

**MINUTES OF THE  
FOREST ACRES CITY COUNCIL  
CITY COUNCIL CHAMBERS  
5209 N. TRENHOLM ROAD  
July 13, 2021**

Council members John Barnes, Thomas Andrews, and Haskell Kibler were present, along with Council member elect David Black, City Administrator Shaun Greenwood, Assistant City Administrator/Finance Director Andy Smith, Police Chief Gene Sealy, and City Attorney William C. Dillard, Jr. Mayor Frank Brunson attended the meeting via Zoom.

**Council member Tom Andrews called the meeting to order at 6:03 p.m.**

- 1. Invocation and Pledge of Allegiance** - Council member Thomas Andrews  
Council member Tom Andrews gave the invocation and led the Pledge of Allegiance.
- 2. Oath of Office** - Council members Haskell Kibler and David Black administered the Oath of Office  
City Attorney Will Dillard administered the Oath of Office to incumbent Council member Haskell Kibler and newly elected Council member David Black.
- 3. Election of Mayor Pro-tem**  
On a motion by Mr. Kibler seconded by Mr. Barnes, Council elected Tom Andrews to a two-year term as Mayor Pro-Tempore.

Mayor Pro-Tem suspended the regular meeting until the conclusion of the public hearings.

**PUBLIC HEARINGS:**

**1. AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 6307 GOLDBRANCH ROAD, RICHLAND COUNTY TAX MAP NUMBER 16806-02-05.**

City Attorney William Dillard called the public hearing open at 6:11 pm. He stated that the purpose of the public hearing is to entertain public comment on an annexation request.

With their being no questions or concerns either in favor or opposition to the rezoning request from either Council or the public Mr. Dillard closed the public hearing at 6:13 pm.

**2. AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 6541 SACHEL FORD ROAD, RICHLAND COUNTY TAX MAP NUMBER 14112-08-03.**

City Attorney William Dillard called the public hearing open at 6:13 pm. He stated that the purpose of the public hearing is to entertain public comment on an annexation request.

With their being no questions or concerns either in favor or opposition to the rezoning request from either Council or the public Mr. Dillard closed the public hearing at 6:15 pm.

**3. AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING CHAPTER 21, ARTICLE XIII, SECTION 21.129 (DISTRICT REGULATIONS) PROVIDING FOR ADDITIONAL EXEMPTED PROHIBITED USES IN PDD, PLANNED DEVELOPMENT DISTRICTS.**

City Attorney William Dillard called the public hearing open at 6:15 pm. He stated that the purpose of the public hearing is to entertain public comment on additional exempted prohibited uses in Planned Development Districts.

Mr. Dillard added that the proposed change would allow City Council additional flexibility to allow two new uses in PDD districts. The two additional uses would be event space, wine bars and retail beer establishments. If approved this would not mean that these uses are automatic. There would have to be a major amendment rezoning change request for each PDD district.

With their being no questions or concerns either in favor or opposition to the proposed zoning ordinance amendment from either Council or the public Mr. Dillard closed the public hearing at 6:20 pm.

**4. AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY MAJOR AMENDMENT OF THE EXISTING PLANNED DEVELOPMENT DISTRICT ORDINANCE FOR 4701 FOREST DRIVE (TMS 14014-06-19), ARTICLE I, SECTION 2(B), TO ALLOW FOR ADDITIONAL USES.**

City Attorney William Dillard called the public hearing open at 6:20 pm. He stated that the purpose of the public hearing is to entertain public comment on a major amendment change to the PDD ordinance for 4701 Forest Drive. This change would allow for event space, wine bars and retail beer establishments at this PDD district only. This request would not be final unless the previous public hearing request is approved.

With their being no questions or concerns either in favor or opposition to the proposed zoning ordinance amendment from either Council or the public Mr. Dillard closed the public hearing at 6:28 pm.

Mayor Pro-Tem Andrews announced that the regular meeting resume at 6:30 pm.

**4. Approval of Minutes**

- a. Special City Council Meeting June 7, 2021  
On a motion by Mr. Barnes seconded by Mr. Black, Council unanimously approved the minutes.
- b. City Council Meeting June 8, 2021  
On a motion by Mr. Barnes seconded by Mr. Kibler, Council unanimously approved the minutes.

