

**MINUTES OF THE
FOREST ACRES CITY COUNCIL MEETING
September 8, 2015**

Mayor Frank Brunson, Council members, Ginger Dukes, Beau Powell, and Shell Suber were present, along with City Administrator Mark Williams, Assistant City Administrator Jake Broom, Finance Director Andy Smith, Police Chief Gene Sealy and City Attorney Lee Holloway. Council member Curt Rye was absent.

Mayor Pro-Tem Curt Rye called the meeting to order at 5:15 p.m.

1. Invocation and Pledge of Allegiance

Ms. Dukes gave the Invocation and led the Pledge of Allegiance.

PUBLIC HEARING—Rezoning request of 1701 Dalloz Rd; TMS# R14006-07-06 from Residential (R-1) to Residential (R-3) by extending the contiguous boundary of the adjacent Residential (R-3) district on the east side of Dalloz Rd. to encompass the property at 1701 Dalloz Rd.

Attorney Holloway called the public hearing to order at 5:20 p.m. The purpose is to entertain questions and comments from the audience regarding the proposed rezoning. Attorney Holloway asked the potential purchaser of the property to make his presentation. John Blackmon introduced himself and stated that his re-zoning request was so he would be able to divide the property into two lots and build a single-family residence on both lots. Mr. Blackmon stated he will be amending the purchase contract to add a deed restriction stating that the lots will be single family only. Attorney Holloway asked if anyone wanted to speak in favor of or opposition to the rezoning. Nola Armstrong of Verner Street spoke in opposition to the rezoning. Two residents raised their hand in favor of the rezoning and three residents raised their hand in opposition. With nothing further Attorney Holloway closed the public hearing at 5:35 p.m.

2. Approval of Minutes:

a. City Council Meeting held August 11, 2015

On a motion by Mr. Suber seconded by Mr. Powell, Council unanimously approved the minutes.

3. Mayor's Issues & City Projects:

a. TPAC report, Carol Kososki

Administrator Williams submitted a report to Council members prior to tonight's meeting and said that there was no change in the status at this time.

b. Citadel Park-Parking issues

Administrator Williams stated that the only issue with Citadel Park is a request from several neighbors to change the hours of use of the park to sunrise to sunset. With no objections from Council an ordinance to amend the hours should be ready for October's meeting.

c. Pinetree Park-Design delay

Administrator Williams stated that the submission to SC DOT for an encroachment permit has been stalled. SC DOT asked for a detailed irrigation plan. It is unclear what water lines are on either side of the park. Administrator Williams contacted engineering department at the water department and they reported they have conflicting information and will get back with Mr. Williams. There is a hydra at the corner of Citadel and Coker but the direction in which it runs is unclear. As further information is available Mr. Williams will report to Council.

d. Quinine Hill Park-No report.

e. Responses to Community Forum Items

FARMA's request to be on the agenda is under new business.

4. New Business:

a. Report on FARMA-Jack Oliver and Drew Hampton

FARMA representative Jack Oliver stated he'd previously submitted a proposal to Council members and asked their thoughts. FARMA representative Drew Hampton stated that FARMA would like to partner with the City of Forest Acres regarding Rooftop Rhythms. The plan would be to reduce Rooftop from 4 events per year to two events. FARMA has been in contact with Susan Aude-Fisher

and she is willing to do press supporting the City of Forest Acres for the two events. FARMA's proposal describes a \$160,000.00 budget which includes hiring a management company to handle the day to day activities and putting two Rooftop Rhythms events out for bid.

Mayor Brunson asked for FARMA to send a clarified formal proposal to City Administrator Mark Williams before further discussion.

b. Establishment of Investments Policy (Andy Smith)

Finance Director Andy Smith reported that he has been contacted recently by the City of Forest Acres audit partner regarding the establishment of investment policies and recommended a look into the recent policy adopted by East Richland Sewer District. After contact with the ERS Finance Director Mark Williams and Andy Smith put together a brief policy that reiterates state statutes that limit where we can invest funds. The policy further states that in addition to protecting the integrity of the principle that the city wants to ensure we get a good return being as aggressive as we can be. The policy does place ultimate responsibility on the City Administrator and there is a requirement on a semi-annual basis to report to Council on the invested funds.

