

**MINUTES OF THE  
FOREST ACRES CITY COUNCIL  
VIRTUAL ZOOM MEETING  
May 18, 2021**

Mayor Frank Brunson, Mayor Pro-tem Beau Powell, Council members John Barnes, Thomas Andrews, and Haskell Kibler were present, along with City Administrator Shaun Greenwood, Assistant City Administrator/Finance Director Andy Smith, Police Chief Gene Sealy, and City Attorney William C. Dillard, Jr.

**Mayor Brunson called the meeting to order at 6:00 p.m.**

**PUBLIC HEARING**

**AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA,  
PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED  
BY ADDING A SECTION PROVIDING FOR THE BUDGET FOR THE CITY OF FOREST ACRES  
FOR THE FISCAL YEAR 2021-2022**

City Attorney Will Dillard called the public hearing to order at 6:02 p.m. noting that it had been duly advertised in The State Newspaper. He stated that the public hearing was to entertain questions, comments, or concerns regarding the 2021-2022 Fiscal Year Budget. Mr. Dillard asked City Administrator Shaun Greenwood to communicate his presentation of the budget to Council and the audience. Mr. Greenwood reported that FY 2020-2021 will have a .22% decrease over last year's budget.

Following the presentation there were no questions from City Council or the public in attendance. Attorney Dillard closed the public hearing on the FY 2021-2022 Budget at 6:15 p.m.

**1. Invocation and Pledge of Allegiance**

Council member Haskell Kibler gave the invocation and led the Pledge of Allegiance.

**2. Approval of Minutes**

a. City Council Meeting April 13, 2021

On a motion by Mr. Barnes seconded by Mr. Andrews, Council unanimously approved the minutes with one change to item number 5g. Mr. Barnes opposed the vote.

b. City Council Special Meeting May 4, 2021

On a motion by Mr. Barnes seconded by Mr. Andrews, Council unanimously approved the minutes.

**3. Mayor's Issues & City Projects**

a. COVID – 19 Update

i. Law Enforcement

Chief Sealy reported that for the past month there were no employees affected by Covid. All operations are running as planned.

ii. City Operations

Administrator Greenwood added that there are no current cases in city operations. Our lobby remains closed to the public due to the small size. Sanitation services are running normally. Our Municipal Court proceedings are running well. Jury trials remain on hold.

b. Responses to Community Forum Items: Speeding Concerns

No items to report.

**4. Public Comment Related to Items on the Agenda:**

Citizens that wish to speak about an item specifically listed on the agenda must call 803-782-9475 by 5 pm the day before the meeting to be added to the list of speakers.

No items to report.

**5. New Business:**

- a. AN EMERGENCY ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, RESCINDING PRIOR EMERGENCY MASK ORDINANCE NO. 2021-9  
Following a brief discussion on a motion by Mr. Andrews seconded by Mr. Kibler, Council approved the ordinance 4-1. Mr. Barnes voted no.
- b. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING CHAPTER 2, ARTICLE VII, PROCUREMENT PROCEDURES, IN ORDER TO UPDATE AND AMEND THE CITY'S PROCEDURES FOR COMPETITIVE BIDDING AND PROCUREMENT OF CONTRACTS AND SERVICES  
On a motion by Mr. Barnes seconded by Mr. Andrews, Council unanimously approved the ordinance.
- c. Discussion of a letter from the City supporting the redevelopment of Richland Mall  
Mr. Greenwood explained that the owners of the mall have hired a company to nationally market the mall to developers. Mayor Brunson, John Barnes and Mr. Greenwood met with the owners to discuss the city's vision, etc. It is important for the city to support the owners of the mall with a project like this and the letter will be used for that purpose.  
On a motion by Mr. Barnes seconded by Mr. Andrews, Council unanimously approved the letter as drafted.
- d. Discussion of a request for the extension of approved Nonstandard Service Funds for powerline undergrounding project in front of Crayton Middle School  
Following discussion on a motion by Mr. Barnes seconded by Mr. Andrews, Council unanimously agreed to defer this item until the July 13, 2021 City Council meeting.
- e. Discussion of the emergency replacement purchase of a Freightliner M2 106 debris truck  
On a motion by Mr. Barnes seconded by Mr. Kibler, Council unanimously approved the issue of a purchase order for a replacement debris truck.
- f. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION PROVIDING FOR THE BUDGET FOR THE CITY OF FOREST ACRES FOR THE FISCAL YEAR 2021-2022  
On a motion by Mr. Andrews seconded by Mr. Barnes, Council unanimously approved the 2021-2022 Fiscal Year Budget.

