

**MINUTES OF THE
FOREST ACRES CITY COUNCIL MEETING
February 14, 2017**

Mayor Frank Brunson, Mayor Pro-Tem Curt Rye, Council members Ginger Dukes, Beau Powell, and Shell Suber were present, along with City Administrator Mark Williams, Assistant City Administrator/Finance Director Andy Smith, Police Chief Gene Sealy and City Attorney Lee Holloway.

Mayor Frank Brunson called the meeting to order at 5:15 p.m.

- 1. Invocation and Pledge of Allegiance-** Ms. Ginger Dukes
- 2. Approval of Minutes**

City Council Meeting held January 10, 2016
On a motion by Mr. Rye seconded by Ms. Dukes, Council unanimously approved the minutes.

Special City Council Meeting held January 18, 2017
On a motion by Ms. Dukes seconded by Mr. Rye, Council unanimously approved the minutes.
- 3. Mayor's Issues & City Projects**
 - a. TPAC- No report.
 - b. Responses to Community Forum Items-Discussion of possible candidates for appointment to TPAC
Mr. Rye nominated Jack Oliver. Mr. Williams stated he would email TPAC information to Jack Oliver.
- 4. New Business:**
 - a. Appeal for relief from penalties assessed for delinquent business license (Dr. Jarrett Newsome)
Daryl Newsome, CPA represented Dr. Newsome. The applicant argued that his client not contacted within sixty days of being delinquent and therefore was assessed compounded penalties that he did not believe were properly imposed and penalties. Administrator Williams reported to Council that compounded penalties have been assessed for years as staff's interpretation of the business license ordinance.
Following a discussion Council decided to discuss the matter further and make a decision at a later date.
On a motion by Mr. Rye seconded by Mr. Powell, Council unanimously agreed.
 - b. Discussion of procedure to select next City Administrator
Administrator Williams related to Council that his retirement date would reset to January 3, 2018.
Mayor Brunson asked Mr. Williams to maintain a timeline regarding solicitation of applicants for the position.
 - c. Construction change order at Pinetree Park for providing for ADA access, \$6,680; elevating existing manholes to grade to eliminate potential tripping hazards, \$800; additional mulch after expansion of bed area, \$1,780. Total estimated \$9,260.
Administrator Williams presented the construction change orders for Council approval.
On a motion by Mr. Powell seconded by Mr. Rye, Council unanimously approved the additional construction funds.
 - d. First Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 5660 PINEBRANCH ROAD, TMS 14016, BLOCK 06, LOT 16. (BINNIKER)
On a motion by Ms. Dukes seconded by Mr. Rye, Council unanimously approved the first reading for the annexation.

- e. Security camera at Forest Lake Bridge
Administrator asked Council if they would consider adding a security camera at the bridge due to recent damage caused by a large truck attempting cross under the maximum height clearance and causing \$2,000 worth of damage.
On a motion by Mr. Rye, seconded by Mr. Powell, Council unanimously approved installation of the camera to be paid for with HTAX.
- e. Sergeant Lori Tumlin
Mayor Brunson read a letter from a teacher/director of Shandon Baptist Church commending Sergeant Tumlin for her beyond the call of duty to a family in mourning. City Council saluted her efforts in the community on behalf of the FAPD.

5. Old Business:

6. City Administrator Report

- a. Additional security cameras at Citadel Park
Administrator Williams reported that a resident adjacent to Citadel Park recently alerted him to having witnessed a person emptying a child's portable potty on the roadside at the park. Noting that the only camera in the park had been out of range to record this behavior, Mr. Williams asked Council if they would approve additional cameras on the opposite side of the park for security reasons.
On a motion by Mr. Powell seconded by Mr. Rye, Council unanimously approved the installation of two additional cameras at Citadel Park.
- b. Recent recycling event at Crayton Middle School
Administrator Williams reported that the event was again a successful recycling event with some 330 people disposing of unwanted items that are not usually collected curbside.
- c. Attendance at national WasteExpo
Administrator Williams related to Council that it would be a great opportunity for Public Works Director Joey Paschal and himself to attend a national waste equipment expo in May. This is probably the largest exhibition of sanitation and trash equipment in the country and there may new technologies on display that would enable the department to perform its services even more efficiently. Council agreed and asked Mr. Williams to gather a budget for the March 2017 meeting.

7. Finance Director Report

Assistant City Administrator/Finance Director stated that the city's budget is performing as expected for this period in the fiscal year that that revenues and expenditures are consistent with the same period in prior years.

8. Police Chief's Report

Chief Sealy reported that the FAPD is in need of an additional dispatcher for daytime shift as the amount of activity in the department is getting to be more than one person can handle. Administrator Williams interjected saying there was money available in the budget to fund another position in FAPD at this time but that some adjustments may be necessary in the next fiscal year budget.
On a motion by Mr. Rye seconded by Ms. Dukes, Council unanimously approved the additional dispatch position.

Chief Sealy made a presentation regarding FAPD's crime statistics for calendar year 2016. (report attached)

9. Community Forum

Several residents from Forest Lake Place condominiums talked about a 2015 flood debris trash pile that remains behind the condominium complex. Administrator Williams stated he would look into the removal expenses being covered under the NRCS grant funds as it was debris deposited on their property as the Forest Lake Dam was overtopped by floodwaters.

A resident asked about a possible pedestrian crossing on Trenholm Road across from the Cooper library.

Resident Barbara Testor reported on a neighbor who has intentionally installed flood lights that shine in her direction. Attorney Holloway commented that such behavior could be considered harassment and advised Ms. Testor to contact FAPD regarding the matter.

10. Council Items

Jack Oliver of FARMA said that he has the 2017 budget. He went on to say that FARMA is in process of obtaining their 501(C)(3) IRS non-profit status. A discussion ensued with Attorney Holloway, Administrator Williams, and Council regarding future events with the appearance that all projects are on hold until that matter is resolved.

11. Adjourn:

On a motion by Mr. Rye seconded by Ms. Dukes at 6:55 p.m., the meeting was adjourned.

Respectfully submitted,

Maria Queen
Administrative Assistant
City of Forest Acres