

**MINUTES OF THE
FOREST ACRES CITY COUNCIL MEETING**

February 12, 2019

Mayor Frank Brunson, Mayor Pro-Tem Curt Rye, Council members, Ginger Dukes, Beau Powell, and Shell Suber were present, along with City Administrator Shaun Greenwood, Assistant City Administrator/Finance Director Andy Smith, Police Chief Gene Sealy and City Attorney Lee Holloway.

Mayor Frank Brunson called the meeting to order at 5:15

1. Invocation and Pledge of Allegiance

Ms. Ginger Dukes led the invocation. She introduced Boy Scouts Troop 324 from Bethel United Methodist Church who led the Pledge of Allegiance. (Members present were Jamison Welch and Daniel Wright.)

2. Approval of Minutes

City Council meeting held January 8, 2018

On a motion by Mr. Powell seconded by Mr. Rye, Council unanimously approved the minutes.

Special Council Meeting held January 15, 2019

On a motion by Mr. Powell seconded by Ms. Dukes, Council unanimously approved the minutes.

3. Mayor's Issues & City Projects

a. TPAC report – Jack Oliver
No report given.

b. Responses to Community Forum items:

Mr. Greenwood contacted SCE&G and spoke with a representative and was told that a crew was going to be dispatched to remove the debris resident Dorothy Brooks reported.

4. New Business:

a. First Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 21.4.2 (ZONING MAP) OF SAID CODE; PROVIDING FOR A CHANGE IN THE DISTRICT BOUNDARIES OF THE CITY ZONING MAP FOR 1615 VALLEY ROAD (TMS 14005-02-04) FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO R-3 (MULTIFAMILY RESIDENTIAL DISTRICT) AND NX1615 VALLEY ROAD (TMS 14005-02-05) FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO R-3 (MULTIFAMILY RESIDENTIAL)
Property owner has requested postponing this item until March 12, 2019.

On a motion by Mr. Rye seconded by Ms. Dukes, Council unanimously approved the postponement.

b. Discussion of proposed easement for a shared driveway and parking on City property located at 5205 N. Trenholm Road

Mr. Greenwood reported that the attorney for the old Burnett's Cleaners property should be contacting Attorney Lee Holloway to discuss a proposed easement.

c. Approval of a contract with Find Great People to update all current job descriptions

On a motion by Ms. Dukes seconded by Mr. Rye, Council approved Mr. Greenwood's request of \$7,550.00 to update all current job descriptions.

d. Re-appointment of Andy Smith to COMET board

On a motion by Mr. Rye seconded by Mr. Powell, Council unanimously approved Mr. Smith's re-appointment to the COMET board.

- e. Hospitality Tax Committee Recommendation
 - i. Staff request of \$50,000 for Christmas Decorations and Holiday Displays
On a motion by Mr. Rye seconded by Mr. Powell, Council unanimously approved Mr. Greenwood's request to update the city's Christmas Decorations and Holiday Displays.

5. Old Business:

- a. Discussion of potential members for the Beautification Foundation
On a motion by Mr. Powell seconded by Mr. Suber, Council unanimously approved resident Elmira Weston's application for appointment.

6. City Administrator's Report:

- a. General Election notification
Mr. Greenwood said that the Election notification will be published on February 14, 2019 as required.
- b. City Hall front stairway
Mr. Greenwood thanked Council for approving the funds for new steps. The project has been completed.
- c. Citadel Park playground equipment
Mr. Greenwood reported that the new toddler equipment has been installed and the feedback from park goers is positive.
- d. Tuscan Gardens and Cardinal Crossing PDD's appeals to the Zoning Board of Appeals
Mr. Greenwood said that the amendments to Tuscan Gardens are reorienting and reductions. The Cardinal Crossing amendments include moving a parking space and adding a hardcover to outside seating on Site C. Anyone aggrieved by the amendments can make submit an appeal within 30-days to the ZBA.

7. Finance Director's Report:

Assistant City Administrator/Finance Director Smith stated that the city's budget is performing as expected for this period in the fiscal year that revenues and expenditures are consistent with the same period in prior years. The audit report is scheduled for the March 12, 2019 meeting.

8. Police Chief's Report:

Chief Sealy said he would report the 2018 Crime Statistics at the March 12, 2019 meeting.

9. Community Forum:

No items to report.

10. Council Item(s):

Council member Dukes asked for the date of the Forest Acres Festival. Mr. Greenwood said May 18, 2019.

11. Executive Session:

- a. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by Attorney-Client Privilege
- b. Discussion of negotiations related to a contract with Watson, Tate, Savory and Cox & Dinkins for services to perform a Space Needs Assessment and Site Feasibility Study for Police Headquarters and City Hall

NOTE: Items discussed in Executive Session may result in action by City Council upon its return to General Session.

12. Adjourn

With no action taken during Executive Session on a motion by Mr. Powell seconded by Mr. Suber, Council unanimously adjourned the meeting at 6:55 p.m.

Respectfully submitted,

Maria Queen
Administrative Assistant
City of Forest Acres