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ORDINANCE NO. 2017- \_\_\_\_

AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 2-75 OF SAID CODE, PROVIDING FOR FILLING OF VACANCIES, REMOVAL AND ATTENDANCE FOR MEMBERS ON THE PLANNING COMMISSION; AND BE FURTHER AMENDED BY REVISING SECTION 2-76 OF SAID CODE, PROVIDING FOR ELECTION AND TERMS OF CHAIRPERSON AND VICE-CHAIRPERSON OF THE PLANNING COMMISSION.

WHEREAS, the Mayor and Council of the City of Forest Acres deem it necessary to clarify the terms of office for the chairperson and vice-chairperson of the Planning Commission and to establish rules for attendance.

NOW, THEREFORE, pursuant to the power vested in the Council of the City of Forest Acres by virtue of Sections 5-7-30 and 6-29-310, 320 and 350 Code of Laws of South Carolina, 1976, as amended;

BE IT ORDAINED BY THE CITY COUNCIL, City of Forest Acres:

Section 1. That the Code of Ordinances of the City of Forest Acres be amended by revising Section 2-75, to add the following paragraph:

2-75 Filling of vacancies; removal and attendance.

Any member who, for any reason other than sickness or bona fide emergency, misses three consecutive meetings, or thirty (30%) percent of all meetings within a calendar year, shall be removed from the commission. City council shall declare the position vacant and shall fill the vacancy. Where good cause for the absences is shown, the city council may, in its discretion, reappoint the removed member. Any member, who is unable to attend a meeting shall contact the city administrator or his/her designee as soon as possible to determine if a quorum can be established.

The secretary shall maintain a record of attendance for each commission member. The secretary shall be responsible for notifying the city administrator or his/her designee of any member who violates the attendance requirements. The city administrator shall then provide city council with the details of the violation.

Section 2. That the Code of Ordinances of the City of Forest Acres be amended by revising Section 2-76, to read as follows:

2-76 Election and terms of chairperson and vice-chairperson.

The Planning Commission shall elect a chairperson and vice-chairperson from

among its members. The terms of such officers shall be for one (1) year, until such member's successor is elected. No member shall serve more than two (2) consecutive one (1) year terms and no member shall be eligible for election for a period of two (2) years from the date such member last served as chairperson or vice-chairperson.

Section 3. That all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Effective date. The effective date of this ordinance shall be immediately upon its passage.

**ORDAINED AND ADOPTED** under the Corporate Seal of the City of Forest Acres, State of South Carolina, this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
COUNCILPERSON

\_\_\_\_\_  
COUNCILPERSON

\_\_\_\_\_  
COUNCILPERSON

\_\_\_\_\_  
COUNCILPERSON

**ATTEST:**

\_\_\_\_\_ City Clerk

Approval of City Attorney as to form: \_\_\_\_\_

Person Requesting Ordinance: City Administrator

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

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**WHEREAS**, the Mayor and Council of the City of Forest Acres deem it necessary to clarify the terms of office for the chairman and vice-chairman of the Planning Commission and to establish rules for attendance.

**NOW, THEREFORE**, pursuant to the power vested in the Council of the City of Forest Acres by virtue of Sections 5-7-30 and 6-29-310, 320 and 350 Code of Laws of South Carolina, 1976, as amended;

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COUNCILPERSON

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