

**MINUTES OF THE
FOREST ACRES CITY COUNCIL
VIRTUAL ZOOM MEETING
July 19, 2022**

Mayor Frank Brunson, Mayor Pro-tem Tom Andrews, Council members John Barnes, Haskell Kibler, and David Black were present, along with City Administrator Shaun Greenwood, Police Chief Don Robinson, and City Attorney Will Dillard. Assistant City Administrator/Finance Director Andy Smith was absent.

Mayor Frank Brunson called the meeting to order at 6:00 p.m.

1. Invocation and Pledge of Allegiance

Council member John Barnes led the invocation and the Pledge of Allegiance.

2. Approval of Minutes

- a. City Council Meeting held June 11, 2022
On a motion by Mr. Andrews seconded by Mr. Kibler, Council unanimously approved the minutes.
- b. Special City Council Meeting June 28, 2022
On a motion by Mr. Black seconded by Mr. Kibler, Council unanimously approve the minutes as amended.

3. Mayor's Issues & City Projects

- a. Responses to Community Forum Items:
No items to report.

4. Public Comment Related to Items on the Agenda:

Citizens that wish to speak about an item specifically listed on the agenda must call 803-782-9475 by 5 pm the day before the meeting to be added to the list of speakers.

No items to report.

5. New Business:

- a. Presentation of new FAPD Officers
Officer Joe Sankitts, Officer Brendan Browning, and Class 3 Advanced Officer Eric Sapp were all introduced by Chief Robinson as new hires for FAPD.
- b. Update on Zoning Ordinance Revisions
Kelly Cousino with White and Smith updated Council on the revisions that have been made and what to expect over the next few months. They are recommending consolidating the Zoning Ordinance and Land Development Regulations into a single document.
- c. Discussion of a mutual aid agreement with the Cayce Police Department
On a motion by Mr. Barnes seconded by Mr. Andrews, Council unanimously approved the agreement.
- d. Discussion of utility box wrapping project
Mr. Greenwood discussed with Council that the Beautification Foundation is heading this project to add some beautification to utility boxes in our city. There will have to be an application to the SCDOT for an encroachment permit. Council discussed the art that was submitted and asked Public Information Officer Lynnsey Baker to solicit art and/or still photography from sources within Forest Acres. On a motion by Mr. Andrews seconded by Mr. Barnes, Council unanimously authorized Mr. Greenwood to apply for the encroachment permit.
- e. Appointments
 - a. Zoning Board of Appeals: 3 vacant seats
 - i. Stephen Oliver
 - ii. Christopher Baker

- iii. Ryan Newton
- iv. Stan Holland
- v. Shannel Matthews
- vi. Shirly Fawley

On a motion by Mr. Barnes seconded by Mr. Kibler, Council unanimously appointed Ryan Newton, Shirly Fawley, and Stephen Oliver. For the record, Mayor Frank Brunson recused himself for this portion of the meeting and left the room. Mayor Pro-tem Andrews conducted the meeting in his absence.

- b. Public Safety Foundation: 1 vacant seat
 - i. Jessica Mayo

On a motion by Mr. Andrews seconded by Mr. Black, Council unanimously appointed Jessica Mayo.

6. Old Business:

- a. Second Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 21.4.2 (ZONING MAP) OF SAID CODE; PROVIDING FOR A CHANGE IN THE DISTRICT BOUNDARIES OF THE CITY ZONING MAP FOR 1605 EDGEHILL ROAD (TMS R14010-09-23) FROM C-1 (OFFICE AND LIMITED COMMERCIAL DISTRICT) TO R-1 (SINGLE FAMILY RESIDENTIAL)

On a motion by Mr. Andrews seconded by Mr. Barnes, Council unanimously approved the ordinance.

- b. Second Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 21.4.2 (ZONING MAP) OF SAID CODE; PROVIDING FOR A CHANGE IN THE DISTRICT BOUNDARIES OF THE CITY ZONING MAP FOR 3253 HARRISON ROAD (TMS R14001-04-15) FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO C-1 (OFFICE AND LIMITED COMMERCIAL DISTRICT)

On a motion by Mr. Andrews seconded by Mr. Barnes, Council unanimously approved the ordinance.

7. City Administrator Report:

- a. Sign Ordinance

Mr. Greenwood reported that Code Enforcement has been driving around and notifying the City's businesses regarding Council asking Administration to begin enforcing our Sign Ordinance after being relaxed due to the pandemic. Businesses have been given until July 31, 2022, to remove any temporary signage.

- b. FLP Park Update

We had a preconstruction meeting with our contractor and all the documents have been signed. Activity should begin at the end of August with hard construction beginning in early September. Mr. Greenwood added that we need to begin planning a ground-breaking if Council would like to have one.

- c. End of Fiscal Year

The fiscal year has wrapped positively, and our annual audit process has begun.

8. Finance Director Report: Monthly Financial Report

Mr. Greenwood said that since we are only nineteen days into the new fiscal year that there is no report at this time. Mr. Smith will have a report in August.

9. Police Chief's Report:

Chief Robinson reported to Council July 2022's traffic and crime statistics.

FAPD's traffic initiative remains in effect.

A project to get crime, weather, traffic, etc. alerts out to our local businesses is in process.

10. Community Forum:

Resident Stephen Oliver reported that “National Night-Out” will be held at Bethel United Methodist Church on August 2, 2022, at 6 pm.

11. Council Items:

No items to report.

12. Executive Session:

On a motion by Mr. Andrews seconded by Mr. Barnes, Council unanimously agreed to go into Executive Session.

- a. Receipt of legal advice related to claims and potential claims by and against the City and other matters covered by Attorney-Client Privilege
- b. Discussion of contractual matters related to the potential sale and/or acquisition of real property
- c. Discussion of contractual matters related to the Forest Lake Place Bridge and Park property
- d. Discussion of proposed contractual matters related to Forest Lake Place Drive right-of-way improvements

On a motion by Mr. Andrews seconded by Mr. Kibbler, Council unanimously voted to go back into regular session.

On a motion by Mr. Barnes seconded by Mr. Kibbler, Council voted 4-1 to authorize the City Administrator to rescind the offer of a letter of intent as discussed in executive session. Mr. Andrews voted against the motion.

NOTE: Items discussed in Executive Session may result in action by City Council upon its return to general session

13. Adjourn

On a motion by Mr. Barnes seconded by Mr. Black, Council adjourned at 8:40 p.m.

Respectfully submitted,

Maria Queen
Administrative Coordinator
City of Forest Acres