

The City of Forest Acres is requesting bids for:

Construction of Pole Building for Storage and Maintenance

3420 Robert Springs Rd, Columbia SC 29204

Direct Inquiries to: Shaun Greenwood, City Administrator, in writing via email to sgreenwood@forestacres.net

The City of Forest Acres is requesting sealed bids for the following scope of work.

SPECIFICATIONS:

I. Mobilization of equipment, materials, and tools

II. Construction of a 20' x 26' pole building structure for storage and maintenance of landscaping equipment for the City of Forest Acres Parks and Maintenance crew.

Location: Forest Acres, South Carolina.

Address: 3420 Robert Springs, Columbia, SC 29204

Scope of work/Contractor Requirements

- Construct a 20' x 26' metal pole storage building, 4:12 pitch roof with 2" fiberglass insulation in roof and walls using 6" x 6" treated posts.
- Approximately 44' of 6" gutter with 4 down spouts
- (1) 12' wide x 8' high insulated garage door as shown on plan with 3' concrete ramp
- (1) 3'-0" solid steel service door as shown on plan with 3' concrete apron
- 20' x 26' 3000psi concrete slab, poly and expansion joints
- 29-gauge metal roof and walls to be screwed not nailed
- Provide and install (4) non-operable windows approximately 2' x 4' as shown on plans minimum of 6' from outside grade
- Construct an ADA compliant bathroom as shown on plans
- Provide a 100-amp electrical sub-panel with number of outlets, switches and lighting in approximate locations as shown on plans
- Contractor and employees must abide by all City of Forest Acres rules and regulations.
- Contractor is responsible for acquiring all required licenses and permits.
- All incidents or damage must be reported immediately to the City of Forest Acres
- Remove and legally dispose of all trash and materials generated by the construction
- Bid must include all fees, freight, taxes, and materials
- Coordinate all work through City Engineer/Building Official, Keith Lindler

Terms and Conditions:

Contractor must have licensed, experienced and qualified personnel performing and overseeing the work.

All work is to be performed according to all applicable Federal, state, and local regulations.

Pricing should be valid for 30 Days.

Vendor shall not outsource to another vendor without written permission from The City of Forest Acres.

Indemnification and Insurance - The successful vendor(s) shall indemnify and hold the City of Forest Acres and its officers, agents, employees and assigns, harmless from any liability imposed for injury whether arising before or after completion of work hereunder, or in any manner directly or indirectly caused, occasioned or contributed to, or claimed to be caused, occasioned or contributed to, in whole or in part, by reason of any act or omission, including strict liability or negligence of vendor, or of anyone acting under vendor's direction or control or on its behalf, in connection with or incident to, or arising out of the performance of this contract. The successful vendor shall maintain and shall require all of its subcontractors to maintain general insurance. Proof of this insurance must list the City of Forest Acres as additionally insured. Proof of Workers Compensation insurance is also required prior to the vendor or any subcontractors commencing work on City property.

SUBMISSION OF PROPOSALS

Sealed bids received after the above date and time will be considered late and will not be accepted. The City of Forest Acres will not pay costs incurred in the bid preparation, including the costs for printing, demonstration, negotiation process, etc. All costs for the preparation of the bid shall be borne by the respondent. The deadline for receipt of proposals is **5 p.m. local time, May 27, 2022** to the attention of

Shaun Greenwood
City Administrator
5209 N. Trenholm Rd
Columbia, SC 29206

The City will conduct a site visit for the property for any potential bidders on May 11, 2022 at 1:00PM at 3420 Robert Springs, Columbia, SC 29204.

Proposals must arrive no later than the time listed above. Proposals arriving after that time will be rejected. Each proposal must be enclosed in a sealed envelope and labeled: **Bid # 22-002 Construction of Building.**

The City will conduct a virtual bid (<https://us02web.zoom.us/j/82414517334>) opening on May 30, 2022 at 11 am. The link for the bid opening will be posted on the City of Forest Acres Website <https://www.forestacres.net/bids-and-quotes>

RIGHT TO REJECT BIDS

The City of Forest Acres reserves the right to reject any and all bids or any part of any proposals, to waive minor defects or technicalities, or to solicit new bids on the same project or on a modified project which may include portions of the originally proposed project as the City of Forest Acres may deem necessary in its best interest. The City also reserves the right to negotiate with any respondent, all or part of any bids that is in the best interest of the City. The City of Forest Acres shall reserve the right to select the proposal that is most advantageous to the City.

INTERPRETATIONS AND ADDENDA

No interpretation made to any respondent as to the meaning of the bid request shall be binding on the City of Forest Acres unless repeated in writing and distributed as an addendum by the City of Forest Acres. Interpretations and/or clarification shall be requested in writing from the City of Forest Acres, Shaun Greenwood, City Administrator.

CONFIDENTIALITY OF DOCUMENTS

All responses to the bid request submitted by vendors shall be deemed public documents at the time opened by City of Forest Acres. The bid request is intended to be worded in a manner so as not to elicit proprietary information from the vendor. If proprietary information is submitted as part of the bid, such information is to be labeled proprietary and be accompanied with a request that the information is to be returned by the City of Forest Acres to the respondent.

FOREST ACRES PROJECT

PRICING:

Total cost for project \$ _____

CONTACT INFORMATION:

Vendor Name: _____

Vendor Address: _____

City/State/Zip: _____

Website: _____

Phone: _____

Contact Person: _____

E-Mail: _____

Authorized Signature: _____

Printed Name: _____