

**MINUTES OF THE
FOREST ACRES CITY COUNCIL MEETING
April 7, 2015**

Mayor Frank Brunson and Council members, Ginger Dukes, Curt Rye, Jr., Beau Powell, and Shell Suber were present, along with City Administrator Mark Williams, Assistant City Administrator Jake Broom, Finance Director Andy Smith, Police Chief Gene Sealy and City Attorney Lee Holloway.

Mayor Pro-tem Curt Rye called the meeting to order at 5:15 p.m.

1. Invocation and Pledge of Allegiance

Ms. Dukes gave the Invocation and led the Pledge of Allegiance.

2. Approval of Minutes:

a. City Council Meeting on March 11, 2015

On a motion by Mr. Rye seconded by Mr. Powell, Council unanimously approved the minutes.

3. Mayor's Issues & City Projects:

a. TPAC report, Carol Kososki

Ms. Kososki reported that TPAC has asked Richland County Council to identify appropriate timing for amending the TPAC list of recommended road projects. Also at the March 23rd meeting TPAC voted to ask County Council to identify and publicize all penny priority projects that have been or are being funded by entities other than county council thereby making it unnecessary for such projects to be funded by the penny tax and then develop a procedure and determine priority of new transportation improvement projects.

b. Citadel Park

Administrator Williams reported that further discussion is needed regarding a draft ordinance by Attorney Holloway to regulate the parking surrounding all city parks. Williams mentioned that increasingly organized groups are requesting to use the parks for events. Mr. Williams recommended a discussion of permitting the uses with applicant provision of liability insurance. Currently there is no charge or permits issued for birthday parties, etc. and Mr. Williams said other municipalities are permitting the events and charging for the permits based on the number of people attending. Future discussion will be planned.

c. Pinetree Park

Administrator Williams reported that Grimball-Cotterill is working on the design plan for Pinetree Park and has reached out to the SC DOT about the proposed perimeter parking at the park.

d. Quinine Hill Park

Administrator Williams said that following completion of the SCE&G power pole project the fence and remaining landscaping is being reinstalled and the sidewalks along Beltline will be replaced in June due to use of heavy equipment for the pole project.

e. Responses to Community Forum Items

Marketing of other parks at Citadel Park; looking into tasteful signs to advertise the other parks. Williams said he will bring a sample of a sign to the next meeting.

4. New Business:

- a. Discussion of policies related to AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING ARTICLE IV, SECTIONS 16-40 THROUGH 16-53 OF SAID CODE, PROVIDING FOR RESIDENTIAL PERMIT PARKING DISTRICTS.

Deferred for further discussion.

b. Appointment of Municipal Judge

On a motion by Mr. Suber seconded by Mr. Rye, Council unanimously appointed Judge Phillip Newsom as Associate Municipal Judge for a four-year term.

- c. First Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 21.160 OF SAID CODE, PROVIDING FOR DEFINITIONS, IN ORDER TO PROVIDE FOR TEMPORARY SIGNS AND BANNERS; BE AMENDED BY REVISING SECTION 21.161 OF SAID CODE, PROVIDING FOR SIGNS PERMIT REQUIREMENTS, IN ORDER TO PROVIDE FOR CERTAIN TEMPORARY SIGNS AND BANNERS; BE AMENDED BY REVISING SECTION 21.164 OF SAID CODE, PROVIDING FOR SIGNS EXEMPT FROM PERMIT, IN ORDER TO PROVIDE FOR SIDEWALK SIGNS; AND BE FURTHER AMENDED BY REVISIONS SECTION 21.166 PROHIBITIONS, BY DELETING SUB SECTION (9) PROVIDING FOR A-FRAME SIGNS. Deferred until after a public hearing is scheduled.

5. **Old Business:** None

6. **City Administrator Report:**

- a. Recycling event Saturday, March 28th at Crayton Middle School)
Administrator Williams reported that the event was again successful.
- b. Installation of trash cans at (2) CARTA bus stops
Administrator Williams asked Council for \$1500 in HTAX funds to install trash cans at the city clock bus stop as well as the one in front of BB&T.
On a motion by Ms. Dukes seconded by Mr. Rye, Council unanimously approved the request.
- c. Eagle Scout project
Administrator Williams reported on a proposed project by a local Eagle Scout to construct a faux chimney as a nesting structure for chimney swifts in the park next to city hall. After some discussion it was decided that there may be a better location elsewhere.
- d. Possible use of Segal Revenue & Expense Specialists
Administrator Williams said Segal Revenue & Expense Specialists is a company that specializes in finding untapped revenue for municipalities and counties. The company would keep \$.50 of every \$1.00 for two years after the review. There is no cost for the review. On a motion by Mr. Powell seconded by Mr. Suber, Council approved the review.
- e. Foundation stabilization proposal
Administrator Williams said the break room building at Public Works has cracks in the foundation. The lowest quote currently is \$6,600. Williams said this matter is not urgent but probably needs to be budgeted in the next budget.
- f. Municipal Election cancelled
Administrator Williams reported that the Municipal Election was officially cancelled by the Municipal Election Commission at its meeting on April 2, 2015. The incumbents were declared re-elected and their new terms begin July 1, 2015.

7. **Police Chief's Report:**

Chief Sealy gave council a quarterly crime statistics report.

8. **Community Forum:**

No items to report

9. **Council Items:**

No items to report.

10. **Executive Session**-Cooper Property, Forest Lake Place

11. **Adjourn:**

With no action taken in Executive Session and there being no further business, on a motion by Mr. Rye at 6:00 p.m., the meeting was adjourned.

Respectfully submitted,

Maria Queen
Administrative Assistant
City of Forest Acres