

**MINUTES OF THE
FOREST ACRES CITY COUNCIL
June 9, 2026**

Mayor Tom Andrews, Mayor Pro-tem Haskell Kibler, Council members David Black, and Stephen Oliver were present, along with Assistant City Administrator Kendall Adams, Finance Director Brittany Adams, Police Chief Don Robinson, and City Attorney Will Dillard. City Administrator Shaun Greenwood and Council member Ryan Newton were absent.

Mayor Tom Andrews called the meeting to order at 6:00 p.m.

1. Invocation and Pledge of Allegiance

Council member Stephen Oliver led the invocation and Pledge of Allegiance.

Public Hearings:

- a. **AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 6705 VANWOOD DRIVE, RICHLAND COUNTY TAX MAP NUMBER 14112-02-20**

City Attorney Will Dillard opened the hearing at 6:03 pm stating that the purpose of the public hearing is to entertain public comments on a proposed annexation into the City of Forest Acres. With there being no questions or concerns either in favor or opposition to the annexation request from either Council or the public, Mr. Dillard closed the public hearing at 6:04 pm.

- b. **AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 4715 SYLVAN DRIVE, RICHLAND COUNTY TAX MAP NUMBER 14115-02-18**

City Attorney Will Dillard opened the hearing at 6:04 pm stating that the purpose of the public hearing is to entertain public comments on a proposed annexation into the City of Forest Acres. With there being no questions or concerns either in favor or opposition to the annexation request from either Council or the public, Mr. Dillard closed the public hearing at 6:05 pm.

2. Approval of Minutes

- a. City Council Meeting May 12, 2026

On a motion by Mr. Black seconded by Mr. Kibler, Council unanimously approved the minutes as amended with a vote of 4 to 0.

- b. Special Meeting May 26, 2026

On a motion by Mr. Oliver seconded by Mr. Black, Council unanimously approved the minutes with a vote of 4 to 0.

3. Mayor's Issues & City Projects

- a. Follow up from Community Forum Discussion

No items to report.

4. New Business

- a. Resolution honoring Brian and Susan Thomas for their support, volunteer efforts, and dedicated years of service and commitment to the City of Forest Acres in various capacities.

Mayor Andrews honored Brian and Susan for their service to the City of Forest Acres.

- b. First Reading: **AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 6705 VANWOOD DRIVE, RICHLAND COUNTY TAX MAP NUMBER 14112-02-20**

On a motion by Mr. Black seconded by Mr. Oliver, Council unanimously approved the annexation with a vote of 4 to 0.

- c. AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 4715 SYLVAN DRIVE, RICHLAND COUNTY TAX MAP NUMBER 14115-02-18

On a motion by Mr. Oliver seconded by Mr. Black, Council unanimously approved the annexation with a vote of 4 to 0.

- d. Staff Request for Htax:

- a. Up-to \$4,500 updated economic development profile from the Retail Coach
Director of Communications Lynnsey Baker said that we worked with the Retail Coach in 2022 and we use the data when we have discussions with retailers looking at coming into the city. The data is incredibly helpful; however, it is time for updated information. Mrs. Baker added that the \$3000.00 option is optimal for our needs.

On a motion by Mr. Kibler seconded by Mr. Black, Council unanimously approved \$3000 with a vote of 4 to 0.

- e. Staff Recommendation Willingham Speed Hump Request:

- a. Staff Analysis and Recommendation.

Assistant City Administrator Adams stated that the city conducted a staff analysis which consisted of an on-site review, previous accident data, and a stealth stat survey by FAPD. There has been some speeding indicated by the stealth stat survey. We have been working with SC DOT about the speed hump request, and SC DOT recommended that a three-way stop sign at Willingham and Parrish as a first step in the area regarding the speeding issue. SC DOT said they could have the stop signs installed by early to mid-July.

On a motion by Mr. Kibler seconded by Mr. Oliver, Council unanimously approved the request with a vote of 4 to 0.

- f. Appointments:

- a. Beautification Foundation

- i. Resignation: Susan Thomas (August 2026)

- b. Public Safety Foundation

- ii. Open Position (August 2027)

- iii. Open Position (March 2028)

Mayor Andrews announced that we have one seat open on the Beautification Foundation and two seats open on the Public Safety Foundation.

