MINUTES OF THE
FOREST ACRES CITY COUNCIL
April 9, 2024

Mayor Tom Andrews, Mayor Pro-tem David Black, Council members Haskell Kibler, Ryan Newton, and Stephen Oliver were present, along with City Administrator Shaun Greenwood, Assistant City Administrator/Finance Director Andy Smith, Police Chief Don Robinson, and City Attorney Will Dillard.

Mayor Tom Andrews called the meeting to order at 6:00 p.m.

1. Invocation and Pledge of Allegiance

Council member Stephen Oliver led the invocation and Pledge of Allegiance.

Public Hearings

1. **AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 4516 MOSSHILL ROAD, RICHLAND COUNTY TAX MAP NUMBER R16803-10-01**

   City Attorney Will Dillard opened the hearing at 6:00 pm stating that the purpose of the public hearing is to entertain public comments on a proposed annexation into the City of Forest Acres.
   With there being no questions or concerns either in favor or opposition to the annexation request from either Council or the public, Mr. Dillard closed the public hearing at 6:02 pm.

2. **AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 4616 BRENTHAVEN ROAD, RICHLAND COUNTY TAX MAP NUMBER R14112-03-03**

   City Attorney Will Dillard opened the hearing at 6:02 pm stating that the purpose of the public hearing is to entertain public comments on a proposed annexation into the City of Forest Acres.
   With there being no questions or concerns either in favor or opposition to the annexation request from either Council or the public, Mr. Dillard closed the public hearing at 6:02 pm.

3. **AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING SECTION 21.12 PROVIDING FOR CATEGORIES OF OUTDOOR LIGHTING PROHIBITED IN ALL ZONING DISTRICTS**

   City Attorney Will Dillard opened the hearing at 6:02 pm stating that the purpose of the public hearing is to entertain public comments on an ordinance amendment
   With there being no questions or concerns either in favor or opposition to the amendment change from either Council or the public, Mr. Dillard closed the public hearing at 6:04 pm.

2. Approval of Minutes

a. City Council Meeting March 12, 2024
   On a motion by Mr. Black seconded by Mr. Oliver, Council unanimously approved the minutes as amended.

3. Mayor's Issues & City Projects

a. Responses to Community Forum Items:
   City Engineer Keith Lindler reported that he spoke with a Richland County inspector this morning and a stop-work order remains in place due to minor modifications and changes that still have to be made by the developers.

4. Public Comment Related to Items on the Agenda:

Citizens that wish to speak about an item specifically listed on the agenda must call 803-782-9475 by 5 pm the day before the meeting to be added to the list of speakers.
No items to report.

5. **New Business:**
   a. FAPD introduction of new officers and promotions
      Chief Don Robinson introduced and promoted Officer Daniel Haddad to Corporal.

   b. Presentation of the 2023-2024 Audit
      Bill Hancock stated that the audit resulted in no significant findings and that a clean and unmodified opinion of the city's financial statements has been issued.

   c. Discussion and approval of a Mutual Aid Agreement with the Town of Lexington
      On a motion by Mr. Black seconded by Mr. Kibler, Council unanimously approved the agreement.

   d. Discussion of Council of Governments approval of funding for Forest Acres intersection studies
      Council member Haskell Kibler reported that he presented both the intersections at Trenholm/Forest and Forest/Beltline to the COG for approval of intersection studies funding for traffic calming measures and pedestrian safety. The funding approval was given by the COG. Further information will be brought to Council as the studies are completed.

   e. Presentation of a Financial Report from the Beautification Foundation
      Mayor Andrews reported that the Foundation submitted their annual financial report and they have $1057.00 in their account.

   f. Discussion of a streetlight on Calendar Court
      Administrator Greenwood said that Dominion has changed their policy and if a pole needs to be added to install a streetlight the pole cost is $377.37. For this light to be installed the addition of a pole is necessary.
      On a motion by Mr. Oliver seconded by Mr. Kibler, Council unanimously approved the request.

   g. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING CHAPTER 10, ARTICLE V, TO PROVIDE FOR PROHIBITION OF SMOKING ON CERTAIN PUBLIC PROPERTY
      On a motion by Mr. Black seconded by Mr. Newton, Council unanimously approved the ordinance.

