Kibler, Council unanimously approved the annexation.

c. Second Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 6321 PINEFIELD ROAD, RICHLAND COUNTY TAX MAP NUMBER R16803-09-09
On a motion by Mr. Black seconded by Mr. Andrews, Council unanimously approved the annexation.

d. Second Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 4550 OAKWOOD DRIVE, RICHLAND COUNTY TAX MAP NUMBER R14116-05-01
On a motion by Mr. Andrews seconded by Mr. Kibler, Council unanimously approve the annexation.

e. Second Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 4529 FERNWOOD ROAD, RICHLAND COUNTY TAX MAP NUMBER R14015-07-10
On a motion by Mr. Kibler seconded by Mr. Andrews, Council unanimously approved the annexation.

7. City Administrator Report:

a. Economic Development

Mr. Greenwood reported that there is good movement of several new business coming to Trenholm Plaza to include Home Goods and Sephora and Duck Duck Goose children's boutique where The Carousel used to be located.

b. Code Enforcement

Mr. Greenwood reported that the derelict property on Formosa Drive has been demolished and a lien will be filed by City Attorney Will Dillard.

c. Temporary Sign Ordinance

Mr. Greenwood said that during the pandemic it was decided to suspend the enforcement of our sign ordinance. The justification was so that businesses could communicate to the public the services they offer curbside. We are at a point now where we can reinstate temporary sign ordinance enforcement.

8. Finance Director Report: Monthly Financial Report

Assistant City Administrator/Finance Director Smith reported to Council that the city's budget is performing as expected for this period in the fiscal year that revenues and expenditures are consistent with the same period in prior years.

9. Police Chief's Report:

Chief Robinson reported that the PD's traffic initiative is moving forward and proving to be effective. Traffic accidents seem to be trending on the west side of Forest Drive toward the City of Columbia. They are strategizing how to manage the current trend. Lt. Smyrl adding statistical information regarding the number of accidents and locations over the last month.

Automotive break-ins remain in plenty and FAPD is addressing community awareness to assist with the problem. Chief Robinson gave the remainder of May's crime statistics to Council and the audience.

All FAPD Officers have passed their physical fitness tests. FAPD will administer the tests every Spring and Fall from now on. There will also be two names in a random drawing every month. This program is to encourage good health and fitness.

Active shooter training and engagement plans are in progress for the current problem that is nationwide.

Two new officers and a non-certified officer have been hired and will begin their employment very soon.

The five new police vehicles are fully equipped and road ready.

10. Community Forum:

Resident William Brantley thanked Council for the recent clean-up at the corner of Satchel Ford and Valleybrook.

Resident Stephen Oliver relayed to Council that a State Softball Tournament begins on Thursday, June 16, 2022 at Trenholm Park.

11. Council Items:

Council member Andrews thanked Detective Baxter and Officer Pickett for their recent aid.

12. Executive Session:

On a motion by Mr. Black seconded by Mr. Andrews, Council unanimously agreed to go into Executive Session.

- a. Receipt of legal advice related to claims and potential claims by and against the City and other matters covered by Attorney-Client Privilege
- b. Discussion of proposed contractual matters related to the potential sale and/or acquisition of real property
- c. Receipt of legal advice from the City's Bond Attorney for financial matters
- d. Discussion of contractual matters related to the FAPD IT Services RFP

e. Discussion of contractual matters related to the Forest Lake Place Bridge and Park project

On a motion by Mr. Andrews seconded by Mr. Kibler, Council unanimously agreed to go back into regular session.

NOTE: Items discussed in Executive Session may result in action by City Council upon its return to general session

On a motion by Mr. Andrews seconded by Mr. Black, Council unanimously authorized the City Administrator and City Attorney to issue a notice of award to the lowest bidder and sign the contract for the Forest Lake Place Bridge and Park Project.

13. Adjourn

On a motion by Mr. Kibler seconded by Mr. Andrews, Council adjourned at 9:00 p.m.

Respectfully submitted,

Maria Queen
Administrative Coordinator
City of Forest Acres