

**MINUTES OF THE
FOREST ACRES CITY COUNCIL
January 10, 2023**

Mayor Frank Brunson, Mayor Pro-tem Thomas Andrews, Council members John Barnes, Haskell Kibler and David Black were present, along with City Administrator Shaun Greenwood, Assistant City Administrator/Finance Director Andy Smith, and City Attorney Will Dillard.

Mayor Frank Brunson called the meeting to order at 6:00 p.m.

1. Invocation and Pledge of Allegiance

Council member Tom Andrews led the invocation and the Pledge of Allegiance.

2. PUBLIC HEARINGS

1. AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 6482 BRIDGEWOOD ROAD, RICHLAND COUNTY TAX MAP NUMBER R16803-05-16.

City Attorney Will Dillard opened the hearing at 6:01 pm stating that the purpose of the public hearing is to entertain public comments on a proposed annexation into the City of Forest Acres.

With there being no questions or concerns either in favor or opposition to the rezoning request from either Council or the public, Mr. Dillard closed the public hearing at 6:02 pm.

2. AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 4330 SHOREBROOK DRIVE, RICHLAND COUNTY TAX MAP NUMBER R16802-06-03.

City Attorney Will Dillard opened the hearing at 6:02 pm stating that the purpose of the public hearing is to entertain public comments on a proposed annexation into the City of Forest Acres.

With there being no questions or concerns either in favor or opposition to the rezoning request from either Council or the public, Mr. Dillard closed the public hearing at 6:03 pm.

3. AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 4418 BRIARFIELD ROAD, RICHLAND COUNTY TAX MAP NUMBER R16802-09-04.

City Attorney Will Dillard opened the hearing at 6:03 pm stating that the purpose of the public hearing is to entertain public comments on a proposed annexation into the City of Forest Acres.

With there being no questions or concerns either in favor or opposition to the rezoning request from either Council or the public, Mr. Dillard closed the public hearing at 6:04 pm.

4. Approval of Minutes

a. City Council Meeting December 13, 2022

On a motion by Mr. Andrews seconded by Mr. Barnes, Council unanimously approved the minutes.

5. Mayor's Issues & City Projects

a. Responses to Community Forum Items:

Satchel Ford Road properties - Mr. Greenwood stated that we continue to monitor the properties on Satchel Ford Road. The county inspector does have an approved mitigation plan, however, they builders have yet to implement the plan. According to the company there should be people on site as early as January 11th. We are

still waiting to find out if there will be any more permitting needed from the county as far as the scope of what they are doing. Staff is following that closely.

6. Public Comment Related to Items on the Agenda:

Citizens that wish to speak about an item specifically listed on the agenda must call 803-782-9475 by 5 pm the day before the meeting to be added to the list of speakers.

No items to report.

7. New Business:

- a. Resolution honoring the service of FAPD Officer Johnny Ray Marshall
Mayor Brunson presented Officer Johnny Ray Marshall with a resolution in her honor for his 34-years of service to FAPD and the City of Forest Acres.
- b. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 6482 BRIDGEWOOD ROAD, RICHLAND COUNTY TAX MAP NUMBER R16803-05-16.
On a motion by Mr. Andrews seconded by Mr. Black, Council unanimously approved the annexation.
- c. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 4330 SHOREBROOK DRIVE, RICHLAND COUNTY TAX MAP NUMBER R16802-06-03.
On a motion by Mr. Barnes seconded by Mr. Andrews, Council unanimously approved the annexation.
- d. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 4418 BRIARFIELD ROAD, RICHLAND COUNTY TAX MAP NUMBER R16802-09-04
On a motion by Mr. Black seconded by Mr. Kibler, Council unanimously approved the annexation.
- e. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THE DATES FOR: PUBLIC NOTICE OF 2023 GENERAL ELECTION, DEADLINE FOR FILING STATEMENTS OF CANDIDACY, AND 2023 GENERAL ELECTION
On a motion by Mr. Kibler seconded by Mr. Black, Council unanimously approved the ordinance.
- f. Reappointments to Municipal Election Commission
 - i. Brian Thomas
 - ii. Beth BauldaufOn a motion by Mr. Andrews seconded by Mr. Kibler, Council unanimously reappointed Brian Thomas and Beth Bauldauf.

