

MINUTES OF THE FOREST ACRES CITY COUNCIL MEETING November 14, 2017

Mayor Frank Brunson, Mayor Pro-Tem Curt Rye, Council members, Ginger Dukes, Beau Powell, and Shell Suber were present, along with City Administrator Shaun Greenwood, Assistant City Administrator/Finance Director Andy Smith, Police Chief Gene Sealy and City Attorney Lee Holloway.

Mayor Frank Brunson called the meeting to order at 5:15 p.m.

1. Invocation and Pledge of Allegiance

Ms. Ginger Dukes led the invocation and the Pledge of Allegiance

2. Approval of Minutes:

- a. City Council Meeting held October 10, 2017
On a motion by Mr. Powell seconded by Mr. Suber, Council unanimously approved the minutes.

3. Mayor's Issues & City Projects:

- a. Amendment to agenda-
On a motion by Mr. Rye seconded by Mr. Powell, Council unanimously approved moving the Resolution in Recognition of Walter J. McKenzie to the beginning of the council meeting.
- b. Resolution in Recognition of Walter J. McKenzie's service to the City
Mayor Brunson presented a resolution in recognition of Officer Walter J. McKenzie's seventeen-year career with the Forest Acres Police Department. Chief Sealy spoke regarding Officer McKenzie's outstanding time with the FAPD and presented him with a parting gift.
- c. TPAC Report – Jack Oliver
No report.
- d. Responses to Community Forum Items –
Valleybrook/Satchel Ford code enforcement-
Mr. Greenwood reported that the debris that had accumulated has been cleared. The city will continue to monitor the area.
- e. Hydronic boiler complaint-
Mr. Greenwood stated that the property has been monitored for 15-days at various times and the observation is that the heater cannot currently be classified as a nuisance. The Department of Health and Environmental Control as well as several other municipalities have been contacted and there are no regulations for this type of heater. Mayor Brunson asked Mr. Greenwood to continue to occasionally monitor the property.
- f. Request for grant assistance for a neighborhood sign-
Mr. Greenwood contacted Richland County and there is grant assistance for neighborhood signs. The match is up to \$1500 and the applications are accepted at the country from January through March 3rd and funds are allocated after July 1st.
- g. Code enforcement complaints on Arbor Drive-
Mr. Greenwood asked Attorney Holloway for an update. Mr. Holloway said the situation is being handled through the FAPD and legal system.

4. New Business:

- a. Appointment of Shaun Greenwood as city representative to the Central Midlands Council of Governments effective December 1, 2017
On a motion by Mr. Rye seconded by Mr. Powell, Council unanimously approved the appointment of Mr. Greenwood.

- b. Presentation by Dawn Darby regarding The Therapy Place
Executive Director Dawn Darby of The Therapy Place presented council and the audience with a video and information on the services offered. Three families advocated for their children and how they benefit from the rehabilitations at The Therapy Place. The facility is located within the city on Covenant Road. Council was invited to the Open House that will be held on February 7, 2018.
 - c. Request for new streetlight on Ivy Hall Lane
A request has made a request for a new streetlight on Ivy Hall Lane. Mayor Brunson asked Chief Sealy to have the area checked.
 - d. Hospitality Tax Ad Hoc Committee Recommendation
 - 1. Columbia Ballet Theatre
Councilmember Dukes stated that the application was not received in the necessary time frame so the request has been denied.
 - 2. Columbia Art Museum
Councilmember Dukes stated the application was denied. Funds were given to Columbia Museum of Art in 2016.
 - e. First Reading; AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY DELETING THE CURRENT CHAPTER 22, PROVIDING FOR FLOOD DAMAGE PREVENTION AND REPLACING CHAPTER 22 WITH UPDATED PROVISIONS.
On a motion by Mr. Rye seconded by Ms. Dukes, Council unanimously approved the ordinance.
 - f. First Reading; AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 6204 EASTSHORE ROAD, TMS 16806, BLOCK 04, LOT 11.
On a motion by Ms. Dukes seconded by Mr. Powell, Council unanimously approved the annexation.
- 5. Old Business:**
- a. Second Reading; AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 21.273 OF THE ZONING ORDINANCE OF SAID CODE, PROVIDING FOR THE PLANNING COMMISSION TO STUDY AND REPORT TO COUNCIL; AND FURTHER AMENDED BY REVISING SECTION 21.275 OF THE ZONING ORDINANCE OF SAID CODE; PROVIDING FOR THE NOTICE TO ADJOINING PROPERTY OWNER(S) AND OTHER INTERESTED PARTIES.
On a motion by Mr. Powell seconded by Ms. Dukes, Council unanimously approved the ordinance.
- 6. City Administrator Report:**
- a. Employee Christmas bonuses (net \$250)
On a motion by Mr. Rye seconded by Mr. Powell, Council unanimously approved the bonuses.
 - b. Update on SC DOT Adaptive Traffic Signal Project
Mr. Greenwood reported that following a meeting with members of SC DOT the project should begin in December 2017. Work will be conducted during off peak traffic hours and will be coordinated with FAPD as needed.

- c. Update of Forest Drive Right Turn Project
Mr. Greenwood said that there needs to be additional discussion with SC DOT regarding the project prior to any forward movement. He will continue to provide information as progress occurs.
- d. Christmas holiday
On a motion by Mr. Suber seconded by Mr. Rye, Council agreed that Christmas holidays will be observed by the city on Monday, December 25th and Tuesday, December 26th.

7. Finance Director Report

Assistant City Administrator/Finance Director Smith stated that the city's budget is performing as expected for this period in the fiscal year that revenues and expenditures are consistent with the same period in prior years.

Councilmember Dukes asked how the budget would be affected by the order signed by Justice Beatty regarding bench warrants. Mr. Smith noted while we didn't anticipate this specific change, he had already adjusted downward the current year budget for court fines and fees significantly due to prior years' experience.

8. Police Chief's Report:

Chief Sealy requested a Memoriam for South Carolina Highway Patrol Trooper Daniel Keith Rebman, Jr. in the amount of \$1,000.00. Trooper Rebman passed away on October 24, 2017 while on duty. On a motion by Mr. Rye seconded by Mr. Powell, Council unanimously approved the request.

Eighteen of the video cameras have been installed and the project is ongoing.

FAPD has monitored a couple of accidents in the city in the last week on Forest Drive that caused traffic issues, however, were handled appropriately.

9. Community Forum:

Resident Rita Shipman voiced a complaint that her neighbors Stan and Jeannie Edmunds have an outdoor hydronic heater and the smoke is affecting her health and the air in general. Stan and Jeannie Edmunds provided letters from their surrounding neighbors in support of the Edmunds. Discussion ensued. Mayor Brunson informed the complainant that the matter had been monitored and there is no reason for further action at this time.

Resident William Brantley said that the corner of Valleybrook and Satchel Ford has been cleaned and is more visually appealing. He asked if the area could be cleaned up at least quarterly.

10. Council Items:

No items to report.

11. Adjourn:

On a motion by Mr. Suber seconded by Ms. Dukes at 6:45 p.m., the meeting was adjourned.

Respectfully submitted,

Maria Queen
Administrative Assistant
City of Forest Acres