

**MINUTES OF THE
FOREST ACRES CITY COUNCIL MEETING
December 11, 2018**

Mayor Frank Brunson, Mayor Pro-Tem Curt Rye, Council members, Ginger Dukes, Beau Powell, and Shell Suber were present, along with City Administrator Shaun Greenwood, Assistant City Administrator/Finance Director Andy Smith, Police Chief Gene Sealy and City Attorney Lee Holloway.

Mayor Frank Brunson called the meeting to order at 5:15

1. Invocation and Pledge of Allegiance

Ms. Ginger Dukes led the invocation and the Pledge of Allegiance

2. Approval of Minutes

City Council meeting held November 13, 2018

On a motion by Mr. Rye seconded by Mr. Powell, Council unanimously approved the minutes.

3. Mayor's Issues & City Projects

a. TPAC report – Jack Oliver

Mr. Oliver reported that a water main break in the Harrison Road area has delayed the sidewalk project.

b. Responses to Community Forum items:

Chief Sealy addressed resident concerns received at FAPD regarding debris and several homeless person(s) sleeping under the Forest Lake Place Bridge. FAPD will continue to monitor the situation.

4. New Business:

a. Recognition of December 14th as Greg Alia Day

Mayor Brunson recognized December 14th as the annual Greg Alia Day in the City of Forest Acres.

Officer Alia lost his life in service to his community on September 30, 2015. December 14th is signified as the date of remembrance in that it is the date of his wedding anniversary to his wife Kassie.

b. First Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 19-9.3 (A) AND (B) AND SECTION 19-9.5 (A) (B) AND (C) OF SAID CODE, PROVIDING FOR FEES AND CHARGES FOR WRECKER SERVICE AND INSURANCE COVERAGE REQUIREMENTS.

On a motion by Mr. Powell and Ms. Dukes, Council unanimously approved the ordinance.

c. First Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 21.4.2 (ZONING MAP) OF SAID CODE; PROVIDING FOR A CHANGE IN THE DISTRICT BOUNDARIES OF THE CITY ZONING MAP FOR 3508 PINEBELT ROAD (TMS 14106-01-10).

On a motion by Mr. Powell seconded by Mr. Rye, Council unanimously approved the rezoning request.

d. First Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 21.4.2 (ZONING MAP) OF SAID CODE; PROVIDING FOR A CHANGE IN THE DISTRICT BOUNDARIES OF THE CITY ZONING MAP FOR 3278 BAGNAL DRIVE (TMS 14001-08-19).

Mr. Powell made a motion to approve the request instigating a brief discussion regarding the November public hearing on the request. Following that discussion Mr. Powell withdrew his motion to approve the rezoning request.

On motion by Ms. Dukes seconded by Mr. Rye, Council unanimously denied the rezoning request.

- e. Discussion and approval of yearly City Council meeting calendar
On a motion by Mr. Rye seconded by Mr. Powell, Council unanimously approved the 2019 meeting calendar.

5. Old Business:

- a. Discussion of potential members for the Beautification Foundation
Administrator Greenwood reiterated to council that there should be five members appointed to the Beautification Foundation and Council agreed to look further into potential members. Mr. Greenwood stated the information and application for the foundation will be added to the city's website and social media.

6. City Administrator's Report:

- a. Business License reminder
Mr. Greenwood reminded Council that business license expiration date has been changed by ordinance from 12/31 to 4/30 to coincide with the state.
- b. Audit
Mr. Greenwood said that the draft audit has been received and the report should be on the January City Council meeting agenda.
- c. Administrative Update
Mr. Greenwood reported that the city is looking into automating the timeclock systems for Public Works and job descriptions are being updated with modern specificity.
- d. Christmas décor update
Mr. Greenwood said that due to the age of the city's Christmas decorations and at the request of Council we are researching updating and/or replacing our inventory.

7. Finance Director's Report:

Assistant City Administrator/Finance Director Smith stated that the city's budget is performing as expected for this period in the fiscal year that revenues and expenditures are consistent with the same period in prior years. The audit report should be available at the January 8, 2019 meeting.

8. Police Chief's Report:

Chief Sealy reported that Sweet Seasons was a successful event that ran smoothly.

Car break-ins and shoplifting have increased slightly the holiday season. A murder suspect was picked up by US Marshals on November 20th at the Landings without incident.

9. Community Forum:

Resident William Brantley that the ongoing trash problem on Valleybrook Road at the apartments located in Richland County's jurisdiction continues to be left and is piling up again. Mr. Greenwood said he would contact Richland County including the appropriate County Council member.

A resident inquired about the old Four Paws property and the grant funds that are coming available. Mr. Greenwood said that he is looking into the city's eligibility for funds to better the property.

10. Council Item(s):

No items to report.

11. Executive Session:

- a. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by Attorney-Client Privilege
- b. Discussion of negotiations related to a contract with Watson, Tate, Savory and Cox & Dinkins for services to perform a Space Needs Assessment and Site Feasibility Study for Police Headquarters and City Hall

NOTE: Items discussed in Executive Session may result in action by City Council upon its return to General Session.

12. Adjourn

With no additional action taken during Executive Session on a motion by Mr. Rye seconded by Ms. Dukes, Council unanimously adjourned the meeting at 7:00 p.m.

Respectfully submitted,

Maria Queen
Administrative Assistant
City of Forest