

**MINUTES OF THE
FOREST ACRES CITY COUNCIL MEETING
February 10, 2015**

Mayor Frank Brunson and Council members, Ginger Dukes, Curt Rye, Jr., Beau Powell, and Shell Suber were present, along with City Administrator Mark Williams, Assistant City Administrator Jake Broom, Finance Director Andy Smith, Police Chief Gene Sealy and City Attorney Lee Holloway.

Mayor Pro-tem Curt Rye called the meeting to order at 5:18 p.m.

Public Hearing

Council postponed the public hearing to a future meeting.

1. Invocation and Pledge of Allegiance

Ms. Dukes gave the Invocation and led the Pledge of Allegiance.

2. Approval of Minutes:

- a. City Council Meeting on January 13, 2015
On a motion by Mr. Powell and seconded by Mr. Rye, Council unanimously approved the minutes as presented.
- b. Special City Council Meeting on January 27, 2015
On a motion by Mr. Powell seconded by Mr. Rye, Council unanimously approved the minutes as presented.

3. Mayor's Issues & City Projects:

- a. TPAC report, Carol Kososki
No report.
- b. Citadel Park
Administrator Williams stated that the project to create additional on-street parking is complete. Highway Commissioner John Hardee is assisting the city with the SC DOT on the issue of regulating visitor parking at Citadel Park.
- c. Pinetree Park
Administrator Williams reported that the fee for the park design is actually \$16,500. The previously reported amount of \$8,500 was taken from a much earlier document from a prior year.
On a motion by Mr. Rye seconded by Ms. Dukes, Council unanimously approved the updated design fee amount.
- d. Quinine Hill Park
Administrator Williams reported that SCE&G power pole installation is nearing completion. SCE&G has hired Grimboll & Cotterill to complete a new landscaping plan and pay for the recommended landscape and fence improvements. Administrator Williams met with SCE&G and Grimboll & Cotterill to discuss the landscaping plan. He stated he would forward the plan to Council for review when it is available.
- e. Responses to Community Forum Items
Administrator Williams stated there were no community items from the January 2015 meeting.

4. New Business:

- a. First Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 21.4.2 (ZONING MAP) (REZONE 3731 FOREST DRIVE FROM RESIDENTIAL R-1 TO COMMERCIAL C-1)
Administrator Williams reported that the applicant has offered to include a deed restriction in the purchasing contract of the property if the rezoning is approved to prohibit certain C-1 uses that would ordinarily be allowed such as private/non-profit clubs/lodges and styling/beauty salons. The restrictions would be binding for ten years if the rezoning is approved.

On a motion by Mr. Suber seconded by Mr. Powell, Council approved the ordinance with the inclusion of a deed restriction.

- b. Request for a streetlight at the corner of Lakeshore Drive and Forest Drive (by Tuesday Morning)
A resident on Lakeshore asked for a streetlight at the corner of Lakeshore and Forest Drive due to safety. Chief Sealy had the area looked at and agrees that the area is in need of a streetlight.
On a motion by Ms. Dukes seconded by Mr. Powell, Council unanimously approved the request.
- c. Approval of new online personnel policies, repeal of previous version of employee handbook
Administrator Williams reported that a disclosure statement will be forwarded to all employees regarding repeal of the previous version of the handbook and the approval of the online personnel policies.
On a motion by Mr. Rye seconded by Ms. Dukes, Council unanimously approved the change to online policies and repealed prior versions of the employee handbook policies.
- d. First Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 6300 GOLDBRANCH ROAD, TMS 16803, BLOCK 03, LOT 06.
On a motion by Mr. Rye seconded by Ms. Dukes, Council unanimously approved the annexation.
- e. First Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 10-13 OF SAID CODE PROVIDING FOR PARKS, IN ORDER TO AMEND SUBSECTION (B) PROHIBITED ACTS BY ADDING ADDITIONAL PROHIBITIONS.
On a motion by Mr. Rye seconded by Mr. Suber, Council unanimously approved the ordinance.
- f. 2015 Forest Acres Classic Baseball Tournament; \$42,300 HTAX
On a motion by Mr. Powell seconded by Ms. Dukes, Council unanimously approved the funds.
- g. 2015 Rooftop Rhythm events; April 23 and May 21; \$73,685.40 HTAX
On a motion by Ms. Dukes seconded by Mr. Powell, Council unanimously approved the funds.

5. **Old Business:**

- a. Sign ordinance amendments
Council asked this business be carried forward to a future meeting after draft of ordinance referral to Planning Commission for their review.

6. **City Administrator Report:**

- a. Map/Info sheet to promote all parks
Administrator Williams reported a Citadel Park area resident request to put up map/info sheets to advertise the city's other parks. No further action was taken.
- b. Public Works participation in county-wide Recycling Day (January 24 & April 25)
Administrator Williams
- c. Reschedule April council meeting to April 7, 2015
Administrator Williams asked council to reschedule the April meeting to April 7 due to council's scheduling conflicts.

- d. Opportunity to apply for grant approximately ½ cost of providing recycling roll carts
Administrator Williams stated that we have an opportunity to apply for a private sector grant that would cover \$129,000 to transition to the recycling roll carts. Mr. Williams will further research the matter.
 - e. ADA training for staff
Administrator Williams stated that the training will be offered and would be an asset to the city for staff to be exposed to the training and that it would be a nominal expense of around \$200. Council approved of the effort.
7. **Police Chief's Report:**
Chief Sealy reported the 2014 crime statistics. The report is attached.
8. **Community Forum:**
- a. Citadel Park area resident Rod Dalton stated he was the one who asked about the map/information sheets to be available at the residential parks and expressed concerns regarding the parking in front of residences continuing to be a problem. Discussion ensued and Administrator Williams reiterated that the Highway Commissioner John Hardee is going to assist the city with the Citadel Park parking issue, although council asked Williams to look into ordering some signs consistent with Mr. Dalton's idea.
 - b. Residents Alex and Raissa De'Wein expressed their opposition to the proposed rezoning of 3731 Forest Drive from R-1 Residential to C-1 Commercial.
9. **Council Items:**
No items to report.
10. **Executive Session-**Appointment of Municipal Judge; City Attorney update on Elliott v. City of Forest Acres
11. **Adjourn:**
With no action taken in Executive Session and there being no further business, on a motion by Mr. Rye at 6:20 p.m., seconded by Mrs. Dukes, the meeting was adjourned.

Respectfully submitted,

Maria Queen
Administrative Assistant
City of Forest Acres