

**MINUTES OF THE  
FOREST ACRES CITY COUNCIL MEETING**

**January 8, 2018**

Mayor Frank Brunson, Council members, Ginger Dukes, Beau Powell, and Shell Suber were present, along with City Administrator Shaun Greenwood, Assistant City Administrator/Finance Director Andy Smith, Police Chief Gene Sealy and City Attorney Lee Holloway. Mayor Pro-Tem Curt Rye was absent. Council member Dukes was present for a portion of the meeting.

**Mayor Frank Brunson called the meeting to order at 5:15**

**1. Invocation and Pledge of Allegiance**

Ms. Ginger Dukes led the invocation and the Pledge of Allegiance.

**2. Recognition of the Lady Falcon Tennis Team – Motion to move to the beginning of the agenda**

On a motion by Ms. Dukes seconded by Mr. Powell, Council unanimously approved the change in the agenda.

Mayor Brunson and Ms. Dukes introduced Head Coach Amy Martin, Assistant Coaches Luke Whiteside, Karen Hudgens, Rob Echols, Principal, and all sixteen members of the team recognizing them all for their accomplishment in winning the Varsity Girls State Tennis State Championship in 2018. Mayor Brunson read a Proclamation in honor of the team, team parents, coaches, and AC Flora High School.

**PUBLIC HEARING:**

AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED REVISING SECTION 21.4.2 (ZONING MAP) OF SAID CODE; PROVIDING FOR A CHANGE IN THE DISTRICT BOUNDARIES OF THE CITY ZONING MAP FOR 1615 VALLEY ROAD (TMS 14005-02-04) FROM R-1(SINGLE-FAMILY RESIDENTIAL) TO R-3 (MULTIFAMILY RESIDENTIAL) AND NX1615 VALLEY ROAD (TMS 14005-02-05) FROM R-1(SINGLE-FAMILY RESIDENTIAL) TO R-3 (MULTIFAMILY RESIDENTIAL)

Attorney Holloway opened the hearing at 5:35 p.m. stating the purpose of the public hearing. John Blackmon stated that the homeowners are requesting the rezoning to divide the two properties into five smaller lots for single family homes. John Blackmon said that deed restrictions will not be added to any contract until a decision is made by Council. Mr. Holloway added that the Planning Commission did not recommend a favorable approval. Property owner Amy Elliot spoke regarding her request. Ms. Elliot said that for a fair price she and her husband would be open to selling the properties to the city. Six residents and one non-resident asked questions, interjected comments and concerns. The consensus of the speakers was in opposition to the rezoning request.

With nothing further, Attorney Holloway closed the public hearing on the rezoning request at 5:52 p.m.

At this point, Council Member Dukes left the meeting.

**3. Approval of Minutes**

City Council meeting held December 11, 2018

On a motion by Mr. Powell seconded by Mr. Suber, Council unanimously approved the minutes.

**4. Mayor's Issues & City Projects**

a. TPAC report – Jack Oliver

Mr. Oliver reported that the Harrison Road sidewalk project has been completed through design, right-of-way acquisition, and utility coordination. The approval should happen within the next two weeks and construction is expected to begin in May 2019.

The Percival Road project has had complications. A fifty-year-old water line is in the area where the sidewalk is planned and must be re-located so that drainage can be redesigned. Updates to follow.

b. Responses to Community Forum items:

Mr. Greenwood added he has reached out to SC DOT regarding the numerous amount of pot holes in our city per Mayor Brunson's request. The recommendation is that residents also contact SC DOT and report problems as well. The city will provide SC DOT contact information on [www.forestacres.net](http://www.forestacres.net) and the Facebook page.

Administrator Greenwood reported that he has reached out to Richland County Council and the Ombudsman office regarding the ongoing debris problem and general maintenance at the corner of Valley Road and Satchelford Road. The county has indicated they will monitor the situation.

