

MINUTES OF THE FOREST ACRES CITY COUNCIL MEETING July 10, 2018

Mayor Frank Brunson, Mayor Pro-Tem Curt Rye, Council members, Ginger Dukes, Beau Powell, and Shell Suber were present, along with City Administrator Shaun Greenwood, Assistant City Administrator/Finance Director Andy Smith, Police Chief Gene Sealy and City Attorney Lee Holloway.

Agenda

Mayor Frank Brunson called the meeting to order at 5:27 p.m.

1. Invocation and Pledge of Allegiance

Ms. Ginger Dukes led the invocation and the Pledge of Allegiance.

2. Approval of Minutes:

- a. City Council Meeting held June 12, 2018
On a motion by Mr. Rye seconded by Ms. Dukes, Council unanimously approved the minutes with minor changes under old business.

3. Mayor's Issues & City Projects:

- a. TPAC Report – Jack Oliver
Mr. Greenwood reported for Jack Oliver that the schedule for the Harrison Road sidewalk project has been updated and should begin by December 2018.
- b. Responses to Community Forum Items –
Mr. Greenwood stated that there were no new community forum items to report on, however, past items will continue to be monitored.

4. New Business:

- a. Recommendation of RFQ Committee to the Space Needs Assessment and Site Feasibility Study for Police Headquarters and City Hall
Mayor Brunson recused himself due to a potential conflict of interest due to a family relationship. Mr. Greenwood reported that originally there were twelve applicants that submitted RFQs. The committee evaluated all of the submittals and narrowed them down to three. Following interviews with the top three firms the rankings are as follows: 1-Watson Tate Savory, Inc./Cox and Dinkins, Inc. 2-LS3P 3-The Boudreaux Group
The recommendation of the RFQ Committee is for Council to authorize the City Administrator and City Attorney to negotiate a contract with Watson Tate Savory, Inc./Cox and Dinkins, Inc. If terms are unable to be reached, the City would move down the rankings. On a motion by Mr. Powell seconded by Mr. Rye, Council unanimously approved the authorization. Mayor Brunson returned to chambers after the vote.
- b. Recommendation of HTAX Evaluation Committee
 - i. Advertising Sponsorship for A Knight of Honor
On a motion by Ms. Dukes seconded by Mr. Suber, Council unanimously approved \$20,000.00 for the Excalibur Sponsorship.

5. Old Business:

- a. Second Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, SECTION 5-6 FEE SCHEDULE FOR PERMITS IN ORDER TO AMEND SUBSECTION (b) OF THE CITY BUILDINGS AND BUILDING REGULATIONS ORDINANCE PROVIDING FOR COMMERCIAL CONSTRUCTION AND RENOVATION
On a motion by Mr. Powell seconded by Mr. Rye, Council unanimously approved the ordinance.

- b. Approval of Quote for Citadel Park Equipment
On a motion by Mr. Powell seconded by Ms. Dukes, council unanimously approved the new park equipment and resurfacing of the worn-out areas under the swings.

6. City Administrator Report:

- a. Country Club Drive DOT Application
Mr. Greenwood reported that SC DOT has agreed to post a new speed limit of 30-mph on Country Club Drive. Residents originally requested 25-mph. Following a speed survey by FAPD if there is a need for further reducing the speed limit in the area DOT will reconsider the request.
- b. Comprehensive Plan update
Mr. Greenwood reported the Planning Commission's recommendation for approval of the Comprehensive Plan at their June 19th meeting. The public hearing is tentatively scheduled for City Council's August 14th meeting and will be advertised appropriately.
- c. Grand Openings
Mr. Greenwood reported that Marco's Pizza on Forest Drive opened on July 5th, BLD Diner is scheduled to open on July 11th, and Lowes will have their grand opening on July 18th.

7. Finance Director Report:

Assistant City Administrator/Finance Director stated that the city's budget is performing as expected this early in the fiscal year. He stated he will have a more refined summary of FY 2017-2018 at the August 14th meeting. Ms. Dukes asked if the recycling roll carts are still in the budget. Mr. Greenwood said he has not received word that the funds have been cut at this time. He asked Joan Brady for clarification and will inform Council as soon as he hears back.

8. Police Chief's Report:

Chief Sealy reported that the Born in the USA four-mile race had four hundred and twenty-four participants.

All FAPD officers are all officially certified on the new rifles and have them in their possession.

The city is in decent shape regarding mid-year crime statistics.

9. Community Forum:

Resident Elmira Weston voiced her concerns regarding the speed limit being constantly exceeded on Forest Drive. Mayor Brunson relayed information on the bureaucracy regarding past discussions with SCDOT related to another intersection in Forest Acres. Mr. Greenwood said that the interactive smart signals are in process of being installed from the Pizza Joint area to the I-77 interchange. The signals will require at least one year of being active to accurately adapt to the flow of traffic.

10. Council Items:

No items to report.

11. Executive Session:

- a. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by Attorney-Client Privilege
- b. Discussion of negotiations related to the construction of a new Police Headquarters and City Hall

NOTE: Items discussed in Executive Session may result in action by City Council upon its return to general session

12. Adjourn:

With no action taken in Executive Session on a motion by Mr. Rye seconded by Mr. Powell at 6:50 p.m., the meeting was adjourned.

Respectfully submitted,

Maria Queen
Administrative Assistant
City of Forest Acres