MINUTES OF THE
FOREST ACRES CITY COUNTIL
VIRTUAL ZOOM MEETING
February 8, 2022

Mayor Frank Brunson, Mayor Pro-tem Tom Andrews, Council members John Barnes, Haskell Kibler, and David Black were present, along with City Administrator Shaun Greenwood, Assistant City Administrator/Finance Director Andy Smith, Police Chief Don Robinson, and City Attorney Will Dillard.

Mayor Frank Brunson called the meeting to order at 6:00 p.m.

1. **Invocation and Pledge of Allegiance**
   Council member John Barnes led the invocation and the Pledge of Allegiance.

2. **Approval of Minutes**
   a. City Council Meeting held January 11, 2022
      On a motion by Mr. Barnes seconded by Mr. Black, Council unanimously approved the minutes as amended.

3. **Mayor's Issues & City Projects**
   a. Responses to Community Forum Items:
      No items to report.

4. **Public Comment Related to Items on the Agenda:**
   Citizens that wish to speak about an item specifically listed on the agenda must call 803-782-9475 by 5 pm the day before the meeting to be added to the list of speakers.

   No items to report.

5. **New Business:**
   a. Oath of Office for Police Chief Don Robinson
      Judge Michael Davis gave the Oath of Office to Don Robinson, swearing him in as the new FAPD Chief of Police.

   b. Proclamation recognizing the service of Richland County Corporal David Adams
      Mayor Brunson presented Deputy David Adams with a proclamation recognizing his excellent service as School Resource Officer at AC Flora High School.

   c. Discussion and approval of an agreement with SCDOT related to the replacement of Forest Lake Place Bridge
      On a motion by Mr. Barnes seconded by Mr. Andrews, Council unanimously agreed to defer the item until after Executive Session.

   d. Resolution Approving Mutual Aid Agreement with Richland County Sheriff's Department
      On a motion by Mr. Andrews seconded by Mr. Kibler, Council unanimously approved the Mutual Aid Agreement.

   e. AN EMERGENCY ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING FOR THE TEMPORARY SUSPENSION OF NORMAL OPERATING PROCEDURES OF THE CITY OF FOREST ACRES COUNCIL, BOARDS AND COMMISSIONS MEETINGS
      On a motion by Mr. Barnes seconded by Mr. Black, Council unanimously approved the emergency ordinance.

6. Old Business:

a. Second Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 5655 PINEBRANCH ROAD RICHLAND COUNTY TAX MAP NUMBER R14016-07-06.
On a motion by Mr. Barnes seconded by Mr. Andrews, Council unanimously approved the ordinance.

b. Second Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 6401 SYLVAN DRIVE, RICHLAND COUNTY TAX MAP NUMBER R14115-02-30.
On a motion by Mr. Barnes seconded by Mr. Kibler, Council unanimously approved the ordinance.

c. Second Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 4311 SHOREBROOK DRIVE, RICHLAND COUNTY TAX MAP NUMBER R16802-05-27
On a motion by Mr. Barnes seconded by Mr. Kibler, Council unanimously approved the ordinance.

d. Second Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 21.4.2 (ZONING MAP) OF SAID CODE; PROVIDING FOR A CHANGE IN THE DISTRICT BOUNDARIES OF THE CITY ZONING MAP FOR 1615 VALLEY ROAD (TMS 14005-02-04) AND NX 1615 VALLEY ROAD (TMS 14005-02-05) FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO R-1A (SINGLE FAMILY RESIDENTIAL).
On a motion by Mr. Black seconded by Mr. Barnes, Council unanimously approved the ordinance.

7. City Administrator Report:

a. Code Enforcement Update
Mr. Greenwood reported to Council that Code Enforcement continues to work on the two derelict properties on Deerfield and Formosa in accordance with our ordinance.

b. Hydronic Heater Enforcement Update
The enforcement of Hydronic Heater being banned in the city continues to be worked on in accordance with our ordinance.

c. Business License Compliance
Our compliance with the Municipal Association is complete and businesses are able to renew their Forest Acres business license on their website as well as in our administrative offices.

d. Economic Development
Mr. Greenwood and PIO Lynnsey will be attending the upcoming Retail Training session and the data will be incorporated onto our website.

e. Forest Lake Place Park and Bridge Update
The projects are moving forward with KBS. Sealed prequalified bids have been received and we are in the next stage of this projects. Details will be discussed in Executive Session.

f. VC-3 contract with FAPD
Mr. Greenwood stated he signed a short-term contact with VC-3 for them to handle all IT issues and necessities with FAPD directly. We will evaluate at the end of the contract for any renewal.

8. **Finance Director Report:** Monthly Financial Report
   Assistant City Administrator/Finance Director Smith reported to Council that the city's budget is performing as expected for this period in the fiscal year that revenues and expenditures are consistent with the same period in prior years.

9. **Police Chief's Report:**
   Chief Robinson reported to Council January 2022's traffic statistics.

   The speed enforcement initiative has begun in our city with a speed warning device being place on the west end of Forest Drive. Devices will be moved into the neighborhoods eventually for additional information on areas with speeding concerns and problems.

   A safety plan analysis in in process for the Landings Apartments and the goal is to perform an analysis at every apartment complex in our city.

   FAPD Detectives will be attending an Interview and Interrogation training class.

   K-9 Jax has been utilized two times this week in the city.

   The new police cruisers, including the speed enforcement vehicle will be road ready with the in-vehicle computers in the next couple of weeks.

   Sgt. Lori Tumlin introduced Officer Daniel Haddad who graduated from the academy on January 7, 2022 and is currently in Field Training.

10. **Community Forum:**
    No items to report.

11. **Council Items:**
    No items to report.

12. **Executive Session:**
    On a motion by Mr. Barnes seconded by Mr. Kibler, Council unanimously agreed to go into Executive Session.

    a. Receipt of legal advice related to claims and potential claims by and against the City and other matters covered by Attorney-Client Privilege

    b. Discussion of contractual matters related to an agreement with SCDOT pertaining to the replacement of Forest Lake Place Bridge

    c. Discussion of contractual matters related to an intergovernmental agreement with Richland County related to animal services

    d. Discussion of proposed contractual matters related to Forest Lake Place Drive right-of-way improvements

    e. Discussion of an annual evaluation for the City Attorney

    On a motion by Mr. Barnes seconded by Mr. Black, Council unanimously agreed to go back into regular session.

    On a motion by Mr. Barnes seconded by Mr. Black, Council unanimously approved and authorized the City Administrator to sign an agreement with SCDOT related to the replacement of Forest Lake Place Bridge.

    NOTE: Items discussed in Executive Session may result in action by City Council upon its return to general session

13. Adjourn

On a motion by Mr. Barnes seconded by Mr. Kibler, Council adjourned at 8:10 p.m.

Respectfully submitted,

Maria Queen
Administrative Coordinator
City of Forest Acres