

MINUTES OF THE FOREST ACRES CITY COUNCIL MEETING August 14, 2018

Mayor Frank Brunson, Council members, Ginger Dukes, Beau Powell, and Shell Suber were present, along with City Administrator Shaun Greenwood, Assistant City Administrator/Finance Director Andy Smith, Police Chief Gene Sealy and City Attorney Lee Holloway. Mayor Pro-Tem Curt Rye was absent.

Public Hearing:

AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADOPTION OF THE CITY OF FOREST ACRES AMENDED COMPREHENSIVE PLAN 2018

Attorney Holloway called the public hearing to order at 5:10 p.m. noting that it had been duly advertised in The State Newspaper. He stated that the public hearing was to entertain questions, comments or concerns regarding the amended 2018 Comprehensive Plan. Mr. Holloway asked Administrator Greenwood to communicate his presentation amended plan to Council and the audience. Mr. Greenwood reported that the data in the amended plan is based on the 2014 ACS data rather than the 2000 census. Another change is the formatting changing the goals section to section including goals, objectives, and strategies. Between the 2000 census data there was a slight drop in median household income and a minor increase in rental properties. An increase in population is expected with new apartments coming to the city. Mr. Greenwood said that the Future Land Use Map includes most of the significant changes. Mr. Holloway added that the plan in a projection for the next ten years. Following the presentation there were no questions from City Council or the public in attendance. Attorney Holloway closed the public hearing on the 2018 Comprehensive Plan amendments at 5:25 p.m.

Agenda

Mayor Frank Brunson called the meeting to order at 5:26 p.m.

1. Invocation and Pledge of Allegiance

Ms. Ginger Dukes led the invocation and the Pledge of Allegiance.

2. Approval of Minutes:

- a. City Council Meeting held July 10, 2018

On a motion by Mr. Powell seconded by Ms. Dukes, Council unanimously approved the minutes with minor changes under old business.

3. Mayor's Issues & City Projects:

- a. TPAC Report – Jack Oliver

No report given.

- b. Responses to Community Forum Items – Traffic signs on Forest Drive

Mr. Greenwood reported that in speaking with SCDOT regarding traffic signs on Forest Drive the DOT stated those signs are only for temporary use and used where congestion should not be expected.

4. New Business:

- a. Appointments and Reappointments:

- i. Application for reappointment from Kristy Hatem for the Zoning Board of Appeals
On a motion by Mr. Powell seconded by Ms. Dukes, Ms. Hatem was reappointed.

- ii. Application for reappointment from Will Dillard for the Planning Commission
On a motion by Mr. Powell seconded by Mr. Suber, Mr. Dillard was reappointed.

- b. Discussion and Approval of a Return to Work Program Policy
Assistant Administrator Smith reported that the Municipal Association recommended that the city formalize a Return to Work Program Policy in our Employee Handbook. The guidelines of the policy document the protocol for workplace injury and if an employee returning to work with limitations benefits the city.
On a motion by Ms. Dukes seconded by Mr. Powell, Council unanimously approved the policy.

5. Old Business:

No old business to report.

6. City Administrator Report:

- a. City signs
Mr. Greenwood stated the time is appropriate to update city signage due to age and damage. The cost is below the threshold for Council's approval.
- b. Photographs for marketing
Mr. Greenwood mentioned to Council that he would like to research hiring a professional photographer to take pictures of the city for in-house advertising.

7. Finance Director Report:

Assistant City Administrator/Finance Director updated Council on FY 2018 being more refined once the audit is completed.

8. Police Chief's Report:

Chief Sealy reported that Richland County meteorologist Ken O'Quinn inquired about having a weather station placed on the FAPD rooftop. The station will assume all costs. Council agreed with Chief Sealy to move forward with allowing the request.

National Night Out was held August 7th at Good Shepherd Lutheran Church. Sgt. Lori Tumlin headed the successful event.

Stealth Stat is currently being monitored on County Club Drive per the residents' request.

9. Community Forum:

Resident Barbara Testor commended Public Works for cleaning up a large pile of debris in front of a rental house on Satchel Ford Road.

Valarie Marcel who is associated with Gill's Creek Watershed Association voiced her support of a future walking trail in Forest Acres.

Resident Carol Kososki asked Council for support in flood mitigation and storm water improvement. The properties in near the Forest Lake Place Bridge that flooded in both 2005 and 2015 would benefit. The county will be receiving federal funds (CDBE-DR Hud funding for mitigation activities) in the amount of \$21.9 million. Ms. Kososki suggested to Council to begin a project with the county, Gills Creek Watershed Association to apply for funding for the aforementioned properties which are in the floodway. Ms. Kososki stated she will look further into the matter.

Cathy Cobbs mentioned a September 16th Soda City Duck Race that will Transitions Homeless Center in Columbia.

10. Council Items:

No items to report.

11. Executive Session:

- a. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by Attorney-Client Privilege
 - i. Carolina Children's Home Litigation

- b. Discussion of negotiations with Watson, Tate, Savory and Cox & Dinkins related to a contract for services to perform a Space Needs Assessment and Site Feasibility Study for Police Headquarters and City Hall
Discussion ensued regarding negotiation of a maximum price for these services. Mr. Greenwood clarified to council that he would have a discussion with Watson, Tate, Savory, and Cox & Dinkins and a final draft of the contract will come back to Council for final approval.
On a motion by Ms. Dukes seconded by Mr. Powell, Council unanimously authorized Mr. Greenwood to negotiate a better contract price.

- c. Discussion of negotiations related to a contractual arrangement for maintenance of a proposed Gill's Creek Walking Trail

NOTE: Items discussed in Executive Session may result in action by City Council upon its return to general session

12. Adjourn:

With no action taken in Executive Session on a motion by Mr. Rye seconded by Mr. Powell at 7:30 p.m., the meeting was adjourned.

Respectfully submitted,

Maria Queen
Administrative Assistant
City of Forest Acres