



Receipt: \_\_\_\_\_

Date: \_\_\_\_\_

## City of Forest Acres Application For A Permit To Erect A Wall Sign

The following items shall be submitted prior to the issuance of a sign permit: a **copy of the contract for the sign and installation, a drawing of the sign, and a plat showing the existing or proposed location of the sign**

An **Electrical Permit** issued by the City of Forest Acres is required for all sign installations involving lighting or other electrical work. The Electrical Permit shall be obtained prior to the issuance of the Sign Permit.

Address of Sign: \_\_\_\_\_ Zoning: \_\_\_\_\_

Sign Contractor: \_\_\_\_\_ Owner: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_ Applicant's Phone #: \_\_\_\_\_

### Wall Sign

Building Dimensions (ft.): \_\_\_\_\_ Sign Dimensions (ft.): \_\_\_\_\_ Display Area (sq. ft.): \_\_\_\_\_

# of Signs Requested: \_\_\_\_\_ Distance Projecting from Wall (ft.): \_\_\_\_\_

Has Work Started/Been Completed?      Yes      No                      Is the Sign Lighted:      Yes      No

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#### **If there are Existing Wall Signs, Please Fill Out this Section**

# of Existing Wall Signs: \_\_\_\_\_ Total Display Area of Existing Signs (Sq. Ft.): \_\_\_\_\_

Total # of Signs (Requested + Existing): \_\_\_\_\_

Total Display Area (Requested + Existing) (sq. ft.): \_\_\_\_\_

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Total Cost of Sign(s) and Installation \_\_\_\_\_ Total Fee: \_\_\_\_\_

Application is:      Approved      Denied                      Date Issued: \_\_\_\_\_

Reason for Denial: \_\_\_\_\_

Signature of City Official: \_\_\_\_\_

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I certify that the sign shall be erected in compliance with the Code of Ordinances of the City of Forest Acres.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

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If the sign is installed in violation of the Code, I agree that the sign shall be removed at the expense of the property owner(s). I certify that the sign shall be maintained in a safe, attractive manner. Any failure to maintain the paint, structure, lighting or panels of the sign shall authorize the City of Forest Acres to have the sign removed or repaired at the owner's expense.

Signature of Property Owner: \_\_\_\_\_ Date: \_\_\_\_\_