**5. New Business:**

a. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING THE TEMPORARY SECTION OF SAID CODE; PROVIDING THE DATES FOR: PUBLIC NOTICE OF 2019 GENERAL ELECTION, DEADLINE FOR FILING STATEMENTS OF CANDIDACY AND 2019 GENERAL ELECTION

On a motion by Mr. Suber seconded by Mr. Powell, Council unanimously approved the ordinance. Mr. Rye and Ms. Dukes were not present for the motion.

b. Discussion and approval of a Multi-Jurisdictional Law Enforcement Gang Investigation Agreement  
On a motion by Mr. Powell seconded by Mr. Suber, Council unanimously approved the agreement.

c. Discussion of pending business license late penalty appeals  
On a motion by Mr. Powell seconded by Mr. Suber, Council unanimously approved 90% of the late penalties to be granted back to the business owners.

**6. Old Business:**

a. Second Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 19-9.3(a) AND (b) AND SECTION 19-9.5 (a) (b) and (c) OF SAID CODE, PROVIDING FOR FEES AND CHARGES FOR WRECKER SERVICE AND INSURANCE COVERAGE REQUIREMENTS

On a motion by Mr. Powell seconded by Mr. Suber, Council unanimously approved the ordinance.

b. Second Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 21.4.2 (ZONING MAP) OF SAID CODE; PROVIDING FOR A CHANGE IN THE DISTRICT BOUNDARIES OF THE CITY ZONING MAP FOR 3508 PINEBELT ROAD (TMS 14106-01-10)

On a motion by Mr. Powell seconded by Mr. Suber, Council unanimously approved the agreement.

c. Discussion of potential members for the Beautification Foundation

Mr. Greenwood said that there have not been any applications for potential members, however, we will continue to look for new members.

**7. City Administrator's Report:**

a. New roofs at the Public Works complex

Emergency replacement on two roofs need to be replaced due to leaks. Bids were obtained, and a contract has been awarded.

b. City Hall steps

Council previously approved replacement on the front steps and following the acceptance of three bids a contract has been awarded. The work will begin soon.

- c. Update of Spatial Analysis and Site Feasibility Study  
The contract has been executed and site work has begun analyzing our property and the needs over the next twenty-five to thirty years.

**8. Finance Director's Report:**

Assistant City Administrator/Finance Director Smith stated that the city's budget is performing as expected for this period in the fiscal year that revenues and expenditures are consistent with the same period in prior years. The audit report should be available at the March 12, 2019 meeting. Mr. Smith added that the W-2s and 1099's are in process.

**9. Police Chief's Report:**

Chief Sealy reported there were two 5K runs that were both successful.

SLED notified all law enforcement statewide that all THC testing now must be conducted through SLED. The chemicals used in the test were standardized statewide, however, with hemp now being legal to grow in South Carolina any differentiation can only be done through SLED. The time frame for testing will be lengthy.

**10. Community Forum:**

Resident Dorothy Brooks reported that a pine tree had been cut down in the right of way behind her house leaving limbs in her back yard on Hanson Avenue. She asked for assistance in finding out who she can contact to pick up the tree debris. Code Enforcement officer Roy McBee said he would contact the HOA in the area to find out if they removed the tree. Ms. Brooks also reported the road being very narrow behind Kroger grocery store and the posted speed limit sign of fifteen mph being constantly exceeded in the same area.

**11. Council Item(s):**

No items to report.

**12. Executive Session:**

- a. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by Attorney-Client Privilege
- b. Discussion of negotiations related to a contract with Watson, Tate, Savory and Cox & Dinkins for services to perform a Space Needs Assessment and Site Feasibility Study for Police Headquarters and City Hall

**NOTE: Items discussed in Executive Session may result in action by City Council upon its return to General Session.**

**13. Adjourn**

With no action taken during Executive Session on a motion by Mr. Powell seconded by Mr. Suber, Council unanimously adjourned the meeting at 6:55 p.m.

Respectfully submitted,

Maria Queen  
Administrative Assistant  
City of Forest Acres