8. Old Business:

No items to report.

9. City Administrator Report:

- a. End of Year
Administrator Greenwood reported that Andy Smith and Maria Queen are wrapping up the calendar year financial requirements.
- b. Park Update
Mr. Greenwood said that the large memorial stone has been delivered and the memorial plaza is coming along quickly. The bases are being poured and the bridge replacement is on schedule. Mr. Greenwood asked what name Council has decided on to be finalized in February. Mayor Brunson said that they have agreed on Gills Creek Memorial Park.

- c. Vulture Issues
Mr. Greenwood said that there have been several reports of vulture activity in the Laureate. Administration has authorized through permitting for the neighborhood to shoot off what is called a bird banger. The mechanism shoots off a firework at night and in the morning to scare off the vultures. Dispatch and FAPD have been notified that the process has been permitted.
- d. Recruiting and Bonuses
Mr. Greenwood said that Chief Robinson has brought up that FAPD is not getting enough applications for employment. Mr. Greenwood added that Public Works is also experiencing the same problem. A sign-on bonus has been discussed. If Council agrees then a proper plan will be brought in February 2023.
- e. Holiday Lights
Mr. Greenwood said that our park should be opened by October 2023, and we will bring quotes for new Holiday Lighting in February.
- f. Water Leaks
Mr. Greenwood reported that there have been several water leaks in Forest Acres. They have been reported to Columbia Water as they have been identified. He encouraged everyone to report to the City of Columbia through their app.

10. Finance Director Report: Monthly Financial Report

Assistant City Administrator/Finance Director Smith reported that our Annual Audit should be reported to Council in February. The key to the audit is that it is a clean opinion with nothing unusual. Mr. Smith did include in his monthly report a mid-year analysis of funds. We are in a normal cycle in revenues and expenditures. Mr. Greenwood added that we will soon be applying for reimbursements from SCDOT for the bridge replacement.

11. Police Chief's Report:

Chief Robinson reported the December 2023 crime and traffic statistics to Council.

There were no training classes in December 2023. However, they will resume in January 2023.

FAPD aids residents when they are locked out of their vehicles.

Traffic initiatives remain in place and are working out well.

There are three front porch roll calls scheduled for January.

A potential recruit is possible from the Law Enforcement Career Fair in Charleston, SC.

12. Community Forum:

No items to report.

13. Council Items:

No items to report.

14. Executive Session:

On a motion by Mr. Kibler seconded by Mr. Andrews, Council unanimously agreed to go into Executive Session at 7:05 pm.

- a. Receipt of legal advice related to claims and potential claims by and against the City and other matters covered by Attorney-Client Privilege
 - i. Hydronic heater litigation
 - ii. Potential revisions to various chapters of City Code of Ordinances
 - iii. Discussion of general status of prosecution efforts

- b. Discussion of contractual matters related to the Forest Lake Place Bridge and Park Project
- c. Discussion of contractual matters and proposed real estate transaction related to Richland Mall property.
- d. Discussion of proposed contractual arrangement regarding annexation consultant.
- e. Discussion of employment matters related to City Administrator performance incentive goals.

NOTE: Items discussed in Executive Session may result in action by City Council upon its return to general session

On a motion by Mr. Andrews seconded by Mr. Barnes, Council unanimously agreed to go back to regular session.

On a motion by Mr. Andrews seconded by Mr. Barnes, Council unanimously authorized Administrator Greenwood to consent to abandon the park sewer line.

On a motion by Mr. Andrews seconded by Mr. Barnes, Council unanimously authorized Mayor Brunson to sign an addendum to the employment contract of the City Administrator addressing 2023 employment incentives as discussed in Executive Session.

13. Adjourn

On a motion by Mr. Kibler seconded by Mr. Black, Council adjourned at 8:18 p.m.

Respectfully submitted,

Maria Queen
Administrative Coordinator
City of Forest Acres