

**MINUTES OF THE  
FOREST ACRES CITY COUNCIL  
VIRTUAL ZOOM MEETING  
January 11, 2022**

Mayor Frank Brunson, Mayor Pro-tem Thomas Andrews, Council members John Barnes, Haskell Kibler and David Black were present, along with City Administrator Shaun Greenwood, Assistant City Administrator/Finance Director Andy Smith, Police Chief Gene Sealy, and City Attorney Will Dillard.

**Mayor Frank Brunson called the meeting to order at 6:02 p.m.**

**1. Invocation and Pledge of Allegiance**

Council member John Barnes led the invocation and the Pledge of Allegiance.

**2. PUBLIC HEARINGS**

- 1. AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 5655 PINEBRANCH ROAD RICHLAND COUNTY TAX MAP NUMBER R14016-07-06.**

City Attorney Will Dillard opened the hearing at 6:03 pm stating that the purpose of the public hearing is to entertain public comments on a proposed annexation into the City of Forest Acres.

With their being no questions or concerns either in favor or opposition to the rezoning request from either Council or the public, Mr. Dillard closed the public hearing at 6:05 pm.

- 2. AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 6401 SYLVAN DRIVE, RICHLAND COUNTY TAX MAP NUMBER R14115-02-30.**

City Attorney Will Dillard opened the hearing at 6:05 pm stating that the purpose of the public hearing is to entertain public comments on a proposed annexation into the City of Forest Acres.

With their being no questions or concerns either in favor or opposition to the rezoning request from either Council or the public, Mr. Dillard closed the public hearing at 6:06 pm.

- 3. AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 4311 SHOREBROOK DRIVE, RICHLAND COUNTY TAX MAP NUMBER R16802-05-27**

City Attorney Will Dillard opened the hearing at 6:06 pm stating that the purpose of the public hearing is to entertain public comments on a proposed annexation into the City of Forest Acres.

With their being no questions or concerns either in favor or opposition to the rezoning request from either Council or the public, Mr. Dillard closed the public hearing at 6:07 pm.

- 4. AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 21.4.2 (ZONING MAP) OF SAID CODE; PROVIDING FOR A CHANGE IN THE DISTRICT BOUNDARIES OF THE CITY ZONING MAP FOR 1615 VALLEY ROAD (TMS 14005-02-04) AND NX 1615 VALLEY ROAD (TMS 14005-02-05) FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO R-1A (SINGLE FAMILY RESIDENTIAL).**

City Attorney Will Dillard opened the hearing at 6:07 pm stating that the purpose of the public hearing is to entertain public comments on a proposed annexation into the City of Forest Acres. Tyler Baldwin and Mark James were introduced as representatives of the development company.

With their being no questions or concerns either in favor or opposition to the rezoning request from either Council or the public, Mr. Dillard closed the public hearing at 6:14 pm.

**3. Approval of Minutes**

- a. City Council Meeting held December 14, 2021  
On a motion by Mr. Barnes seconded by Mr. Black, Council unanimously approved the minutes.
- b. Special City Council Meeting December 28, 2021  
On a motion by Mr. Kibler seconded by Mr. Barnes, Council unanimously approved the minutes.

**4. Mayor's Issues & City Projects**

- a. Responses to Community Forum Items:  
No items to report.

**5. Public Comment Related to Items on the Agenda:**

Citizens that wish to speak about an item specifically listed on the agenda must call 803-782-9475 by 5 pm the day before the meeting to be added to the list of speakers.

No items to report.

**6. New Business:**

- a. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 5655 PINEBRANCH ROAD RICHLAND COUNTY TAX MAP NUMBER R14016-07-06.  
On a motion by Mr. Black seconded by Mr. Barnes, Council unanimously approved the ordinance.
- b. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 6401 SYLVAN DRIVE, RICHLAND COUNTY TAX MAP NUMBER R 14115-02-30.  
On a motion by Mr. Barnes seconded by Mr. Andrews, Council unanimously approved the ordinance.
- c. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 4311 SHOREBROOK DRIVE, RICHLAND COUNTY TAX MAP NUMBER R16802-05-27  
On a motion by Mr. Barnes seconded by Mr. Andrews, Council unanimously approved the ordinance.
- d. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 21.4.2 (ZONING MAP) OF SAID CODE; PROVIDING FOR A CHANGE IN THE DISTRICT BOUNDARIES OF THE CITY ZONING MAP FOR 1615 VALLEY ROAD (TMS 14005-02-04) AND NX 1615 VALLEY ROAD (TMS 14005-02-05) FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO R-1A (SINGLE FAMILY RESIDENTIAL).  
On amotion by Mr. Barnes seconded by Mr. Black, Council unanimously approved the ordinance.
- e. Hospitality Tax Committee Recommendation for request for Htax Funds:
  - i. Children's Theatre: \$22,672  
On recommendation by Mr. Black and the HTAX committee seconded by Mr. Barnes, Council unanimously approved the request.

