

**MINUTES OF THE
FOREST ACRES CITY COUNCIL MEETING
June 13, 2017**

Mayor Pro-Tem Curt Rye, Council members Ginger Dukes, and Shell Suber were present, along with City Administrator Mark Williams, Assistant City Administrator/Finance Director Andy Smith, Police Chief Gene Sealy and City Attorney Lee Holloway. Mayor Frank Brunson and Council member Beau Powell were absent.

Mayor Pro-Tem Curt Rye called the meeting to order at 5:15 p.m.

1. **Invocation and Pledge of Allegiance-** Ms. Ginger Dukes
Ms. Dukes gave the invocation led the Pledge of Allegiance.

PUBLIC HEARING—2017-2018 FISCAL YEAR BUDGET

Attorney Holloway called the public hearing to order at 5:19 p.m. noting that it had been duly advertised in The State Newspaper. He stated that the public hearing was to entertain questions, comments or concerns regarding the 2017-2018 Fiscal Year Budget. Mr. Holloway asked Administrator Williams to communicate his presentation of the budget to Council and the audience. Mr. Williams reported that FY 2017-2018 is the ninth consecutive year that the millage rate remains at forty-seven mills. Mr. Williams and Assistant City Administrator/Finance Director Andy Smith illustrated that the city's increase in expenditures over time along with accompanying revenue changes. Following the presentation there were no questions from City Council or the public in attendance. Attorney Holloway closed the public hearing on the 2017-2018 FY Budget at 5:23 p.m.

2. **Approval of Minutes**
City Council Meeting held May 9, 2017
On a motion by Mr. Suber seconded by Ms. Dukes, Council unanimously approved the minutes.
3. **Mayor's Issues & City Projects**
 - a. Recognition of A C Flora HS Baseball and Golf Teams
Council member Dukes introduced members of both teams and individually acknowledging their 2017 State Championship titles. A list of the attendees is attached.
 - b. TPAC – Jack Oliver
Jack Oliver stated he has attended two meetings and he suggested sitting down with Council to discuss what they would like to be priority for him to possibly present to TPAC.
 - c. Responses to Community Forum Items
Administrator Williams reported that the reoccurring trash problem just outside the city's jurisdiction at Valleybrook and Satchelford continues and is repeatedly brought to the city's attention by Forest Acres' residents. Williams said he had contacted Richland County and asked if they would consider installing a security camera at that location to try and catch whoever is illegally dumping there. Richland County advised that they would look into the matter and consider a camera and get back in touch at some point.
 - d. Columbia Museum of Art Interim Director Lynn Robertson
Ms. Robertson thanked the City of Forest Acres for their sponsorship of the Re-tooled: Highlights from the Hechinger Collection exhibit and offered free passes to Council for residents to attend.
4. **New Business:**
 - a. Administration of Oath of Office to re-elected council members W. Shell Suber, Jr. and Roy "Beau" Powell
Deferred to July 2017 meeting.
 - b. Election of Mayor Pro Tempore
Deferred to July 2017 meeting.
 - c. Engagement of the Brittingham Group, LLP for June 30, 2017 financial audit
On a motion by Ms. Dukes seconded by Mr. Suber, the engagement was unanimously approved.

- d. Contract change order for French drain improvement at Pinetree Park up to \$7,500
Administrator Williams suggested completing this work as a separate project if needed rather than delaying closeout of the park upgrade contract. No action was taken.
- e. Approval of tree maintenance bid for city parks
On a motion by Ms. Dukes seconded by Mr. Suber, Council unanimously awarded the bid to Top Cut Tree Service in the amount of \$6,700 as the lowest responding, responsible bidder.

5. Old Business:

- a. Survivor Health and Dental Benefits for employees killed in the line of duty
On a motion by Ms. Dukes seconded by Ms. Suber, Council unanimously approved the survivor benefits.
- b. First Reading, An Ordinance for the City of Forest Acres, State of South Carolina, providing that the Code of Ordinances, City of Forest Acres, be amended by the adding a section providing for the budget for the City of Forest Acres for the fiscal year 2017-2018.
On a motion by Ms. Dukes seconded by Mr. Suber, Council unanimously approved the budget of \$7,390,955.

