

# MINUTES OF THE FOREST ACRES CITY COUNCIL MEETING FEBRUARY 12, 2013

Mayor Frank Brunson and Council members, Ginger Dukes, Curt Rye, Jr. and Shell Suber, Jr. were present, as were City Administrator Mark Williams, Assistant City Administrator Jake Broom, Financial Director Robert Massa, Police Chief Gene Sealy, and City Attorney Lee Holloway. Council member Charlie Fetner was absent.

**Mayor Brunson called the meeting to order at 5:15 p.m.**

**1. Invocation and Pledge of Allegiance**

Council member Ginger Dukes gave the Invocation and Boy Scout Troop 10 from Eastminster Presbyterian Church led the Pledge of Allegiance. Troop 10 members present were: Piers Kneece, Cameron Collars, Henry Long, Julian McCue, Richard Blencowe, Trevor Reed, Madison Matthews, Sumpter Clarke, Fitzhugh King, Patrick Bailey, Wade Oliver, Thomas Johnson, Blake Giles, and Graham Jones.

**2. Approval of Minutes**

- a. City Council Meeting Minutes of January 8, 2013  
On a motion by Mr. Rye and seconded by Mr. Suber, Council unanimously approved the minutes as presented.
- b. Special Council Meeting Minutes of January 30, 2013  
On a motion by Mr. Rye and seconded by Mr. Suber, Council unanimously approved the minutes as presented.

**3. Mayor's Issues & City Projects:**

- a. Idalia Park Update-  
Administrator Williams reported that the landscape architect who designed Idalia Parked looked into the possibility of adding a piece of playground equipment that neighbors of the park had discussed, but determined that there is not enough clearance in the surfaced play area to add more equipment.
- b. Forest Lake Place Bridge- Administrator Williams reported that a resident recently retired from the National Guard is assisting the City in investigating the possibility of asking the NG to take the bridge replacement on as a training exercise.
- c. Responses to Previous Community Forum Items-.
  1. Condition of intersections at Springhill and Plumer, Edgehill at Verner, and Edgehill at Forest Dr.  
Administrator Williams reported that the City's Public Works Director took pictures of the named areas and information has been reported to South Carolina Department of Transportation. Any improvement in the reported conditions of these intersections will be reported to council.
  2. Parking on periphery of Pinetree Park  
Administrator Williams said that the issue will be discussed when the council meets with the landscape architect in the near future to discuss possible park renovations.

**4. New Business:**

- a. First Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION PROVIDING FOR THE AMENDMENT OF THE FISCAL YEAR 2012-2013 BUDGET THE CITY OF FOREST ACRES TO ACCOUNT FOR ADDITIONAL EXPENDITURES.

Administrator Williams stated that he did not have a complete revised budget to review report with Council as he is still awaiting estimates for the new city hall renovations. However, he estimated that the current fiscal year budget will increase at least 12% due to building acquisition and up-fitting, along with a few more budget adjustments. He said he would have a report to Council as soon as possible. On a motion by Mr. Rye seconded by Ms. Dukes, Council unanimously approved the first reading of the ordinance

b. Reappointment of City Administrator

On a motion by Mr. Rye seconded by Ms. Dukes, Council unanimously approved the reappointment of Mark Williams to the same terms and conditions in effect at the time he took a leave absence from employment required for participation in the State Retirement System's TERI program.

c. First Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 9-21, CLASSIFICATION AND RATES, APPENDIX A, RATE SCHEDULE OF SAID CODE, PROVIDING FOR AN AMENDMENT TO THE BUSINESS LICENSES CLASSIFICATION IN ORDER TO PROVIDE FOR SPECIAL PURPOSE RATES.

On a motion by Mr. Rye seconded by Ms. Dukes, Council unanimously approved the ordinance.

5. **Old Business:**

a. Second Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 2-4 OF CODE; PROVIDING FOR COMPENSATION FOR COUNCIL MEMBERS.

On a motion by Mr. Rye seconded by Ms. Dukes, the ordinance was adopted with Mr. Suber voting in the negative.

6. **City Administrator Report:**

a. FAPD holiday overtime

Administrator Williams reported that last fall Council approved an estimated \$5,000 in HTAX funds for extra FAPD patrols during the holiday shopping season. Williams reported that overtime had exceeded the approved estimated amount by 10% or \$500 and asked for retroactive approval for the difference in order to satisfy the city's auditors.

On a motion by Ms. Dukes and seconded by Mr. Rye, Council unanimously approved the motion.

b. Parade of Homes report

Administrator Williams stated that he had distributed a financial report prepared by the Greater Columbia Homebuilder's Association in their use of HTAX funds in the recent Parade of Homes conducted in Olde Park Subdivision.

c. Sale of garbage trucks

Administrator Williams reported that the city's last used garbage truck had been sold for \$73,000.

d. Recycling of electronics

Administrator Williams reported that E-Cyclers informed the city that disposal of the next shipment of recycled electronics, if it is the same volume as the last shipment, will cost the city approximately \$2,300. Mr. Williams said that he and Joey Paschal would investigate alternative options as we had understood the arrangement to be that the recyclers would dispose of the equipment based solely on the value of the recyclables.

e. Richland County Stormwater Division

Administrator Williams reported that Richland County Stormwater Division had advised him of their desire to move forward with the portions of the Sunnyside area drainage improvements project that do not require maintenance easements to be obtained from reluctant neighbors. Williams said the improvements may be limited to an enlarged culvert pipe under the Sunnyside Drive bridge, but recommended that council authorize the scaled down project to proceed. Mayor Brunson asked that affected residents be advised of the scaled down project and of the upcoming work.

On a motion by Mr. Rye and seconded by Mr. Suber, Council unanimously approved the motion.

7. **Police Chief's Report:**

Chief Sealy reported that concerned residents contacted the FAPD regarding the parking surrounding Citadel Park. Several vehicles were observed to be parking in areas that hinder the flow of traffic. Chief Sealy's said that No Parking signs are an option for the parking problem.

Chief Sealy asked Council about considering charging a permit fee for Road Races that require extra police detail. The proof of liability insurance made out to the City of Forest Acres should also be a part of the permit requirements. No further action was taken at this time.

Sealy reported that we online mapping of FAPD crime statistics is expected to be active within a month.

8. **Community Forum**

Carol Kososki, who was appointed by City Council to serve on the Transportation Penny Advisory Committee (TPAC) that an orientation meeting will be scheduled within the next few weeks and she will inform Council of the results of that meeting. Mayor Brunson asked Administrator Williams to add Ms. Kososki's updates to the Council meeting agendas as necessary.

9. **Council Items**

There were no items for discussion.

10. **Executive Session-** Legal briefing by City Attorney related to property acquisition; Discussion of personnel issue related to Municipal Judge  
ON a motion by Curt Rye, seconded by Ginger Dukes, Council voted unanimously to enter Executive Session at 5:40 p.m.

At 6:31 p.m. on a motion by Mr. Rye, seconded by Ms. Dukes, Council voted unanimously to exit Executive Session, saying no action had been taken while in Executive Session.

11. **Adjourn**

There being no further business, on a motion by Mr. Rye the meeting ended at 6:31 p.m.

Respectfully submitted,

Maria Queen  
Administrative Assistant  
City of Forest Acres