

**MINUTES OF THE
FOREST ACRES CITY COUNCIL MEETING
JUNE 12, 2012**

Mayor Frank Brunson and Council members, Ginger Dukes, Curt Rye, Jr. and Shell Suber, Jr. were present. Also attending were City Administrator Mark Williams, Assistant City Administrator Jake Broom, Police Chief Gene Sealy, Finance Director Bob Massa, Building Official Clark Frady, and City Attorney Lee Holloway. Council member Charlie Fetner was absent.

Mayor Brunson called the meeting to order at 5:19 p.m.

1. Invocation and Pledge of Allegiance

Ms. Dukes gave the Invocation and led the Pledge of Allegiance.

PUBLIC BUDGET HEARING-FISCAL YEAR 2012-2013 BUDGET

PUBLIC BUDGET HEARING ON AMENDMENT TO FISCAL YEAR 2011-2012 BUDGET TO ACCOUNT FOR EXPENDITURE OF HOSPITALITY TAX FUNDS

2. Attorney Holloway called the Public Hearing to Order at 5:21 p.m.

Attorney Holloway stated that the purpose of the hearing was for the City of Forest Acres Fiscal Budget for July 1, 2012—June 30, 2013, and that the notice of the hearing had been published as required by state statute in The State Newspaper on May 26, 2012. Mr. Holloway called on Administrator Williams to present the budget who then summarized the budget and noted specific impacts in revenues and expenditures. Mr. Holloway asked if there were any questions from Council or the audience. Resident Jack Cantey asked how the city was accommodating the proposed total increase of the budget from the prior year; Mr. Williams stated that growth in a few income areas such as income from businesses, and local option sales tax would allow the city to sustain the increase. There were no further questions or comments. Attorney Holloway closed the public budget hearing.

Attorney Holloway said the purpose of the second public hearing was to identify specific Hospitality Tax expenditures that had only been accounted for in a budget total for the prior year's budget. Administrator Williams added that this action was intended to comply with a State budget proviso that required local governments to specifically identify recipients of local grant funds. Mr. Williams presented the names and distribution amounts for Council and the audience. Mr. Holloway asked if there were any questions or comments from Council or the audience.

No further questions or comments were forthcoming and Holloway closed the public hearing.

3. Approval of Minutes:

City Council Meeting on May 8, 2012:

On a motion by Mr. Rye and seconded by Mr. Suber, Council unanimously approved the minutes as presented.

4. Mayor's Issues & City Projects:

a. Eagle Scout achievement:

Mayor Brunson congratulated Jacob Carter Luksik Bethel of United Methodist Church Boy Scout Troop 324 member is receiving the achievement of Eagle Scout on June 30th.

b. Mayor Brunson commented on the recent passing of former City Administrator Ron Garbinsky, thanking him for his many years of prior service to the city and residents.

- c. Citadel/Idalia Parks:
Administrator Williams presented Council with two notes of thanks by neighborhood children to Council that were left at the parks and stated that construction at the parks is well underway.
- d. Responses to Community Forum Items:
 - 1. 6801 Valleybrook Road request for service; Williams reported that he called the resident and solved his problem.
 - 2. Overgrowth at Satchel Ford and Valleybrook; SCDOT has been notified and by appearances had already addressed the problem.
 - 3. Overgrown Forest Acres sign at Formosa and Dare; trimmed and visible

5. New Business:

- a. First Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 4735 CIRCLE DRIVE, TMS 14110, BLOCK 02, LOT 04.

On a motion by Mr. Rye and seconded by Ms. Dukes, the ordinance was approved unanimously.

- b. Employee Group Health Insurance renewal

On a motion by Ms. Dukes and seconded by Mr. Rye, the renewal with Blue Cross/Blue Shield (in combination with AmeriFirst was approved unanimously.

- c. Property, Liability, Workmen's Compensation insurance renewals

On a motion by Mr. Rye and seconded by Mr. Suber, the renewals with The Travelers were approved unanimously.

- d. First Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 5-4 OF SAID CODE, PROVIDING FOR BUILDING PERMITS IN ORDER TO ELIMINATE WORK PERMITS, BE AMENDED BY REVISING SECTION 5-9 OF SAID CODE, PROVIDING FOR CONTRACTOR QUALIFICATION; AND FURTHER AMENDED BY REVISING SECTION 5-11 OF SAID CODE, PROVIDING FOR CONTRACTOR BOND REQUIREMENTS IN ORDER TO ELIMINATE BOND REQUIREMENTS.

On a motion by Mr. Rye and seconded by Ms. Dukes, the ordinance was approved unanimously.

