

MINUTES OF THE FOREST ACRES CITY COUNCIL MEETING May 13, 2014

Mayor Frank Brunson and Council members, Ginger Dukes, Curt Rye, Jr., Beau Powell, and Shell Suber were present, along with City Administrator Mark Williams, Assistant City Administrator Jake Broom, Finance Director Andy Smith, Police Chief Gene Sealy and City Attorney Lee Holloway.

Mayor Brunson called the meeting to order at 5:15 p.m.

1. **Invocation and Pledge of Allegiance**

Ms. Dukes gave the Invocation and led the Pledge of Allegiance.

2. **Approval of Minutes:**

a. City Council Meeting on April 8, 2014

On a motion by Ms. Dukes and seconded by Mr. Rye, Council unanimously approved the minutes with one noted amendment on the April 8, 2014 minutes.

3. **Mayor's Issues & City Projects:**

a. TPAC report, Carol Kososki

Ms. Kososki reported that Richland County Council has rescinded the program management team and has been debating whether or not to repair/install greenways and sidewalks. Ms. Kososki gave a report to Council to update them on current status of TPAC and projects and informed Council that RCC and TPAC are at least six-months behind on any and all projects.

b. Citadel Park

Mr. Williams stated that Grimball-Cotterill continues to work on the additional parking design and an encroachment permit for the project has been obtained from SC DOT. Project bidding will follow completion of the final design. The city is still dealing with a piece of broken play equipment at the park with the manufacturer claiming there is no defect in design and that two equipment failures have to be a result of misuse or vandalism.

c. Pinetree Park

Mr. Williams informed the council that a presumed consensus on proposed improvements at Pinetree Park resulting from a recent meeting onsite with neighbors appears to be in jeopardy. One of the neighbors who had been unable to attend the meeting has since informed Williams that he is adamantly opposed to creation of a parking area and grassy play area at his end of the park. Mr. Williams is certain there must be additional discussion before a plan will be in place.

d. Responses to Community Forum Items-Spring Lake Road SC DOT letter

Administrator Williams relayed that the SC DOT denied the city's recent request for three-way-stops and a reduced speed limit on Springlake Rd. They did however; offer the city an opportunity to apply for installation of speed humps at the city's expense.

4. **New Business:**

a. First Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION PROVIDING FOR THE BUDGET FOR THE CITY OF FOREST ACRES FOR THE FISCAL YEAR 2014-2015

On a motion by Mr. Rye seconded by Ms. Dukes, Council unanimously approved the first reading of the ordinance to adopt the budget for FY2014-15, noting that there will be a public hearing on the budget prior to the second reading.

b. Designation of Community ADA Coordinator/Code Board of Appeals to be Grievance Committee
Administrator Williams reported upon recently being made aware of a provision in the Americans with Disabilities Act under which the city is required to designate someone to serve as a Community ADA Coordinator to deal with complaints by covered individuals and that the community must provide a mechanism for complaints to be heard before a grievance board.

On a motion by Mr. Rye seconded by Mr. Powell, Council unanimously appointed Code Enforcement Officer Roy McBee as Community ADA Coordinator and that the already established Code Board of Appeals be designated as the city's ADA Grievance Committee.

- c. Request for contribution, Reality Check Midlands; \$1,000
Per request of the Mayor Brunson and Council, this item was deferred to the June 2014 meeting for further inquiry on the use of the contribution request.
 - d. Reappoint Carol Cook Duggan to Zoning Board of Appeals for new three-year term
On a motion by Mr. Powell and seconded by Mr. Rye, Council unanimously approved the reappointment.
 - e. Corporate banking resolutions to add Andy Smith as a co-signer to the First Citizens General Fund and Hospitality Tax Fund Investment Accounts
On a motion by Mr. Rye seconded by Mr. Powell, Council unanimously approved a Corporate Resolution as co-signer.
5. **Old Business:**
- a. Report on Recommendation of Consultant to perform Forest Drive Corridor Study
Administrator Williams reported that after the process of advertising the Corridor Study statewide and receiving seven responses, the proposals were reviewed by a selection committee and the three finalists were then interviewed. The committee selected the Boudreaux Group. And in his subsequent conversation with the company that a project budget of \$125,000 was discussed but Mr. Williams said he was awaiting a detailed scope of services before addressing a formal agreement between the city and Boudreaux Group.
 - b. Request to lower 35 mph speed limit on Barnes Springs Road
Administrator Williams asked Chief Sealy to report the Stealth Stat results. Chief Sealy stated that during the study, the average speed was 23.38 mph. The study was conducted over 24-hours. Chief Sealy endorsed that the speed limit did not need to be changed based on the Stealth Stat study. Administrator Williams will report the results to the resident that made the request.
 - c. Second Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING ARTICLE VII, TO BE NUMBERED SECTIONS 2-120 THROUGH 2-129 OF SAID CODE; PROVIDING FOR PROCUREMENT PROCEDURES
On a motion by Mr. Rye seconded by Mr. Powell, Council unanimously passed the ordinance as amended, to include a provision for a 5% preferential bid consideration for businesses actually located in Forest Acres.
6. **City Administrator Report:**
- a. Reinstallation of generator at Public Works facility-estimated \$9,000
Administrator Williams said that the generator that was taken to Public Works from 5205 N. Trenholm Road however, it has never been installed. Mr. Williams said that he wanted to get at least one more bid before any installation is completed. Council agreed.
7. **Police Chief's Report:**
Chief Sealy did not have a report.
8. **Community Forum:**
No community items were reported.
9. **Council Items:**
No Council items were reported.

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10. **Executive Session:**

On a motion by Mr. Rye and seconded by Ms. Dukes, Council unanimously agreed to go into Executive Session to receive a legal update on Haynie v. City of Forest Acres

11. **Adjourn:**

There being no further business, on a motion by Mr. Rye 5:50 p.m.

Respectfully submitted,

Maria Queen
Administrative Assistant
City of Forest Acres