

**MINUTES OF THE
FOREST ACRES CITY COUNCIL MEETING
April 11, 2017**

Mayor Frank Brunson, Mayor Pro-Tem Curt Rye, Council members Ginger Dukes, Beau Powell, and Shell Suber were present, along with City Administrator Mark Williams, Assistant City Administrator/Finance Director Andy Smith, Police Chief Gene Sealy and City Attorney Lee Holloway.

Mayor Frank Brunson called the meeting to order at 5:15 p.m.

- 1. Invocation and Pledge of Allegiance-** Ms. Ginger Dukes
Ms. Dukes gave the invocation led the Pledge of Allegiance.
- 2. Approval of Minutes**
City Council Meeting held March 14, 2017
On a motion by Mr. Rye seconded by Ms. Dukes, Council unanimously approved the minutes.
- 3. Mayor's Issues & City Projects**
 - a. TPAC
Resident Jack Oliver accepted one year appointment to the Forest Acres TPAC representative.
On a motion by Mr. Powell seconded by Mr. Rye, Council unanimously appointed Jack Oliver to represent Forest Acres on the TPAC committee.
 - b. Pinetree Park
Administrator Williams reported that the park is almost completed. Sprinkler head covers are being adjusted and electrical panel needs a lockbox.
 - c. Responses to Community Forum Items
Administrator Williams stated that a brochure is in process to mail to Richland County residents in the "doughnut holes" with information about our city and the annexation process.
- 4. New Business:**
 - a. Proclamation for Peace Officers' Memorial Day 2017
Mayor Brunson presented to Police Chief Gene Sealy a Proclamation for April 11th to be Peace Officers' Memorial Day.
 - b. Approval of Annual Parks Maintenance Tree bid
Mr. Williams stated he has not received any bids as of April 11, 2017.
- 5. Old Business:**
 - a. Second Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 1905 GREENOAKS ROAD, TMS 16812, BLOCK 13, LOT 02.
On a motion by Mr. Rye seconded by Mr. Powell, Council unanimously approved the first reading for the annexation.
 - b. Survivor Health and Dental Benefits for employees killed in the line of duty.
Assistant City Administrator Andy Smith reported that he is drafting a policy for Council to review at a later date.
 - c. FARMA Marketing Budget
On a motion by Ms. Dukes seconded by Mr. Rye, Council unanimously voted to amend the agenda and added the FARMA Marketing Budget to be presented and discussed.

Administrator Williams said that under the current arrangement FARMA would make program arrangements and the city would pay the invoices with hospitality tax funds.

On a motion by Mr. Powell seconded by Mr. Rye, Council unanimously approved the budget of \$63,800 of HTAX funds through June 30, 2017.

6. City Administrator Report

- a. Speed hump policy/budgeting for installation
Mr. Williams reported on sending council a suggested policy to govern installation of speed humps for council for review. Council will review and discuss at a later date.
- b. Council Retreat
Mr. Williams asked council for possible dates for the annual retreat.
- c. Municipal Judge
Mr. Williams reported that Judge Shealy is retiring at the end of May and a new Municipal Judge will need to be appointed soon in order for court operation to continue without schedule disturbances.
- d. Proposed home occupation/vehicle parking amendments
Administrator Williams said that the ordinances need to be reviewed for additional code enforcement for home occupation and vehicle parking amendments in residential neighborhoods. Council agreed to review and will discuss at the next meeting.

7. Finance Director Report

Assistant City Administrator/Finance Director stated that the city's budget is performing as expected for this period in the fiscal year that that revenues and expenditures are consistent with the same period in prior years.

8. Police Chief's Report

Chief Sealy reported he is receiving more complaints from residents about speeding in the neighborhoods. He said he will gather more information on the speed units and their installation, either as an alternative to the use of speed humps or in conjunction with the same.

Residents around the Shorebrook and Spring Lake Road areas have concerns regarding NO PARKING signs needed. Chief will look into the matter with SC DOT.

Chief Sealy had a discussion with Administrator Williams about the Intergovernmental Agreement with Richland County on animal control. Mr. Williams contacted Richland County and Richland management addressed the concerns that had been raised.

9. Community Forum

No items to report.

10. Council Items

Council member Dukes reminded everyone about the Baseball Classic will go through Thursday, April 13th.

11. Adjourn:

On a motion by Mr. Rye seconded by Ms. Dukes at 6:05 p.m., the meeting was adjourned.

Respectfully submitted,

Maria Queen
Administrative Assistant
City of Forest Acres