6. City Administrator Report

- a. Recycling roll carts; single stream v. mixed stream, equipment conversions; service adjustments
Mr. Williams reported that the cost is significant to begin with, however, the cost savings to the City over time will be beneficial due to the equipment conversions and saving labor, but he changeover will need to be explored further in the 2018-2019 fiscal year.
- b. Contracted as needed plan review; commercial inspections
Administrator Williams said the city may soon need to explore supplemental plan review and inspections on a contracted basis through the private sector. With our limited personnel, the Building Department is likely to soon be overwhelmed because of major projects like the Beach Company's re-development of the Cardinal Newman site. He said two companies are operating in SC providing such services to local government.
- c. Street light-Forest Lake Place Drive
On a motion by Ms. Dukes seconded by Mr. Suber, Council unanimously approved the street light.

7. Finance Director Report

Assistant City Administrator/Finance Director stated that the city's budget is performing as expected for this period in the fiscal year that that revenues and expenditures are consistent with the same period in prior years.

8. Police Chief's Report

Chief Sealy reported there have been calls from residents regarding individuals fishing at Forest Lake Place Bridge and said that the enforcement of this matter would be easier if there were NO TRESPASSING signs installed. He asked council to consider the matter.

Chief Sealy said that SC Municipal Insurance Risk Financing Fund (SCMIRF) conducted their annual audit of FAPD and recommended that FAPD secure an area/facility for performing certain training scenarios-like traffic stops, etc. He asked Council to consider that use of the city's unutilized property on Two Notch Road. SCMIRF also recommended that the existing holding cells at FAPD be upgraded with smoke detectors, video monitoring, and a panic button. Another recommendation was video monitoring in the FAPD parking lot for cautionary purposes.

9. Community Forum

Resident Kathy Davis asked about a property on Valleybrook with that is overgrown in the right of way. Mr. Williams said that the property in question is in the county and recommended Ms. Davis contact Richland County Code Enforcement.

Resident Ralph Bailey mentioned the Forest Acres signs on Pinestraw Road and on Covenant Road being unsightly with overgrown with vegetation.

Resident William Brantley asked about vehicles in his neighborhood with car covers on them and whether that is legal in the city. Ralph Bailey said that some time back Sheriff Leon Lott came to the area and relayed to the county residents in the area that if they can cover the cars and comply. A discussion ensued.

10. Council Items

No items to report.

11. Executive Session

At 6:28 p.m. on a motion by Ginger Dukes, seconded by Shell Suber, Council unanimously voted to enter Executive Session to discuss the following items:

- a. Contractual discussions regarding acquisition of 23 Forest Lake Place; TMS# 16701-02-36
- b. Selection of new judge and authorized agreement for employment

At 6:42 PM on a motion by Ginger Dukes, seconded by Shell Suber, Council unanimously voted to return to general session.

On a motion by Curt Rye, seconded by Ginger Dukes, Council voted unanimously to seek Richland County's appointment of County Magistrate Caroline Streater as the city's Associate Municipal Judge.

On a motion of Ginger Dukes, seconded by Shell Suber, Council voted unanimously to accept the donation to the city of the property at 23 Forest Place (the former Four Paws Animal Clinic)

12. Adjourn:

There being no further business, on a motion by Ms. Dukes seconded by Mr. Suber at 6:50 p.m., the meeting was adjourned.

Respectfully submitted,

Maria Queen
Administrative Assistant
City of Forest Acres

A C Flora Falcons attendees

Baseball team

Coaches Andy Hallett, Woody Paschal, and Cole Miller

Players Leighton Long, Harmon Cox, Henry Mills, Lane Botkin, Caleb Speedy, Michael Lindemann, Will Bethea, Coleman Pope, Nick Poole, Hamilton Jenkins, Baker Cox, and Tanner Bethea

Manager Myles Hedgecock

Golf team

Coaches Robert Dargan, Eric Bell, and Tom Elliott

Players Mitchell McCabe, Madison Yates, Wilhelm Elliott, Fletcher Sterne, and Rence O'Connor