

MINUTES OF THE FOREST ACRES CITY COUNCIL MEETING

September 10, 2019

Mayor Frank Brunson, Council members Beau Powell, Shell Suber, Thomas Andrews, and John Barnes were present, along with City Administrator Shaun Greenwood, Assistant City Administrator/Finance Director Andy Smith, Police Chief Gene Sealy and City Attorney Lee Holloway.

Mayor Frank Brunson called the meeting to order at 5:15 p.m.

1. Invocation and Pledge of Allegiance

Mayor Frank Brunson led the invocation and led the Pledge of Allegiance.

2. Approval of Minutes

City Council meeting held August 20, 2019

On a motion by Mr. Powell seconded by Mr. Suber, Council unanimously approved the minutes.

3. Mayor's Issues & City Projects

a. TPAC report – Jack Oliver

No report given.

b. Responses to Community Forum items:

Mr. Greenwood stated he has spoken with SC DOT on the sidewalk problem at Satchelford and Meadowood. SC DOT is pressuring East Richland Sewer to repair the portion of the sidewalk that sewer work disrupted.

4. New Business:

a. Discussion and Approval of an agreement concerning electric service rights between Fairfield Electric Cooperative, Inc. and Dominion Energy South Carolina, Inc.

Mr. Greenwood stated that the agreement establishes each companies' services areas. Also, in the unlikely event we would annex out into Fairfield Electric's area the franchise agreement covers their providing service.

On a motion by Mr. Barnes seconded by Mr. Andrews, Council unanimously agreed to defer this discussion.

b. First Reading: A FRANCHISE TO GRANT TO FAIRFIELD ELECTRIC COOPERATIVE, INC., THE NON-EXCLUSIVE RIGHT, POWER, AND AUTHORITY TO ERECT AND TO INSTALL MAINTAIN, AND OPERATE IN, OVER, UNDER, AND UPON THE STREETS, ALLEYS, AND PUBLIC PLACES OF THE CITY OF FOREST ACRES, ITS ELECTRIC LINES, POLES, WIRES, GUYS, PUSH BRACES, AND APPURTENANT ELECTRIC DISTRIBUTION FACILITIES, WHETHER USED TO RENDER SERVICE TO THE CITY OR NOT, TOGETHER WITH ANY NECESSARY RIGHT OF ACCESS THERETO, FOR SUCH PERIOD AS THE SAME ARE NEEDED BY THE COOPERATIVE TO RENDER ELECTRIC SERVICE TO ITS CUSTOMERS IN THE CITY OF FOREST ACRES, SOUTH CAROLINA; ALSO, TO SET THE AMOUNT OF FRANCHISE FEE TO BE PAID BY FAIRFIELD ELECTRIC COOPERATIVE, INC., TO THE CITY OF FOREST ACRES, SOUTH CAROLINA

On a motion by Mr. Barnes seconded by Mr. Andrews, Council unanimously agreed to defer this discussion.

c. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES BE AMENDED BY REVISING SECTION 2-92 OF SAID CODE, PROVIDING FOR THE TIME OF MEETINGS OF COUNCIL; AND FURTHER AMENDED BY REVISING SECTION 2-98 OF SAID CODE, PROVIDING FOR THE AGENDA AND CHANGES TO THE AGENDA

Following a brief discussion between Council on a motion by Mr. Andrews seconded by Mr. Barnes, Council approved the beginning time of Council meetings beginning January 2020 with a vote of three to two. Mr. Powell and Mr. Suber opposed the change.

- d. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY DELETING ARTICLE VIII, SECTIONS 2-130 THROUGH 2-133 OF SAID CODE; PROVIDING FOR DISSOLVING THE APPEARANCECOMMISSION
On a motion by Mr. Barnes seconded by Mr. Powell, Council unanimously approved the dissolution of the Appearance Commission.

e. Old Business:

- a. Second Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, AMENDING THE BUDGET FOR THE CITY OF FOREST ACRES FOR THE FISCAL YEAR 2019-2020, ADOPTED JUNE 11. 2019 (ORDINANCE 2019-4)
On a motion by Mr. Powell seconded by Mr. Barnes, Council unanimously approved the amendment to the FY 2019-2020 budget.
- b. Discussion of AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING ARTICLE VIII, TO BE NUMBERED SECTIONS 2-130 THROUGH 2-133 OF SAID CODE; PROVIDING FOR A HOSPITALITY TAX COMMITTEE
Following a brief discussion regarding the committee being made up of two members of Council, Representation from the Forest Acres Restaurant & Merchants Association (FARMA), the FANA representative (a resident of the city), and a member from the Beautification Foundation, Council agreed to continue discussions regarding the guidelines for the Hospitality Tax Committee.