5. Old Business

- a. Second Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 21.2.1.2 (ZONING MAP) OF SAID CODE; PROVIDING FOR A CHANGE IN THE DISTRICT BOUNDARIES OF THE CITY ZONING MAP FOR 1338 SUNNYSIDE DRIVE (TMS R13907-01-09) AND 1346 SUNNYSIDE DRIVE (TMS R13907-01-11) FROM PDD (PLANNED DEVELOPMENT DISTRICT) TO R-1 (LOW DENSITY RESIDENTIAL)

On a motion by Mr. Black seconded by Mr. Kibler, Council unanimously approved the ordinance with a vote of 4 to 0.

- b. Second Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING CHAPTER 10, SECTION 10-11, RELATING TO NOISE VIOLATIONS

On a motion by Mr. Oliver seconded by Mr. Black, Council unanimously agreed to defer to after Executive Session with a vote of 4 to 0.

- c. Second Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, APPROVING EXTENSION AND AMENDMENT OF A CELLULAR TOWER OPTION AND LEASE AGREEMENT WITH ALLTEL CORPORATION D/B/A VERIZON WIRELESS REGARDING RICHLAND COUNTY TAX MAP NO. R14005-02-08 (S/S GROGGY LANE)
On a motion by Mr. Oliver seconded by Mr. Black, Council unanimously agreed to defer to after Executive Session with a vote of 4 to 0.

6. City Administrator Report

a. Richland Mall Update

Assistant City Administrator Adams reported that the demolition is completed, and a site work contractor has been selected, and they should begin in the next 30 days.

b. Grants

Mr. Adams reported federal legislature grants did not make the final submission.

We have been given a timeline for the SCDPS grants of August 2026 to go before their council. Final determination will be between October and November 2026.

We are beginning to gather information for the SCMIT and SCMIRF grants.

c. Willingham Speed Hump Request

Mr. Adams briefed this agenda item under item 4e.

d. Forest Acres Branding Sign

Ms. Baker stated that the branding sign for Council Chambers will be installed Monday, June 15, 2026.

7. Finance Director Report: Monthly Financial Report

Brittany Adams reported that as of the end of 2025, we have received approximately 70% of our anticipated revenues and 85% regarding expenses for the year.

8. Police Chief's Report:

Chief Robinson reported the May 2026 crime statistics.

All the runs (Races) we had in Forest Acres in May 2026 were successful and there were no problems during the events.

9. Community Forum:

Resident Nic Touchstone thanked Council for the Willingham and Parrish stop sign that has been approved.

10. Council Items:

Council member Oliver announced that Austral Salon in Forest Acres just celebrated 40-years in business.

11. Executive Session:

On a motion by Mr. Kibler seconded by Mr. Black, Council agreed to go into Executive Session at 7:00 pm with a vote of 4 to 0.

- a. Receipt of legal advice related to claims and potential claims and other matters covered by Attorney Client Privilege:
 - i. Noise ordinance
 - ii. Franchise Fee
- b. Discussion of contractual matters and receipt of legal advice related to:
 - i. Smart Fleet Management and Route Optimization Initiative
 - ii. Integrated Law Enforcement Administration and Judicial Services Platform
 - iii. Cell Tower Lease Renewal

NOTE: Items discussed in Executive Session may result in action by City Council upon its return to general session.

On a motion by Mr. Oliver and seconded by Mr. Black, Council unanimously agreed to return to general session with a vote of 4 to 0.

On a motion by Mr. Black seconded by Mr. Oliver, Council unanimously approved agenda item 5b, Relating to Noise Violations as amended with a vote of 4 to 0.

On a motion by Mr. Black seconded by Mr. Oliver, Council unanimously approved the cellular tower option and lease agreement ordinance and authorized the City Administrator to sign the lease agreement as amended under agenda item 5c with a vote of 4 to 0.

On a motion by Mr. Oliver seconded by Mr. Kibler, Council unanimously authorized the City and Assistant City Administrators to finalize negotiation of the Smart Fleet Management and Route Optimization Initiative with a vote of 4 to 0.

On a motion by Mr. Kibler seconded by Mr. Oliver, Council unanimously authorized the City and Assistant City Administrators to finalize negotiation of the Integrated Law Enforcement Administration and Judicial Services Platform with a vote of 4 to 0.

On a motion by Mr. Oliver seconded by Mr. Black, Council agreed to amend the May 12, 2026, minutes to reflect agenda items 3g and 4a having been voted on after Executive Session with a vote of 4 to 0.

12. Adjourn

On a motion by Mr. Black seconded by Mr. Oliver, Council unanimously agreed to adjourn at 7:58 pm.

Respectfully submitted,

Maria Queen
Asst. City Clerk/HR Director
City of Forest Acres

