

**MINUTES OF THE
FOREST ACRES CITY COUNCIL MEETING
December 8, 2015**

Mayor Frank Brunson, Mayor Pro-Tem Curt Rye, Council members, Ginger Dukes, Beau Powell, and Shell Suber were present, along with City Administrator Mark Williams, Assistant City Administrator/Director Andy Smith, Police Chief Gene Sealy and City Attorney Lee Holloway.

Mayor Frank Brunson called the meeting to order at 5:15 p.m.

1. Invocation and Pledge of Allegiance

Ms. Dukes gave the Invocation and led the Pledge of Allegiance.

2. Proclamation honoring Forest Acres Police Officer Greg Alia

Mayor Brunson and Chief Gene Sealy presented a plaque to Kassie Alia, designating December 14 as "Greg Alia Day in The City of Forest Acres". That date will henceforth be commemorated in Forest Acres in honor of Officer Alia who lost his life in service to his community on September 30, 2015. December 14th is signified as the date of remembrance in that it is the date of his wedding anniversary to his wife Kassie. Mrs. Alia, her infant son Sal and Greg Alia's parents thanked the community for the outpouring of love and caring following the tragedy that claimed Greg's life.

3. Approval of Minutes:

a. City Council Meeting held November 10, 2015

On a motion by Mr. Powell seconded by Mr. Rye, Council unanimously approved the minutes.

4. Mayor's Issues & City Projects:

a. Addition of the agenda

Administrator Williams asked council to add an item to the agenda regarding waiving Building Permit Fees only for a period of six months in the wake of a natural disaster—rather than a previously discussed waiver of both permit fees and business license fees.

On a motion by Mr. Rye seconded by Ms. Dukes, Council unanimously approved this addition of this item to the agenda pursuant to the recently amended SC FOIA.

b. TPAC report, Carol Kososki

Ms. Kososki reminded Council about approaching Richland County Council to consider projects for Forest Acres. Council said they would convene and submit project priorities to the county and copy Ms. Kososki.

c. Citadel Park

Administrator Williams reported that with the second reading of changing the hours of operation on the agenda it should be all right to go ahead and put signs up at the park.

d. Pinetree Park-Design delay

Administrator Williams reported that SC DOT responded to the submitted design of Pinetree Park and upon review of the encroachment permit application indicated that they would like to see curb and gutter around the park's entire perimeter instead of only the areas submitted. Grimball and Cotterill, the park's designer's, said the cost would be an additional \$14,000. Discussion ensued and Council will await the final cost of the project at the January 2016 meeting before finalizing plans.

e. Quinine Hill Park-No report.

f. Responses to Community Forum Items

Administrator Williams said there were no items from the previous month that required updating.

5. **New Business:**

- a. First Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION TO BE NUMBERED 9-4(c) OF SAID CODE, PROVIDING FOR WAIVER OF BUILDING PERMIT FEES IN THE EVENT OF A NATIONAL DISASTER; AND FURTHER AMENDED BY ADDING A SECTION TO BE NUMBERED 5-6(g) OF SAID CODE, PROVIDING FOR WAIVE OF BUSINESS LICENSE FEES IN THE EVENT OF A NATIONAL DISASTER.

Administrator Williams advised council to reject the first reading due to the only fees that will be waived are Building Permit Fees, not Business License Fees in the event of a national disaster. On a motion by Mr. Powell seconded by Mr. Rye, Council rejected the ordinance.

- b. First Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION TO BE NUMBERED 5-6(g) OF SAID CODE, PROVIDING FOR WAIVER OF BUILDING PERMIT FEES IN THE EVENT OF A NATIONAL DISASTER.

On a motion by Mr. Powell seconded by Mr. Rye, Council unanimously approved the ordinance added to the agenda at an earlier stage.

6. **Old Business:**

- a. First Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 21.4.2 (ZONING MAP) OF SAID CODE, PROVIDING FOR A CHANGR IN THE DISTRICT BOUDARIES OF THE CITY ZONING MAP FOR 1701 DALLOZ ROAD TO CHANGE THE ZONING FROM SINGLE FAMILY RESIDENTIAL (R-1) TO MULTIFAMILY RESIDENTIAL (R-3).