f. City Administrator's Report:

- a. Forest Lake Place Bridge
Mr. Greenwood reported that the bridge has reopened. The bridge will be closed for approximately one day in the future to install one final piece of recommended safety equipment.
- b. Citadel Park slide update
Mr. Greenwood stated that after reaching out to several companies regarding the replacement of the two slides, so that there won't be any additional problems in the near future, he has obtained the cost. For two new slides, rubber surfacing below both slides to accommodate the new footings, and labor is approximately \$15,000.
On a motion by Mr. Barnes seconded by Mr. Andrews, Council unanimously approved the HTAX funds for the slides to be replaced as well as the additional surface replacement and labor.
- c. Quinine Park bench update
Mr. Greenwood stated that we have received quotes to replace the three bench swings at Quinine Park. We are looking for additional quotes using other materials other than wood to try to avoid deterioration.

g. Finance Director's Report:

Assistant City Administrator/Finance Director Smith stated that the reason for this reporting is that it is not meaningful to report so early in the current fiscal year. Mr. Smith discussed the city's interim investment report with Council. The investments policy adopted in 2015 lays out what the limitations are for investing public funds. The City Administrator has delegated authority to make decisions regarding investments to include transactions, investment relationships, and all that that entails. Any time a transaction is made, Mr. Greenwood reviews and signs off on the transaction. The policy also discusses the objectives with the city's investment portfolio which are safety of corpus, liquidity, after the first two objectives are met, returns. Collateralization, securing of deposits, and reporting at least twice a year to Council is also in the policy. Mr. Smith added to the chart included with Council's packet illustrating where our funds have been in the past and the future of current

investments. The vast majority of our general fund reserves and hospitality fund reserves have been shifted to the local government investment pool. A chart illustrating four years of general fund, hospitality tax fund, cash and investments was also included for Council.

h. Police Chief's Report:

Chief Sealy reported a student vehicle and school bus from AC Flora High School incident occurred and FAPD continues to work that accident.

September 30, 2019 marks the 4th anniversary of Officer Greg Alia's death.

Satchelford Elementary School has changed their carpool line. FAPD will remain onsite for the transition.

The Dare event will be at the Forest Park Shopping Center on October 3, 2019.

FAPD applied for a grant through SC Department of Public Safety and was awarded \$23,765.00 for the body cams expenses.

FAPD members attended the FANA meeting and answered questions.

i. Community Forum:

Resident Kathy Davis thanked FAPD for their services. She asked about excessive tree removal on Larry Pyle's property which has changed the stormwater drainage. Mr. Greenwood said the city is aware of Mr. Pyle's property and has been for many years. The property also has wetlands on it and wetlands cannot be disturbed. He will have Code Enforcement look at the property to see what the stormwater situation is and will let her know if the problem will be a city problem or if it will be civil between neighbors.

A resident asked about potholes and road problems and who to contact. Mr. Greenwood said the city does not maintain roads. The roads are state maintained by SC DOT. He informed the resident to contact City Hall with problems and we will do all we can to help.

US Census Bureau representative Mack McGill stated that the 2020 census is coming up soon and will be available for the first time online and through a cell phone app. All information including jobs with the 2020 census is available at <https://2020census.gov/en>.

Resident Ann Marie Plyler thanked Council and FAPD for city representation at the recent FANA meeting.

j. Council Item(s):

Mr. Andrews asked for an update on the sidewalk at Satchelford and Meadowood. Mr. Greenwood said he's sent three emails and a couple of calls to his contact at SC DOT. He has been given no definite timeframe on repairs. He will be reaching out to someone higher up at SC DOT to ask for the sidewalk to be repaired.

Mr. Andrews asked about a leaning tree 5912 Satchelford. Mr. Greenwood said the tree falls under criteria in our ordinance. He noticed that tree recently and will address it with the homeowner.

A resident asked about potholes and road problems and who to contact. Mr. Greenwood said the city does not maintain roads. The roads are state maintained by SC DOT. He informed the resident to contact City Hall with problems and we will do all we can to help.

11. Executive Session:

- a. Discussion of contract negotiations related to the City's Franchise Agreement with Dominion Energy
- b. Discussion of contract negotiations related to the removal of debris from Gills Creek

On a motion made by Mayor Brunson seconded by Mr. Powell, Council agreed come out of Executive Session and reconvene General Session.

NOTE: Items discussed in Executive Session may result in action by City Council upon its return to general session

12. Adjourn

On a motion by Mr. Barnes seconded by Mr. Suber, Council adjourned.

Respectfully submitted,

Maria Queen
Administrative Coordinator
City of Forest Acres