**5. Mayor's Issues & City Projects**

- a. Responses to Community Forum Items: Speeding Concerns  
No items to report.

**6. Public Comment Related to Items on the Agenda:**

Citizens that wish to speak about an item specifically listed on the agenda must call 803-782-9475 by 5 pm the day before the meeting to be added to the list of speakers.

No items to report.

**7. New Business:**

- a. Resolution: RESOLUTION COMMITTING THE CITY OF FOREST ACRES TO PROVIDING A PROGRAM FEE FOR THE MUNICIPAL ASSOCIATION OF SOUTH CAROLINA RETAIL RECRUITMENT TRAINING PROGRAM IN PARTNERSHIP WITH THE RETAIL COACH IF THE CITY/TOWN IS ACCEPTED INTO THE PROGRAM AND SUPPORTING THE CITY'S/TOWN'S APPLICATION THERETO

A brief discussion regarding the training program ensued.

On a motion by Mr. Barnes seconded by Mr. Kibler, Council unanimously approved the resolution.

- b. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 6307 GOLDBRANCH ROAD, RICHLAND COUNTY TAX MAP NUMBER 16806-02-05

On a motion by Mr. Barnes seconded by Mr. Kibler, Council unanimously approved the annexation.

c. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 6541 SACHEL FORD ROAD, RICHLAND COUNTY TAX MAP NUMBER 14112-08-03

On a motion by Mr. Barnes seconded by Mr. Kibler, Council unanimously approved the annexation.

d. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING CHAPTER 21, ARTICLE XIII, SECTION 21.129 (DISTRICT REGULATIONS) PROVIDING FOR ADDITIONAL EXEMPTED PROHIBITED USES IN PDD, PLANNED DEVELOPMENT DISTRICTS

On a motion by Mr. Kibler seconded by Mr. Barnes, Council unanimously approved the ordinance change.

e. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY MAJOR AMENDMENT OF THE EXISTING PLANNED DEVELOPMENT DISTRICT ORDINANCE FOR 4701 FOREST DRIVE (TMS 14014-06-19), ARTICLE I, SECTION 2(B), TO ALLOW FOR ADDITIONAL USES

On a motion by Mr. Black seconded by Mr. Barnes, Council unanimously approved the ordinance change.

f. Discussion and approval of a contract for the design and construction management of Forest Lake Place Park

On a motion by Mr. Kibler seconded by Mr. Barnes, Council unanimously agreed to amend the agenda to defer this discussion and approval until after Executive Session.

g. Discussion and approval of surveying fees associated with the Forest Lake Place Park Project and Forest Lake Place Bridge

Following a discussion on the funds for the fees, on a motion by Mr. Barnes seconded by Mr. Kibler, Council unanimously authorized Administrator Greenwood to execute this item.

h. Discussion and approval of a contract with White and Smith related to updating the City Zoning Ordinances and Land Development Regulations

On a motion by Mr. Kibler seconded by Mr. Barnes, Council unanimously agreed to amend the agenda to defer this discussion and approval until after Executive Session.

i. Appointments and Reappointments: Discussion of applications for 1 vacant position on the Planning Commission

- a. Carrie Walker
- b. John Goodwin
- c. Mark Nidifer

Following a brief discussion among Council, on a motion by Mr. Barnes seconded by Mr. Black, Council unanimously agreed to table the appointments and reappointments until the August 2021 City Council meeting. Mr. Greenwood added that Mr. Andrews' seat as HTAX Committee Chair will also be on the agenda for appointment.

**8. Old Business:**

No items to report.

**9. City Administrator Report:**

a. Woodmere Traffic

Administrator Greenwood said that the road is a short road that dead ends into a school and following a conversation with an engineer at SC DOT the recommendation is that FAPD enforce the speed limits around the curves in lieu of posting lower speed limits at this time. Potential speed humps sites will be looked at by SC DOT.

- b. **Atascadero 4-Way Stop**  
Mr. Greenwood said that he has reached out to SC DOT regarding Atascadero and they have recommended repainting/restriping on Atascadero to help hinder speeding. They are willing to do any vegetation clean up in the area as well to avoid and visual blocking.
- c. **Stimulus Funds**  
We are still waiting for the State to request the stimulus funds. We will set up a meeting soon with Council to discuss allowable uses and disbursement. The City of Forest Acres is allotted to receive \$5.1 million.
- d. **Employee Evaluations**  
Employee evaluations are underway. Administration and FAPD evaluations are complete. Public Works will be completed soon.
- e. **PIO/Special Projects Position**  
The position remains open and will be readvertised.