6. Old Business:

- a. Second Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 6714 EASTBROOK DRIVE, TMS 16812, BLOCK 15, LOT 10.

On a motion by Mr. Rye and seconded by Ms. Dukes, the ordinance was approved unanimously.

- b. Second Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION PROVIDING FOR AN AMENDMENT TO THE FISCAL YEAR 2011-2012 BUDGET FOR THE CITY OF FOREST ACRES FOR THE PURPOSE OF ACCOUNTING FOR THE EXPENDITURE OF HOSPITALITY TAX FUNDS.

On a motion by Ms. Dukes and seconded by Mr. Rye, the ordinance was approved unanimously.

- c. Second Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION PROVIDING FOR THE BUDGET FOR THE CITY OF FOREST ACRES FOR THE FISCAL YEAR 2012-2013.

On a motion by Mr. Rye and seconded by Ms. Dukes, the ordinance was approved unanimously.

7. **City Administrator Report:**

- a. Security cameras at Quinine Hill Park
Administrator Williams stated that he had met with the vendor who installed many of the security cameras for the City of Columbia, but the cameras are most useful only when connected to a live data circuit, the installation of which is still under study.
- b. Contractors bonds
Discussed previously in New Business.
- c. Trash collection policies/fees
Administrator Williams stated that that when residents of Forest Acres contact Public Works for extra trash/recycling pick-ups there are sometimes fees that are charged to the residents of between \$50.00 and \$100.00. This is due to the cost of fuel for the extra pickups and the routes at times being disrupted due to oversized loads. City Council expressed support for the practice.
- d. Purchase P/U truck from HTAX for FAPD
Administrator Williams stated that FAPD would like to purchase a pick-up truck with police decals for hauling of materials and supplies to HTAX funded events The cost has been identified at \$33,180.

On a motion by Mr. Rye and seconded by Ms. Dukes, the purchase was approved unanimously.

- e. Passing of former administrator
Discussed previously in Mayor's Business and City Projects.
- f. Sustainable Midlands Composting project
Administrator Williams informed Council that a letter was received thanking Forest Acres for contributing \$250 for the Sustainable Midlands Composting project which was an educational outreach effort to instruct people how to compost as opposed to disposing of all wastes in a landfill.
- g. Jean Cockrell resignation from CMRTA
Administrator Williams advised Council that resident Jean Cockrell had resigned from her appointment as the city's representative to the CMRTA. Williams recommended that Assistant City Administrator Jake Broom be appointed in her place to represent Forest Acres at the CMRTA.

On a motion by Mr. Rye and seconded by Ms. Dukes, the recommendation was approved unanimously.

- h. New carpet in Council Chambers
Administrator Williams asked Council for approval carpet replacement in Council Chambers in the amount of \$3,500.

On a motion by Mr. Rye and seconded by Ms. Dukes, the request was approved unanimously.

8. Police Chief's Report:

Chief Sealy reported arrests related to a string of local burglaries. A burglary on May 18, 2012 was reported on Furman and that investigation resulted in two individuals being arrested. On June 5, 2012 a suspicious BMW driving on Forest Trace Court was reported and that resulted in the recovery of items from previous burglaries.

Chief Sealy reported that the new AED's that Council had previously approved have been received and training is coming up for certification.

Chief Sealy stated that in May 2012 several residents called reporting complaints that a business was putting boots on vehicles for parking in the fire lane at the Food Lion on Two Notch Road. Food Lion chose not to extend FAPD's jurisdiction to their property and hired this person out of the state of Florida. This person's services have been suspended after he reportedly used a wrecker to tow a vehicle but damaged it in the process.

9. Community Forum:

Forest Acres resident Valeria Bailey asked if tags could be put on the items that are not approved for pick up by FA garbage trucks. Administrator Williams said that we do put tags on the front door of the properties that are in violation of our regulations. Administrator Williams said that a rules and regulation information sheet was in the works for distribution to Forest Acres residents regarding sanitation services.

Ms. Bailey asked if Council would find out if the projects/events that are given hospitality funds from Forest Acres would provide reduced or free admission to Forest Acres residents for the funded projects/events. Ms. Bailey also asked that Council look at the Garage Sale Permit ordinance and reconsider based on Richland County and the City of Columbia not charging a fee for their residents to have garage sales at their homes. Administrator Williams said that he would be glad to look into both matters.

10. Council Items:

Council had no items to discuss.

11. Adjourn:

There being no further business, on a motion by Mr. Rye, seconded by Mayor Brunson, the meeting ended at 6:26 p.m.

Respectfully submitted,

Maria Queen
Administrative Assistant
City of Forest Acres