On a motion by Mayor Brunson seconded by Mr. Powell, Council unanimously agreed to make this city policy.

5. **Old Business:**

- a. First Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A NEW SECTION 19-32 OF SAID CODE, PROVIDING FOR FEES AND CHARGES FOR PERMITS FOR PARADES, PROCESSIONS AND RACES AND RENUMBERING CERTAIN SECTIONS IN ARTICLE III.

Following a discussion with Chief Sealy regarding the fees, insurance liabilities, and having a police officer paid an hourly rate for working at the event there was no final decision. City Administrator asked Council to allow him to detail the policy before any decision is made.

On a motion by Mr. Powell seconded by Ms. Dukes, Council unanimously agreed to carry over to October's meeting.

- b. First Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 4-17(a) OF SAID CODE, PROVIDING FOR PET NOISE; AND REPEALING SECTION 4-17(b) OF SAID CODE, PROVIDING FOR PET NOISE DURATION REQUIREMENTS.

On a motion by Ms. Dukes seconded by Mr. Powell, Council unanimously approved the ordinance

- c. First Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING ARTICLE III TO CHAPTER 4 OF SAID CODE, PROVIDING FOR BIRDS AND SECTION 4-30 OF SAID CODE, PROVIDING FOR RAISING OR KEEPING CHICKENS

Discussion ensued and further clarification is needed.

On a motion by Mr. Powell seconded by Ms. Dukes, Council unanimously agreed to carry over to October's meeting.

6. **City Administrator Report:**

- a. Streetlight request for Arlene Drive

Administrator Williams reported that a request was made for a streetlight on Arlene Drive. FAPD did look into the situation and determined there was adequate lighting during nighttime hours.

- b. Brief end of year report on June 30, 2015

Finance Director Andy Smith stated that there were no transfers from reserved funds and there a surplus. Mr. Smith detailed a few areas that were under budget and over budget. Expenses were kept in control. The actual audit will begin in the week of September 14, 2015.

c. **Cell-tower/Antenna regulation**

Administrator Williams reported that a contractor began work on a recent Saturday morning with a crane and blocked the Lakeshore Drive. On the following Monday Code Enforcement found out the contractor had a permit from SC DOT to work on the tower but not to block the entire road. They appearance of the cell tower has changed dramatically due to the amount of antennas that have been added. Mr. Williams asked if Council wanted to consider adding regulations regarding the appearance of the towers. Mr. Williams will research the city's options.

7. **Police Chief's Report:**

Chief Sealy reported on his meeting the SC DOT engineer surrounding Citadel Park. The discussion included adding No Parking signs and painting the curb yellow where signs would be placed. Several days after the meeting Chief Sealy received an email from SC DOT with a few suggestions including one way streets and the city creating an ordinance allowing the No Parking signs and incurring the cost.

8. **Community Forum:**

Resident Jason Holliday brought up people having birthday parties at Citadel with bounce houses being a nuisance. Mayor Brunson informed residents that an ordinance has recently been enacted for just such reasons.

A resident of Verner Street asked about landscaping beautification for established businesses. She stated there are two businesses on Beltline and Forest. Mayor Brunson stated he owns part of the building and several of the other owners are completely removed from making any changes.

A separate resident of Verner Street asked if residents would have access to the new pet ordinance. Mayor Brunson reiterated that the fifteen minute duration requirement has been removed.

A resident of the Pinetree Park area asked if there is an ordinance regarding dumpsters. Administrator Williams said that the ordinance regarding dumpsters limits the service time from 6 a.m. to 11:30 p.m. and to contact FAPD if the ordinance is violated.

Melissa Ligon of art4money who has been managing Rooftop Rhythms and Sweet Seasons added for clarification that the restaurants that have been participating for several years in the events have reported doing financially well at the events.

9. **Council Items:**

No items to report.

10. **Executive Session**—City Attorney briefing on Lake Katherine dredging

11. **Adjourn:**

With no action taken in Executive Session and there being no further business, on a motion by Ms. Dukes at 7:00 p.m., the meeting was adjourned.

Respectfully submitted,

Maria Queen
Administrative Assistant
City of Forest Acres