**10. Finance Director Report: Monthly Financial Report**

Assistant City Administrator/Finance Director Smith reported to Council that the city's budget has performed as expected. We are at the beginning portion of our annual audit. More information will be available after the final field work in early fall and a final report at the end of the calendar year.

**11. Police Chief's Report:**

Chief Sealy reported that the Born in the USA rase on July 3<sup>rd</sup> was successful without any problems.

Stealth stat surveys on Atascadero Drive, Lakeshore Drive, and Clemson Avenue. There are additional streets in our city that are next for surveys. Council member Black asked Chief Sealy to put Beverly Drive on his list.

Chief submitted June 2021's crime statistics including the eleven incident reports on Idalia Drive.

Officer Kory Mayo and K-9 Jax continue their training and are both doing well. Donation calls for our K-9 unit are coming in regularly.

**12. Community Forum:**

Resident Robert Edwards representing Old Mill property owners voiced concerns regarding the Forest Lake Park project.

Residents Livingston Trufuck and Beau Chase also voiced concerns regarding the Forest Lake Park project.

Resident Kathy Marie Davis spoke to Council regarding dumping problems on Valleybrook and Satchel Ford. Concerns regarding road hindrances on Vanwood after City of Columbia completed work on water lines.

Resident Ada McKinstry asked for clarification regarding the age of golf cart drivers. Mayor Pro-tem Andrews Clarified that driver's need to be licensed South Carolina drivers.

Resident William Brantley asked for vegetation clean up at Valleybrook and Satchel Ford. He also asked for trash clean up at the empty lot on Valleybrook.

Resident Cynthia Hudson voiced concerns regarding problems on Idalia Drive and surrounding Idalia Park. She asked if the camera footage at the park is accessible. Chief Sealy clarified that all camera footage is readily accessible. The security company that maintains our cameras provides any footage that is requested by FAPD.

Resident Jim Testor voiced his concerns regarding enforcement of the Fireworks Ordinance.

Resident and Missions Pastor at North Trenholm Baptist Kenny Robertson congratulated Council members Haskell Kibler and David Black. He also voiced concerns regarding speeding on Brookside, Decker and Rockbridge, and Percival Road between Forest Drive and Decker not having sidewalks.

Resident Rita Shipman reminded Council of the final date for removal of Hydronic Heaters in Forest Acres coming up in September 2021.

Resident Daisy Rodriguez asked about a possible fence on Forest Drive behind Circle K. Mr. Greenwood said he will investigate the matter, however, that location is in the City of Columbia's jurisdiction.

**13. Council Items:**

No items to report.

**14. Executive Session**

On a motion by Mr. Barnes seconded by Mr. Black, Council unanimously agreed to go into Executive Session at 8:45 pm.

- a. Receipt of legal advice related to claims and potential claims by and against the City and other matters covered by Attorney-Client Privilege
- b. Discussion of contractual matters related to the design and construction management of Forest Lake Place Park with KBS and Associates
- c. Discussion of negotiations and contractual matters related to the City Judge Positions
- d. Discussion of negotiations and contractual matters related to potential easements on the property located at 4825 Forest Drive
- e. Discussion contractual matters related to updating the City Zoning Ordinances and Land Development Regulations with White and Smith

On a motion by Mr. Barnes seconded by Mr. Kibler, Council voted unanimously to come out of executive session and return to regular session.

On a motion by Mr. Barnes seconded by Mr. Kibler, Council voted unanimously to authorize the City Attorney to engage Danny Crowe as outside counsel.

On a motion by Mr. Black seconded by Mr. Barnes, Council voted unanimously to authorize the City Administrator and City Attorney to negotiate a contract with a City Judge candidate as discussed in executive session.

On a motion by Mr. Barnes seconded by Mr. Black, Council voted unanimously to approve and authorize the City Administrator to enter into a contract with White and Smith as discussed in Executive Session.

**13. Adjourn**

On a motion by Mr. Barnes seconded by Mr. Kibler, Council adjourned at 9:58 p.m.

Respectfully submitted,

Maria Queen  
Administrative Coordinator  
City of Forest Acres