**6. Old Business:**

- a. Second Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT CHAPTER 19 OF THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING CHAPTER IV, GOLF CARTS AND LOW-SPEED VEHICLES, IN ORDER TO PROVIDE CERTAIN OPERATIONAL REQUIREMENTS FOR SUCH VEHICLES AND PENALTIES FOR VIOLATIONS THEREOF  
On a motion by Mr. Barnes seconded by Mr. Kibler, Council unanimously approved the ordinance as amended per discussion.
- b. Second Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING CHAPTER 21, ARTICLE XI, SECTIONS 21.111 AND 21.112, ARTICLE XII, SECTIONS 21.120 AND 21.121, AND ARTICLE XIII, SECTIONS 21.132 AND 21.133, IN ORDER TO ALLOW FOR TEMPORARY BEER AND WINE GARDEN EVENT USES IN THE C-3, GENERAL COMMERCIAL DISTRICT, C-4, CONCENTRATED COMMERCIAL DISTRICT, AND C-5, COMMERCIAL ENTERPRISE/REDEVELOPMENT ZONE  
On a motion by Mr. Andrews seconded by Mr. Barnes, Council unanimously approved the ordinance.

**7. City Administrator Report:**

a. Election

Mr. Greenwood stated that the May 11 Municipal Election went well and Council member Haskell Kibler was reelected and David C. Black was elected. Both will be sworn in for their new terms at the July 2021 City Council meeting.

b. Traffic Calming Program

Mr. Greenwood has made initial inquiries with SCDOT, and Chief Sealy has submitted maps and are waiting for response regarding portions of Bethel Church and Atascadero Roads. Updated information will be passed on to City Council as soon as it becomes available.

c. Park Public Input Session

The plan will be released for the public during the Bierkeller event on Saturday, May 29, 2021, through the city's social media.

d. Idalia Bench Swing

One bench swing was put up at Idalia Park. Our landscape architect is looking at other options regarding bench swings to avoid any further termite issues.

e. Zoning Ordinance Changes

Mr. Greenwood said that he and our City Attorney are looking at changes that are more time sensitive. Any changes will go through the Planning Commission. More discussion will be given at a later date.

f. Stimulus Funds

Mr. Greenwood reported that he has sat in on several webinars and fund amounts have not been released for cities the size of Forest Acres. More information will be given as soon as it is available.

**8. Finance Director Report: Monthly Financial Report**

Assistant City Administrator/Finance Director Smith reported to Council that the city's budget is performing as expected for being at this point in our fiscal year. Revenues and expenditures are consistent with the same period in prior years.

**9. Police Chief's Report:**

Chief Sealy reported positive results on the unused prescription drop-off for residents through Richland County.

The open carry law has been passed by the Governor and will become effective in 90-days.

Regarding the installation of security cameras at Trenholm Park we received approval from the Richland County Recreation Commission to use their electricity to install and utilize new cameras. Mr. Andrews and Mr. Kibler spoke in support of the installation of four camera boxes.

Stealth stat surveys were conducted on Briarwood and Bethel Church and Spring Lake Roads. More data will continue to be presented to Council in the coming months.

New K-9 officer Jax was informally introduced to Mayor Brunson and Council.

**10. Community Forum:**

No items to report.

**11. Council Items:**

Mr. Andrews made mention of AC Flora's Boy's Golf and Tennis Teams winning State Championships and the Lacrosse team was runner-up.

**12. Executive Session**

On a motion by Mr. Barnes seconded by Mr. Andrews, Council unanimously agreed to go into Executive Session.

- a. Receipt of legal advice related to claims and potential claims by and against the City and other matters covered by Attorney-Client Privilege
- b. Discussion of contractual matters related to the City Judge Positions

**13. Adjourn**

On a motion by Mr. Barnes seconded by Mr. Kibler, Council adjourned at 8:50 p.m.

Respectfully submitted,

Maria Queen  
Administrative Coordinator  
City of Forest Acres