

**MINUTES OF THE
FOREST ACRES CITY COUNCIL
December 13, 2022**

Mayor Frank Brunson, Mayor Pro-tem Thomas Andrews, Council members John Barnes, and Haskell Kibler were present, along with Assistant City Administrator/Finance Director Andy Smith, Police Chief Don Robinson, and City Attorney Will Dillard. City Administrator and Council member David Black attended the meeting via Zoom.

Mayor Frank Brunson called the meeting to order at 6:00 p.m.

1. Invocation and Pledge of Allegiance

Council member Haskell Kibler led the invocation and the Pledge of Allegiance.

2. PUBLIC HEARING

AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING CHAPTER 5, SECTION 5-2 (CODES ADOPTED) TO PROVIDE FOR ADOPTION OF THE LATEST EDITIONS OF BUILDING CODES AS APPROVED BY THE SOUTH CAROLINA BUILDING CODES COUNCIL WITH MODIFICATIONS AND OTHER AUTHORIZED CODES AND STANDARDS.

City Attorney opened the Public Hearing at 6:00 pm. The purpose of the hearing is on updating the city's standardized building codes. All the updated codes will be updated on January 1, 2023.

With there being no questions or concerns either in favor or opposition to the rezoning request from either Council or the public, Mr. Dillard closed the public hearing at 6:03 pm.

3. Approval of Minutes

- a. City Council Meeting November 8, 2022
On a motion by Mr. Barnes seconded by Mr. Andrews, Council unanimously approved the minutes.
- b. Special City Council Meeting November 15, 2022
On a motion by Mr. Andrews seconded by Mr. Barnes, Council unanimously approved the minutes.

4. Mayor's Issues & City Projects

- a. Responses to Community Forum Items:

5. Public Comment Related to Items on the Agenda:

Citizens that wish to speak about an item specifically listed on the agenda must call 803-782-9475 by 5 pm the day before the meeting to be added to the list of speakers.

- a. Satchel Ford Road properties
City Engineer Keith Lindler stated he has spoken with a Richland County Inspector who has spoken with Hurricane Builders and was informed that the County has approved a restoration plan. The plan has not been implemented yet, however, the inspector said that if the builders do not begin by Christmas, he will begin writing violations.

6. New Business:

- a. Proclamation in honor of Greg Alia Day
Mayor Brunson asked for a moment of silence in honor of fallen officer Greg Alia. Officer Alia lost his life in service to his community on September 30, 2015. December 14th is signified as the date of remembrance in that it is the date of his wedding anniversary to his wife Kassy.
- b. Presentation from Public Safety Foundation
Council member and Chair of the PSF Tom Andrews honored Sgt. Lori Tumlin's 25-years of service with a Lifetime Achievement Award.

- c. Resolution honoring Sgt. Lori Tumlin for her dedication and service
Mayor Brunson presented Sgt. Lori Tumlin retirement with a resolution in her honor for her 25-years of service to FAPD and the City of Forest Acres.
- d. Resolution honoring Cpl. Barry Burton for his dedication and service
Mayor Brunson presented Cpl. Barry Burton with a resolution for his years of service to FAPD and the City of Forest Acres.
- e. Promotions of FAPD Officers
Chief Robinson promoted Officers Trevor Griffith and Martha Berry to Corporal.

Chief Robinson thanked Detective Curtis Singleton for his years of service to FAPD and the City of Forest Acres on his new position as Chief of Police in Chester, SC.

Chief Robinson also thanked Cpl. Barry Burton for his years of service to FAPD and the City of Forest Acres recognizing his entire 32-year career in law enforcement.

- f. Introduction of K-9 Officer
Chief Robinson introduced Officer Louis Gantt and K-9 Officer Indy.
- g. Adoption of 2023 Meeting Calendar
Mr. Smith presented Council with the 2023 meeting Calendar.
On a motion by Mr. Andrews seconded by Mr. Kibler, Council unanimously approved the calendar as amended. The May 9th meeting will be moved to May 10th.
- h. Second Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING CHAPTER 5, SECTION 5-2 (CODES ADOPTED) TO PROVIDE FOR ADOPTION OF THE LATEST EDITIONS OF BUILDING CODES AS APPROVED BY THE SOUTH CAROLINA BUILDING CODES COUNCIL WITH MODIFICATIONS AND OTHER AUTHORIZED CODES AND STANDARDS.
On a motion by Mr. Andrews seconded by Mr. Kibler, Council unanimously approved the ordinance as amended.
- i. Board/Commission Appointments:
 - a. Ellis Creel – Planning Commission (2-year term)
On a motion by Mr. Andrews seconded by Mr. Kibler, Council unanimously approved reappointment.
 - b. Robin O’Neil – Zoning Board of Appeals (3-year term)
On a motion by Mr. Barnes seconded by Mr. Andrews, Council unanimously approved reappointment.
 - c. Jeremy Ray – Code Board of Appeals (3-year term)
On a motion by Mr. Kibler seconded by Mr. Barnes, Council unanimously approved reappointment.

7. Old Business:
No items to report.

8. City Administrator Report:

- a. Sweet Seasons debrief
Asst. City Administrator Smith asked PIO Lynnsey Baker to debrief Council. Lynnsey stated that the event was well attended and received by the public. The advertising on television, radio and social media was successful. Food and drink vendors were happy with the turnout as were the Kids Activities vendors.
- b. Staff Holiday party
Mr. Smith said that the employee staff holiday party will be at Rockbridge Club on Thursday, December 15th.

9. Finance Director Report: Monthly Financial Report

Assistant City Administrator/Finance Director Smith reported to Council that we are continuing to collect revenue as expected for this time of year and are slightly under budget in expenses through the first five months. There are several anticipated ARPA funded capital expenses that we have not yet procured. A profit/loss statement for the Forest Lake Park project statement is now being included in the monthly financial report.

10. Police Chief's Report:

Chief Robinson reported November 2022s crime and traffic statistics to Council.

Extra Holiday patrol is in effect.

Low-light firearm qualifications have been conducted for the year.

Chief Robinson and Lt. Maldonado attended a Legally Justified class for officers to be prepared for any use of force. Chief will be requiring all FAPD officers to attend the class.

All FAPD officers have been equipped with their winter gear and new cell phones.

11. Community Forum:

No items to report.

12. Council Items:

Mayor Brunson stated that he attended a Student Council Inauguration at Forest Lake Elementary and expressed how proud he is of the students.

13. Executive Session:

On a motion by Mr. Kibler seconded by Mr. Andrews, Council unanimously agreed to go into Executive Session at 6:52 pm.

- a. Receipt of legal advice related to claims and potential claims by and against the City and other matters covered by Attorney-Client Privilege
 - i. Hydronic heater litigation
 - ii. Home renovation final inspection matter

NOTE: Items discussed in Executive Session may result in action by City Council upon its return to general session

13. Adjourn

On a motion by Mr. ? seconded by Mr. ?, Council adjourned at ?::? p.m.

Respectfully submitted,

Maria Queen
Administrative Coordinator
City of Forest Acres