Attorney Lee Holloway stated he has received deed restricted document that does address the interests of the surrounding neighbors and giving them standing to enforce the purchaser's pledge to development only two single family homes on the property. He also said that it was fine to have a first reading prior to the document being signed by the neighbors. A second reading would be deferred if the required signatures are not obtained.

On a motion by Mr. Suber seconded by Mr. Powell, Council approved the ordinance.

- b. Second Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A NEW SECTION 19-32 OF SAID CODE, PROVIDING FOR FEES AND CHARGES FOR PERMITS FOR PARADES, PROCESSIONS AND RACES AND RENUMBERING CERTAIN SECTIONS IN ARTICLE III.

On a motion by Mr. Rye seconded by Mr. Powell, Council approved the ordinance.

- c. Second Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING ARTICLE III TO CHAPTER 4 OF SAID CODE, PROVIDING FOR BIRDS AND SECTION 4-30 OF SAID CODE, PROVIDING FOR RAISING OR KEEPING CHICKENS.

On a motion by Mr. Powell seconded by Mr. Rye, Council approved the ordinance.

- d. Second Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 10-13 OF SAID CODE PROVIDING FOR PARKS, IN ORDER TO AMEND SUBSECTION (c) HOURS OF OPERATION.

On a motion by Mr. Powell seconded by Mr. Rye, Council approved the ordinance.

- e. Second Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 10-6 (B) AND (C) OF SAID CODE PROVIDING FOR ABANDONED VEHICLES.

On a motion by Mr. Powell seconded by Mr. Rye, Council approved the ordinance.

7. City Administrator Report:

- a. Anticipated need for budget amendment
Administrator Williams informed Council that he anticipates the necessity of a current year budget amendment due to unbudgeted costs incurred for FAPD/FAMC flood related building restoration and debris removal. He added that there are FAPD and Public Works capital equipment needs anticipated in the next budget cycle that may have to be accelerated. Williams and Andy Smith will be working on calculations and lease/purchasing.
- b. Appointment of Andy Smith to COMET Board
Administrator Williams asked City Council to appoint Andy Smith, Assistant City Administrator/Financial Director to succeed former Asst. Administrator Jake Broom as the city's representative on the Comet Board.
On a motion by Mr. Powell seconded by Mr. Rye, Council approved Andy Smith's appointment.
- c. Christmas bonuses
Administrator Williams asked council to consider a \$250 net Christmas bonus for city employees.
On a motion by Mr. Powell seconded by Mr. Rye, Council approved the bonuses.
- d. COMET bus shelters
Administrator Williams learned recently that COMET is proposing to build two bus shelters in Forest Acres and are asking for a letter of support. City Engineer Keith Lindler asked COMET to submit plans regarding the two shelters prior to City Council taking any action to endorse the initiative. Any further information will be given to Council as soon as received.
- e. Courtroom furniture
Administrator Williams gave Council a sample of table and chairs for the new courtroom. Ms. Dukes expressed that the furniture should be of a better quality and suit a newly renovated courtroom. Administrator Williams said he would investigate other furniture options.

8. Police Chief's Report:

Chief Sealy stated he did not have a report.

9. Community Forum:

No items to report.

10. Council Items:

Mr. Powell asked Mr. Williams when the final results of the Forest Drive Corridor Study will be presented. Mr. Williams said it was scheduled prior to the October flood and will talk with The Boudreaux Group about rescheduling.

Mr. Powell asked Mr. Williams to follow-up with the estimate for re-roofing 5205 N. Trenholm Road.

11. Adjourn:

With no action taken in Executive Session and there being no further business, on a motion by Mr. Rye seconded by Mr. Powell at 6:15 p.m., the meeting was adjourned.

Respectfully submitted,

Maria Queen
Administrative Assistant
City of Forest Acres