   h. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 4516 MOSSHILL ROAD, RICHLAND COUNTY TAX MAP NUMBER R16803-10-01
      On a motion by Mr. Kibler seconded by Mr. Oliver, Council unanimously approved the annexation.

   i. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 4616 BRENTHAVEN Road, Richland County tax map number R14112-03-03
      On a motion by Mr. Black seconded by Mr. Kibler, Council unanimously approved the annexation.

   j. Approval of the use of up to $487,770 of MCIP funds for the Forest Lake Place Extension roadway
      Following discussion, on a motion by Mr. Oliver seconded by Mr. Kibler, Council unanimously approved the MCIP funds up to $487,770.00.

6. **Old Business:**
   a. Second Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING SECTION 21.12 PROVIDING FOR CATEGORIES OF OUTDOOR LIGHTING PROHIBITED IN ALL ZONING DISTRICTS

On a motion by Mr. Black seconded by Mr. Oliver, Council unanimously approved the ordinance as amended.

7. **City Administrator Report:**
   a. GCMP Update
      Mr. Greenwood reported that the grand opening is scheduled for April 18, 2024, from 5-8 pm. Food vendors and music will be at the opening. The Memorial Dedication was well attended on April 8, 2025.

   b. FLP Extension Update
      Mr. Greenwood reported that the project is substantively complete.

   c. Richland Mall Update
      Mr. Greenwood reported that demolition continues, and a masterplan is in process.

   d. Budget
      The budget is being worked on regularly and a workshop for Council will be scheduled by the end of April.

   e. Rotary Membership
      Council member Oliver is a member and can be a liaison for the City. Council agreed.

8. **Finance Director Report:** Monthly Financial Report
   Assistant City Administrator/Finance Director Smith reported the General Fund and Hospitality Tax statements through March. Regarding revenue, we have collected 57% of our budget and on expenses we have spent 70.62% of our budget. Mr. Greenwood added that we are trying to keep FAPD necessities within the current year's budget.

9. **Police Chief's Report:**
   Chief Robinson reported the March 2024 crime and traffic statistics to Council.

   A new certified officer joined FAPD on April 1st, an uncertified officer joined April 8th, and a new officer will begin on April 15th. Chief also has 6-7 promising applications on file.

10. **Community Forum:**
    Resident Brooks Hamilton voiced her concerns regarding accidents and traffic on Forest Drive. Her suggestion was to eliminate the suicide lanes and add medians with landscaping.

    Resident Kathy Marie Davis asked about a house being built on Valleybrook Drive. The property is in Richland County.

    Resident Carol Kososki voiced concerns regarding trash problems causing traffic problems when she walks daily on Lakeshore and the close surrounding streets.

11. **Council Items:**
    Council member Kibler reminded that the Forest Acres Festival will be held at AC Flora on Saturday, April 13, 2024, from 10 am to 4 pm.

12. **Executive Session:**
    On a motion by Mr. Oliver seconded by Mr. Newton, Council unanimously agreed to go into Executive Session at 7:30 pm.

    a. Receipt of legal advice related to claims and potential claims by and against the City and other matters covered by Attorney-Client Privilege
       i. Proposed mural provisions in zoning ordinance update
       ii. Periodic general review of FOIA requirements, conflicts of interest, and personnel communications
       iii. Hydronic Heater Update

b. Discussion of contractual matters related to:
   i. Potential purchase of vacant property

NOTE: Items discussed in Executive Session may result in action by City Council upon its return to general session

On a motion by Mr. Black seconded by Mr. Oliver, Council unanimously authorized the City Administrator and City Attorney to retain an Environmental Attorney to advise on certain real estate matters as discussed in Executive Session.

On a motion by Mr. Kibler seconded by Mr. Black, Council unanimously authorized the City Administrator and City Attorney to finalize and execute a Financial Advisory Services Agreement and accompanying work order number one as discussed in Executive Session.

13. Adjourn

On a motion by Mr. Newton seconded by Mr. Black, Council adjourned at 8:21 pm.

Respectfully submitted,

Maria Queen
Administrative Coordinator
City of Forest Acres