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**CITY OF FOREST ACRES**

**Performance Evaluation Policy**

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**I. Policy**

Approval:  Date: 2/10/15  
City Administrator

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## **Performance Evaluation Policy**

### **I. Policy**

The City may periodically conduct oral or written evaluations of employees' performance.

Employees must sign written evaluations. The employee's signature does not necessarily indicate agreement with the contents of the evaluation, only that he has been made aware of it. While favorable performance evaluations may be a factor in determining wage increases, no employee is entitled to a wage increase because he receives a favorable evaluation.