

**MINUTES OF THE
FOREST ACRES CITY COUNCIL MEETING
June 12, 2018**

Mayor Frank Brunson, Mayor Pro-Tem Curt Rye, Council members, Ginger Dukes, Beau Powell, and Shell Suber were present, along with City Administrator Shaun Greenwood, Police Chief Gene Sealy and City Attorney Lee Holloway. Assistant City Administrator/Finance Director Andy Smith was absent.

Public Hearing:

AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION PROVIDING FOR THE BUDGET FOR THE CITY OF FOREST ACRES FOR THE FISCAL YEAR 2018-2019

Attorney Holloway called the public hearing to order at 5:15 p.m. noting that it had been duly advertised in The State Newspaper. He stated that the public hearing was to entertain questions, comments or concerns regarding the 2018-2019 Fiscal Year Budget. Mr. Holloway asked Administrator Greenwood to communicate his presentation of the budget to Council and the audience. Mr. Greenwood reported that FY 2018-2019 is the tenth consecutive year that the millage rate remains at forty-seven mills. Mr. Greenwood and Assistant City Administrator/Finance Director Andy Smith illustrated that the city's increase in expenditures over time along with accompanying revenue changes. Following the presentation there were no questions from City Council or the public in attendance. Attorney Holloway closed the public hearing on the 2018-2019 FY Budget at 5:25 p.m.

Agenda

Mayor Frank Brunson called the meeting to order at 5:27 p.m.

1. Invocation and Pledge of Allegiance

Ms. Ginger Dukes led the invocation and the Pledge of Allegiance.

2. Approval of Minutes:

- a. City Council Meeting held May 8, 2018
On a motion by Mr. Rye seconded by Ms. Dukes, Council unanimously approved the minutes.

3. Mayor's Issues & City Projects:

- a. TPAC Report – Jack Oliver
No report given.

- b. Responses to Community Forum Items –
Mr. Greenwood stated that there were no new community forum items to report on, however, past items will continue to be monitored.

4. New Business:

- a. Hospitality Tax Evaluation Committee Recommendation:
 - i. A request for H-Tax funds by the Therapy Place for Therapalooza
On a motion by Mr. Rye seconded by Ms. Dukes Council unanimously awarded \$5,000.00 for the event.
 - ii. A request for H-Tax funds by Columbia Museum of Art for Cultural Tourism and Contemporary Art Exhibitions of Jackson Pollock and Jasper Johns
On a motion by Mr. Rye seconded by Ms. Dukes Council unanimously awarded \$75,000.00 for the art exhibitions.

- b. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, SECTION 5-6 FEE SCHEDULE FOR PERMITS IN ORDER TO AMEND SUBSECTION (b) OF THE CITY BUILDINGS AND BUILDING REGULATIONS ORDINANCE PROVIDING FOR COMMERCIAL CONSTRUCTION AND RENOVATION
On a motion by Mr. Powell seconded by Mr. Rye, Council unanimously approved the ordinance.
- c. Discussion: STATE OF SOUTH CAROLINA STATEWIDE MUTUAL AID AGREEMENT FOR EMERGENCY AND DISASTER RESPONSE/RECOVERY
Mr. Greenwood stated that this is an agreement for assistance if there is another disaster in the city as with the 2015 flood.
On a motion by Mr. Powell seconded by Mr. Rye, Council unanimously approved the Mutual Aid Agreement.
- d. Discussion: Memorandum of Agreement between SC DHEC and City of Forest Acres for NARCAN
Chief Sealy said that this program was started through the state and DHEC as a free service for law enforcement statewide to assist with the opioid deaths due to overdose. Officers are trained to know when it is necessary to use NARCAN.
On a motion by Mr. Powell seconded by Ms. Dukes, Council unanimously approved the agreement.

5. Old Business:

- a. Second Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 21.4.2 (ZONING MAP) OF SAID CODE; PROVIDING FOR A CHANGE IN THE DISTRICT BOUNDARIES OF THE CITY ZONING MAP FOR PROPERTY LOCATED ON THE EASTERN SIDE OF SUNNYSIDE DRIVE CONSISTING OF APPROXIMATELY TWENTY FIVE AND 59/100 (25.59) ACRES NEAR BROOKWOOD COURT (TMS 13907-01-09) FROM AN EXISTING PUBLIC AND SEMI-PUBLIC DISTRICT (P-1) TO A PLANNED DEVELOPMENT DISTRICT (PDD).
On a motion by Mr. Powell seconded by Ms. Dukes, Council unanimously approved the rezoning request.
- b. Second Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 21.6.1(F) OF THE ZONING ORDINANCE OF SAID CODE; PROVIDING FOR NON-CONFORMING USES, REPAIR AND ALTERATION.
On a motion by Ms. Dukes seconded by Mr. Rye, Council unanimously approved the ordinance.
- c. Second Reading; AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES; BE AMENDED BY ADDING A SECTION PROVIDING FOR THE BUDGET FOR THE CITY OF FOREST ACRES FOR THE FISCAL YEAR 2018-2019.
On a motion by Mr. Rye seconded by Mr. Powell, Council unanimously approved the budget ordinance.

6. City Administrator Report:

- a. City Facebook
Mr. Greenwood stated that the city's Facebook page is live.
- b. Forest Acres Festival report
Mr. Greenwood said that the festival was successful. Approximately 3,347 persons attended.

- c. Planning Commission open seat
Mr. Greenwood said that there is one open seat and an application has been received from Beronica Whisnant.
On a motion by Mr. Rye seconded by Mr. Powell, Council unanimously approved the appointment to be effective July 1, 2018.
 - d. Citadel Park
Mr. Greenwood stated he continues to speak with additional vendors regarding additional equipment and installation. Additional information will be brought forth as soon as possible.
 - e. SC DOT
Mr. Greenwood said that the previous inquiry by Councilman Powell regarding the traffic on Country Club Drive. SC DOT is currently researching that inquiry.
 - f. Judge Newsom
On a motion by Mr. Rye seconded by Mr. Powell, Council unanimously approved Judge Newsom as Chief Judge.
- 7. Finance Director Report:**
Assistant City Administrator/Finance Director stated that the city's budget is performing as expected for this period in the fiscal year that that revenues and expenditures are consistent with the end of fiscal year period in prior years.
- 8. Police Chief's Report:**
Chief Sealy reported that the SLED technical audit was conducted, and no discrepancies were found.
- 9. Community Forum:**
Resident Rita Shipman asked about clarification regarding tree removal companies having to remove debris. Mr. Greenwood said that debris generated by a tree company must be removed by the company. Mr. Greenwood clarified a misunderstanding regarding a homeowner who had a large limb had fallen in his yard. The homeowner cut the limb up and a couple of employees from a tree service moved the debris for him to the appropriate location for removal by our sanitation department.
- 10. Council Items:**
Councilman Rye informed the public that seventy-five to eighty-two percent of FY 2018-2019 intake of Hospitality funds have been obligated and the remainder will be used for city projects.
- 11. Executive Session:**
- a. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by Attorney-Client Privilege
 - b. Discussion of negotiations related to the potential sale or development of property located on Forest Lake Place
 - c. Discussion of negotiations related to the construction of a new Police Headquarters and City Hall
- NOTE: Items discussed in Executive Session may result in action by City Council upon its return to general session**

12. Adjourn:

With no action taken in Executive Session on a motion by Mr. Rye seconded by Mr. Powell at 7:15 p.m., the meeting was adjourned.

Respectfully submitted,

Maria Queen
Administrative Assistant
City of Forest Acres