

**MINUTES OF THE
FOREST ACRES CITY COUNCIL MEETING
July 11, 2017**

Mayor Frank Brunson, Mayor Pro-Tem Curt Rye, Council members Beau Powell, Ginger Dukes, and Shell Suber were present, along with City Administrator Mark Williams, Assistant City Administrator/Finance Director Andy Smith, Police Chief Gene Sealy and City Attorney Lee Holloway.

Mayor Brunson called the meeting to order at 5:15 p.m.

- 1. Invocation and Pledge of Allegiance-** Ms. Ginger Dukes
Ms. Dukes gave the invocation led the Pledge of Allegiance.
- 2. Approval of Minutes**
City Council Meeting held June 13, 2017
On a motion by Mr. Rye seconded by Ms. Dukes, Council unanimously approved the minutes.
- 3. Mayor's Issues & City Projects**
 - a. TPAC – Jack Oliver
No report given.
 - b. Responses to Community Forum Items-Code Enforcement inspection of abandoned vehicles in vicinity of Brentwood Drive and Valleybrook Road
In response to a citizen's comments about differences in code enforcement between Forest Acres and Richland County, Administrator Williams reported that he had reached out to Richland County Council 3rd district member Yvonne McBride and asked her if she would be interested in attending a joint meeting with residents of the Brenthaven/Valleybrook area to discuss code enforcement issues in this area. McBride offered to meet once such a meeting can be scheduled.
- 4. New Business:**
 - a. Administration of Oath of Office to re-elected council members W. Shell Suber, Jr and Roy "Beau" Powell
City Attorney Lee Holloway administered the oath of office and swore in incumbents Councilmembers Shell Suber and Roy "Beau" Powell for new four-year terms.
 - b. Election of Mayor Pro Tempore
On a motion by Ms. Dukes seconded by Mr. Powell, Council unanimously reappointed Curt Rye as Mayor Pro Tempore.
 - c. Appointments to Boards and Commissions:
 - i. Arthur Suggs, Code Board of Appeal; 3-year term
 - ii. John Kososki, Zoning Board of Appeals; 3-year term
 - iii. Carol Cook Duggan, Zoning Board of Appeals; 3-year term
 - iv. Joe Gentry, Planning Commission; 2-year term
 - v. Ralph Bailey, Planning Commission; 2-year termOn a motion by Mr. Rye seconded by Ms. Dukes, Council unanimously deferred the appointments until August 8, 2017 city council meeting.
 - d. Intergovernmental Service Agreement- Magistrate; Appointment of Municipal Judge; designation of Chief Judge
On a motion by Mr. Powell seconded by Mr. Suber, Council unanimously approved the Intergovernmental Service Agreement.
On a motion by Mr. Powell seconded by Mr. Rye, Council unanimously approved the designation of County Magistrate Caroline Streater to serve as Municipal Judge for Forest Acres.

- e. First Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 2-12 OF SAID CODE, CITY ADMINISTRATOR, PROVIDING FOR APPOINTMENT, QUALIFICATIONS, RESIDENCY REQUIREMENTS, ELGIBILITY OF COUNCIL MEMBERS
On a motion by Mr. Rye seconded by Mr. Powell, Council unanimously approved the ordinance.
- f. First Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 2-131 OF SAID CODE; PROVIDING FOR LIMITATION OF TERMS OF MEMBERS OF THE APPERANCE COMMISSION.
On a motion by Mr. Rye seconded by Mr. Powell, Council approved the ordinance. Mr. Suber abstained from voting. Under City Council rules this abstention counted as a no vote.
- g. First Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 2-73 OF SAID CODE, PROVIDING FOR LIMITATIONS OF TERMS OF MEMBERS OF THE PLANNING COMMISSION
On a motion by Mr. Rye seconded by Ms. Dukes, Council unanimously approved the ordinance.
- h. First Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 21.146 HOME OCCUPATIONS OF SAID CODE; PROVIDING FOR ADDITIONAL REQUIREMENTS.
On a motion by Mr. Rye seconded by Mr. Powell, Council unanimously approved the ordinance.
- i. First Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 21.7.2 PARKING AND STORAGE REQUIREMENTS OF SAID CODE; PROVIDING FOR CHANGES IN RESIDENTIAL DISTRICTS.
On a motion by Mr. Rye seconded by Mr. Powell, Council unanimously approved the ordinance.
- j. Amendment of policy requiring employee to pay accident insurance deductibles by reducing employee share from \$1,000 to \$500 beginning January 1, 2018.
On a motion by Mr. Suber seconded by Mr. Rye, Council unanimously approved an amended policy of employee liability of \$500 for the first accident and subsequently \$1,000 for a second accident, effective January 1, 2018.
- k. Approval to execute SCANA Pole Use Agreement for Security Cameras
On a motion by Mr. Powell seconded by Ms. Dukes, Council unanimously approved the SCANA Pole Use Agreement.

5. Old Business: None

6. City Administrator Report

- a. Contracted as-needed plan review, commercial inspections
Administrator Williams reported that the amount of residential and commercial construction in the city has reached a point where additional help is needed in plan review and commercial inspections. RCI of SC, Inc. performs such services statewide. Although he anticipates obtaining assistance at this time

primarily for plan review of the Beach Co.'s first phase of the Cardinal Newman redevelopment, Mr. Williams asked Council to authorize up to \$10,000 for such professional services. The cost would be offset by project plan review fees.

On a motion by Mr. Powell seconded by Ms. Dukes, Council approved services up to \$10,000.

- b. Trade unsold surplus vehicle for parks maintenance value
Administrator Williams asked Council to allow trade of \$2000 worth of park maintenance services for value of a 1996 Ford truck that the city has twice been unable to sell at public auction on GovDeals. On a motion by Mr. Rye seconded by Mr. Powell, Council unanimously approved the trade.
- c. Fireworks complaints
Chief Sealy reported that a local church group was shooting fireworks at the park. An officer responded pointed out that this was illegal in the city park. They thereupon relocated the shoot of their remaining fireworks to the street, which was not prohibited. Given the amount of fireworks discharged in association with the July 4th holiday, the number of complaints was negligible.

7. Finance Director Report

- a. Assistant City Administrator/Finance Director Smith stated that the city's budget is performing as expected for this period in the fiscal year that that revenues and expenditures are consistent with the same period in prior years.
- b. Receipt of NRCS grant funding
Assistant City Administrator/Finance Director Smith reported that the city has reimbursement of grant funds of nearly \$190,000 for the retaining wall restoration project at Gills Creek. The total cost of the project was \$275,000.

8. Police Chief's Report

Chief Sealy reported that the speed notification signs that Council asked about in a previous meeting range from \$2,500 to \$3,800. Additional cost will be incurred for powering the signs.

Chief Sealy said the library will also be re-opening on Wednesday, July 19th.

9. Community Forum

Resident Ellis Creel asked Council if any events were planned for the August 21, 2017 eclipse. Council stated that there were no events are planned by the city as the location for such events was no longer available for use by the city.

A resident from Ravenwood Road asked about crime prevention due to his property having been burglarized twice in six months. A discussion with Chief Sealy and Council ensued regarding security cameras and additional FAPD patrol.

10. Council Items

No items to report.

11. Adjourn:

On a motion by Mr. Rye seconded by Ms. Dukes at 6:30 p.m., the meeting was adjourned.

Respectfully submitted,

Maria Queen
Administrative Assistant
City of Forest Acres