

**MINUTES OF THE
FOREST ACRES CITY COUNCIL MEETING**

March 12, 2019

Mayor Frank Brunson, Mayor Pro-Tem Curt Rye, Council members, Ginger Dukes, Beau Powell, and Shell Suber were present, along with City Administrator Shaun Greenwood, Assistant City Administrator/Finance Director Andy Smith, Police Chief Gene Sealy and City Attorney Lee Holloway.

Mayor Frank Brunson called the meeting to order at 5:15

1. Invocation and Pledge of Allegiance

Ms. Ginger Dukes led the invocation. She introduced Boy Scouts Troop 2 from St. John's Episcopal Church who led the Pledge of Allegiance.

2. Approval of Minutes

City Council meeting held February 12, 2019

On a motion by Mr. Rye seconded by Mr. Powell, Council unanimously approved the minutes.

3. Mayor's Issues & City Projects

a. TPAC report – Jack Oliver

No report given.

b. Responses to Community Forum items:

Ms. Brooks said the debris remains behind her property. Mr. Greenwood said he would reach out to his contacts and look further into the matter.

4. New Business:

a. First Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 21.4.2 (ZONING MAP) OF SAID CODE; PROVIDING FOR A CHANGE IN THE DISTRICT BOUNDARIES OF THE CITY ZONING MAP FOR 1615 VALLEY ROAD (TMS 14005-02-04) FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO R-3 (MULTIFAMILY RESIDENTIAL DISTRICT) AND NX1615 VALLEY ROAD (TMS 14005-02-05) FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO R-3 (MULTIFAMILY RESIDENTIAL)
Attorney Holloway stated that prior to the meeting beginning he was given information regarding property covenants on the property and it states that the property will comply with the zoning ordinance of the city. He noted that more detailed information is required from the attorney of the property owners. Mayor Brunson interjected that further information is required from the parties involved in the rezoning application and the reading needs to be deferred for 30-days.

On a motion by Mr. Rye seconded by Mr. Powell, Council unanimously approved deferment.

b. Approval of Sanitation Recycling Truck

Mr. Greenwood said that Amick has a promotional model truck available with everything the city needs ready for purchase.

On a motion by Mr. Rye seconded by Mr. Powell, Council unanimously approved the purchase.

c. Discussion of an access and shared parking easement with Wings Investment LLC between 5205 N. Trenholm Road and 5213 N. Trenholm Road

On a motion made by Mr. Rye seconded by Ms. Dukes, Council agreed to defer until after Executive Session.

- d. Presentation of Yearly Audit
Mr. Hancock stated that the audit resulted in no significant findings and that a clean and unmodified opinion of the city's financial statements has been issued. The only recommendation moving forward is for the city to reexamine the policy for other post-employment benefits (OPEB) for retirees, in light of a recent GASB pronouncement and to consider funding the OPEB liability.
- e. Discussion of moving the City Council meeting on May 14th due to City Elections
On a motion by Mr. Rye seconded by Mr. Powell, Council agreed to May 15, 2019 for the meeting to accommodate the city elections.
- f. Consideration of an application for appointment from Pete Balthazor to the Zoning Board of Appeals
On a motion by Mr. Rye seconded by Mrs. Dukes, Council unanimously appointed Pete Balthazor.
- g. Staff report of a Minor Amendment to the Cardinal Crossing Planned Development relating to signage
Mr. Greenwood reported that Cardinal Crossing is asking that their free-standing sign size and type be the same as the shopping center next to them. They are requesting to be treated as a major shopping center. As a minor change to the PDD, approval of this request is at the staff level. Upon review by Administrative staff that the character of the development will not be significantly impacted, the request has been approved. A fence wrap during construction to keep debris inside the fence has also been requested and approved. The fence wrap is technically a sign, so Mr. Greenwood stated he had the owners submit a sign application prior to approval. There is a thirty-day appeal process for the public to the Zoning Board of Appeals.
- h. Discussion and approval of a contract for a phase 2 environmental study for the property located at 5213 N.
On a motion made by Ms. Dukes seconded by Mr. Rye, Council agreed to defer until after Executive Session.

5. Old Business:

- a. Discussion of potential members for the Beautification Foundation
Mr. Greenwood said that he has two people he has been talking to and has encouraged them to apply for appointment.

6. City Administrator's Report:

- a. Forest Acres Classic
The Classic is on schedule and the city is hoping for a good outcome.
- b. Holiday Displays ordered
The lights/displays have all been ordered at a 40% discount.
- c. Spring Concert
FARMA has secured a location at the Landmark parking lot and is tentatively on schedule for May 11, 2019 from 5:00 pm to 9:00 pm. The latest version of the former Rooftop Rhythms is now named Jammin' on Forest.
- d. Forest Acres Festival
The festival is scheduled for May 18, 2019. The details have been verified with AC Flora High School.
- e. Space Analysis consultant request for Mayor and one other member of Council to view a slideshow
A request by the architects is for two members of council to view a slideshow to gain input for the future design.

7. Finance Director's Report:

Assistant City Administrator/Finance Director Smith stated that the city's budget is performing as expected for this period in the fiscal year that revenues and expenditures are consistent with the same period in prior years.

8. Police Chief's Report:

Chief Sealy made a presentation regarding FAPD's crime statistics for calendar year 2018. The report is attached.

9. Community Forum:

Resident Kathy Davis asked Administrator Greenwood and Council for guidance on asking for her neighborhood streets to be repaved. Mr. Greenwood recommended that Ms. Davis lobby her county council person and offered to email her a list of roads that are on a list by SC DOT to be repaired.

10. Council Item(s):

No items to report.

11. Executive Session:

- a. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by Attorney-Client Privilege
- b. Discussion of negotiations related to a request for an access and shared parking easement with Wings Investment LLC between 5205 N Trenholm Rd. and 5213 N Trenholm Rd.
- c. Discussion of negotiations related to a contract with Watson, Tate, Savory and Cox & Dinkins for services to perform a Space Needs Assessment and Site Feasibility Study for Police Headquarters and City Hall
- d. Discussions of negotiations related to a contract for Municipal Judge Services

On a motion made by Mr. Powell seconded by Mr. Rye, Council agreed come out of Executive Session and reconvene General Session.

NOTE: Items discussed in Executive Session may result in action by City Council upon its return to General Session.

12. On a motion by Mr. Rye seconded by Mr. Powell, Council unanimously voted to deny a request for access and shared parking easement with Wings Investment LLC between 5205 N Trenholm Rd. and 5213 N Trenholm Rd. due to the City's planned redevelopment of its own property at 5205 N Trenholm Rd.

13. Adjourn

On a motion by Mr. Powell seconded by Mr. Suber, Council unanimously adjourned the meeting at 7:15 p.m.

Respectfully submitted,

Maria Queen
Administrative Assistant
City of Forest Acres