

**MINUTES OF THE
FOREST ACRES CITY COUNCIL MEETING**

April 9, 2019

Mayor Frank Brunson, Mayor Pro-Tem Curt Rye, Council members, Ginger Dukes, Beau Powell, and Shell Suber were present, along with City Administrator Shaun Greenwood, Assistant City Administrator/Finance Director Andy Smith, Police Chief Gene Sealy and City Attorney Lee Holloway.

Mayor Frank Brunson called the meeting to order at 5:15

1. Invocation and Pledge of Allegiance

Ms. Ginger Dukes led the invocation. She introduced Boy Scout Thomas Corbin from Troop 324 who led the Pledge of Allegiance.

PUBLIC HEARING:

AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 21.4.2 (ZONING MAP) OF SAID CODE; PROVIDING FOR A CHANGE IN THE DISTRICT BOUNDARIES OF THE CITY ZONING MAP FOR 3440 PINE BELT ROAD, TMS 14106, BLOCK 01, LOT 09.

Attorney Holloway opened the hearing at 5:17 pm stating that the owner is requesting the property be rezoned from R-1(Single Family Residential) to C-3 (Commercial District). Bryan Gibbs presented to Council that he is requesting the zoning change in order to use the property as an office for his golf club repair business. The property is currently being used as storage. Council member Powell asked for clarification regarding the zoning of the property next door. Mr. Greenwood stated that property was rezoned to C-3 by Council previously. Pine Belt Road resident Wanda Boney voiced concerns regarding any future sale of the property which could potentially increase traffic/parking. Pine Belt Road resident Faye Mixon also expressed concerns regarding the commercial rezoning request. Both residents oppose the request. Attorney Holloway stated that the Planning Commission did recommend the property be rezoned with a vote of four for the rezoning and two against.

With nothing further, Attorney Holloway closed the public hearing on the rezoning request at 5:33 p.m.

AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THAT CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 4644 SYLVAN DRIVE, TMS 14115, BLOCK 03, LOT 06.

Attorney Holloway opened the public hearing at 5:39 p.m. stating that the homeowners are requesting their county home be zoned as R-1 (Single Family Residential) in the City of Forest Acres. Homeowner Robert Joye stated that he and his wife have lived in Forest Acres for many years and are requesting annexation.

With nothing further, Attorney Holloway closed the public hearing at 5:44 p.m.

2. Approval of Minutes

City Council meeting held February 12, 2019

On a motion by Mr. Rye seconded by Ms. Dukes, Council unanimously approved the minutes.

3. Mayor's Issues & City Projects

a. TPAC report – Jack Oliver

Mr. Oliver stated that he's spoken with Richland County Council member Joe Walker and is encouraged by his plan. Current projects in the city are on hold for the time being.

b. Responses to Community Forum items:

Mr. Greenwood reported that the debris on Hanson has been removed by SCE&G.

4. New Business:

~~a. First Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 21.4.2 (ZONING MAP) OF SAID CODE; PROVIDING FOR A CHANGE IN THE DISTRICT BOUNDARIES OF THE CITY ZONING MAP FOR 1615 VALLEY ROAD (TMS 14005 02 04) FROM R 1 (SINGLE FAMILY RESIDENTIAL) TO R 3 (MULTIFAMILY RESIDENTIAL DISTRICT) AND NX1615 VALLEY ROAD (TMS 14005 02 05) FROM R 1 (SINGLE FAMILY RESIDENTIAL) TO R 3 (MULTIFAMILY RESIDENTIAL)~~
Mr. Greenwood stated that the property owners have officially withdrawn their application for rezoning.

b. Discussion of a Master Fee Schedule for the City
Mr. Greenwood presented a potential master fee schedule adding new fees and updating current fees the city will charge for building department services, FOIA requests, administrative costs, code enforcement, and additional sanitation service fees. He added our current fees are incredibly low and in addition we do not charge for some services that should be charge. He asked Council to review.

5. Old Business:

a. Discussion of potential members for the Beautification Foundation
Mr. Greenwood stated he has not received any new applications.

6. City Administrator's Report:

- a. Budget preparation
Mr. Greenwood stated he and Assistant City Administrator/Finance Director Andy Smith have balanced the FY 19-20 budget and the required 30-day public notice will be published accordingly for the May 15th City Council meeting.
- b. Forest Acres Festival
The festival is scheduled for May 18, 2019. The details have been verified with AC Flora High School.
- c. Forest Acres Classic
The Classic is scheduled for May 11, 2019.
- d. Forest Lake Place Bridge
Administration has met with a structural engineer and reported receipt of the final evaluation which recommends a few changes. Contractual matters will be discussed in Executive Session.

7. Finance Director's Report:

Assistant City Administrator/Finance Director Smith stated that the city's budget is performing as expected for this period in the fiscal year that revenues and expenditures are consistent with the same period in prior years. He further noted that two additional CDs with First Citizens had matured in the prior month with the proceeds transferred to the Local Government Investment Pool (LGIP) in accordance with the City's Investment Policy. There is one remaining CD with book value of \$250,000 that hasn't yet matured. Mr. Powell asked about insurance for funds in the LGIP. Mr. Smith noted that while there is no FDIC insurance on the funds, the State Treasurer's Office, who runs the LGIP, collateralizes the funds on deposit.

8. Police Chief's Report:

Chief Sealy asked Council for funds to upgrade FAPD's seventy two-way radios to encrypted status. Communication with the county and other police entities via radio will be impossible without the upgrade. The cost will be approximately \$800 per radio. On a motion by Mr. Rye seconded by Ms. Dukes, Council unanimously approved up to \$65,000 for the necessary upgrade.

The annual 5K & 10K Run Forest Run will be held on April 27, 2019

9. Community Forum:

Resident Barbara Testor asked if the property at the corner of Two Notch and Pinestraw will be cleaned up for a second time. Mr. Greenwood said the property is getting to the point where clean up is necessary and Code Enforcement will move forward with the process.

10. Council Item(s):

No items to report.

11. Executive Session:

a. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by Attorney-Client Privilege

b. Discussion of negotiations related to a contract with Watson, Tate, Savory and Cox & Dinkins for services to perform a Space Needs Assessment and Site Feasibility Study for Police Headquarters and City Hall

c. Receipt of legal advice relating to SCDOT Bridge Inspection report concerning Forest Lake Place Bridge

d. Discussions of negotiations related to a contract for Municipal Judge Services

On a motion made by Mr. Rye seconded by Mr. Powell, Council agreed come out of Executive Session and reconvene General Session.

NOTE: Items discussed in Executive Session may result in action by City Council upon its return to General Session.

12. Adjourn

On a motion by Mr. Rye seconded by Mr. Powell, Council unanimously adjourned the meeting at 7:15 p.m.

Respectfully submitted,

Maria Queen
Administrative Assistant
City of Forest Acres