

**MINUTES OF THE
FOREST ACRES CITY COUNCIL MEETING
September 10, 2013**

Mayor Pro-Tem Curt Rye and Council members Ginger Dukes, Shell Suber, and Beau Powell were present, as were City Administrator Mark Williams, Assistant City Administrator Jake Broom, Finance Director Robert Massa, and City Attorney Lee Holloway. Mayor Frank Brunson and Police Chief Gene Sealy were absent.

Mayor Pro-Tem Rye called the meeting to order at 5:15 p.m.

1. Invocation and Pledge of Allegiance

Ms. Dukes gave the Invocation and led the Pledge of Allegiance.

2. Approval of Minutes:

a. City Council Meeting on August 13, 2013

On a motion by Mr. Rye and seconded by Ms. Dukes, Council unanimously approved the minutes as presented.

b. Special City Council Meeting on August 27, 2013

On a motion by Mr. Rye and seconded by Ms. Dukes, Council unanimously approved the minutes with two minor corrections.

3. Mayor's Issues & City Projects:

a. TPAC report, Carol Kososki

Ms. Kososki reported that the new Richland County Transportation Director is Rob Perry and the TPAC Mission Statement and Members by each Municipality has been approved by Richland County Council.

b. Citadel Park

Mr. Williams stated that the revised parking plan submission is currently being worked on for SCDOT.

c. Pinetree Park-\$10,500 proposal from Grimball-Cotterill for design of park rehabilitation

On a motion by Ms. Dukes and seconded by Mr. Powell, Council unanimously approved monies for the proposal.

d. Responses to Community Forum Items

There were no items to report.

4. New Business:

a. Reappointment of Elizabeth Cantey to a new three-year term on the Zoning Board of Appeals

On a motion by Mr. Suber and seconded by Mr. Powell, Council unanimously approved the reappointment.

b. Appointment to new three-year term of the Zoning Board of Appeals

Council agreed to defer the appointment to the October meeting.

c. First Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES BE AMENDED BY REPLACING CHAPTER 12; PROVIDING FOR THE MUNICIPAL COURT

On a motion by Ms. Dukes and seconded by Mr. Suber, Council approved the ordinance.

5. Old Business:

a. First Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 3454 NORTHSORE ROAD, TMS 16814, BLOCK 04, LOT 02

On a motion by Mr. Suber and seconded by Ms. Dukes, Council unanimously approved the annexation.

6. **City Administrator Report:**

a. Code enforcement clean-ups; filing liens

Administrator Williams reported on a problem with three condominium units under the same ownership at Arborwood that are unoccupied and open, creating a public nuisance. Correspondence has been sent to the owner of record informing them that the properties were in deplorable condition, demanding an improvement in their condition, but the city has received no response. The properties are in foreclosure and need to be secured by boarding the windows and doors. Attorney Holloway recommended citing the owners for the condition of the properties. Discussion ensued and Council agreed that the securing of the condominiums is necessary and authorized the expenditure to do, asking that the staff investigate filing a lien for the cost of the work.

b. HTAX subsidy of FAPD OT

Administrator Williams requested on behalf of Police Chief Sealy an HTAX subsidy of FAPD overtime not to exceed \$6,000 for the upcoming holiday season. On a motion by Ms. Dukes seconded by Mr. Powell, Council unanimously approved the subsidy of FAPD overtime.

c. New steam cleaner for garbage trucks of \$2,900

Administrator Williams reported that the steam cleaner Public Works uses to clean the trucks has unexpectedly reached the end of its service life and needs to be replaced so that the city's mechanics can clean the trucks prior to working on them. On a motion by Mr. Suber seconded by Mr. Powell, Council unanimously approved up to \$3,200 for the purchase of a new steam cleaner.

d. To acquire brush cutting mower to address condition of derelict properties

Administrator Williams addressed the possibility of acquiring a brush cutting mower that would be utilized by city personnel to clear overgrown lots where owners have not responded to code enforcement about unacceptable conditions. The city would file liens to recover the public cost of cleaning up these properties. Attorney Holloway stated that research must be done to determine what amount to charge for the clean-up.

e. Withdrawal of Fernleaf annexation

Administrator Williams reported that the Richland County resident who had filed for annexation into Forest Acres withdrew his petition after the FAPD charged him with speeding.

7. **Police Chief's Report:**

Chief Sealy was absent.

8. **Community Forum:**

No community items were reported.

9. **Council Items:**

No Council items were reported.

10. **Executive Session:**

Employee Employment Status: Building Official and Finance Director. Executive session was deferred until another meeting.

11. **Adjourn:**

There being no further business, on a motion by Mr. Suber 5:45 p.m.

Respectfully submitted,

Maria Queen
Administrative Assistant
City of Forest Acres