- f. AN EMERGENCY ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING FOR THE TEMPORARY SUSPENSION OF NORMAL OPERATING PROCEDURES OF THE CITY OF FOREST ACRES COUNCIL, BOARDS AND COMMISSIONS MEETINGS  
On a motion by Mr. Andrews seconded by Mr. Barnes, Council unanimously approved the emergency ordinance.

**7. Old Business:**

- a. Second Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 10-10, PROVIDING FOR THE OFFENSE OF LOITERING, AND SECTION 10-13, PROVIDING FOR PROHIBITED ACTS IN CITY PARKS; AND BY FURTHER ADOPTING SECTION 10-16, PROVIDING FOR THE OFFENSE OF URBAN CAMPING, AND SECTION 10-17, PROVIDING FOR ESTABLISHMENT OF THE TRESPASS ENFORCEMENT AUTHORIZATION PROGRAM  
Following discussion on a motion by Mr. Barnes seconded by Mr. Andrews, Council unanimously approved the ordinance as amended.
- b. Second Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 13-10, PROVIDING FOR DECLARATION OF NUISANCES OFFENDING PUBLIC DECENCY, PEACE AND ORDER  
On a motion by Mr. Barnes seconded by Mr. Black, Council unanimously approved the ordinance.

**8. City Administrator Report:**

- a. Code Enforcement Update  
Mr. Greenwood reported that Code Enforcement has completed the proper notices for the derelict houses on Formosa and Deerfield. The demolition notices will be brought to council in February for approval.
- b. ARPA Update  
The final ruling on the ARPA funds has been released. Mr. Greenwood has been unable to attend one of the webinars, however, he will continue to try. Further information will be brought as soon as available.
- c. Zoning Ordinance Update  
Our consultants will be bringing an issue update on our existing code soon for updates.
- d. Forest Lake Place Park and Bridge Update  
Final designs will be available soon for Council. We are on track with our timeline on this project.

**9. Finance Director Report: Monthly Financial Report**

Assistant City Administrator/Finance Director Smith reported to Council that the city's budget is performing as expected for this period in the fiscal year that revenues and expenditures are consistent with the same period in prior years.

**10. Police Chief's Report:**

Chief Sealy thanked City Attorney Dillard for his assistance with the ordinances FAPD will enforce.

The Cold Winter's Day race in December was successful.

The rainstorm that recently came through the city cause power outages and tree limbs down. There were no mishaps on the clean-up and power coming back on throughout the city.

New police cars have been received; however, we are waiting for the new computers to be installed before use.

**11. Community Forum:**

No items to report.

**12. Council Items:**

No items to report.

**13. Executive Session:**

On a motion by Mr. Barnes seconded by Mr. Andrews, Council unanimously agreed to go into Executive Session.

- a. Receipt of legal advice related to claims and potential claims by and against the City and other matters covered by Attorney-Client Privilege
- b. Receipt of legal advice from the City's Bond Attorney for financial matters
- c. Discussion of Intergovernmental agreement with Richland County related to animal services
- d. Discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property
- e. Discussion of Intergovernmental agreement with SCDOT related to \$500,000 appropriated in the state budget for the replacement of Forest Lake Place Bridge. Discussion of contractual matters relating to bridge replacement project
- g. Discussion of contractual matters related to the City Prosecutor Position

**NOTE: Items discussed in Executive Session may result in action by City Council upon its return to general session**

On a motion by Mr. Andrews seconded by Mr. Barnes, Council unanimously agreed to authorize City Attorney Will Dillard to negotiate and execute a contract for the City prosecutor services.

On a motion by Mr. Andrews seconded by Mr. Barnes, Council unanimously agreed to authorize City Administrator Shaun Greenwood and City Attorney Will Dillard to negotiate the real estate contract as discussed in Executive Session.

On a motion by Mr. Andrews seconded by Mr. Black, Council authorized Mayor Brunson to sign a letter for certain economic development discussed in Executive Session.

On a motion by Mr. Andrews seconded by Mr. Barnes, Council unanimously agreed to authorize the City Administrator Shaun Greenwood to negotiate and execute a right of way agreement as discussed in Executive Session.

On a motion by Mr. Andrews seconded by Mr. Barnes, Council unanimously agreed to authorize the City Administrator Shaun Greenwood to negotiate and execute an intergovernmental agreement regarding animal services as discussed in Executive Session.

**13. Adjourn**

On a motion by Barnes seconded by Mr. Black, Council adjourned at 9:45 p.m.

Respectfully submitted,

Maria Queen  
Administrative Coordinator  
City of Forest Acres