

**MINUTES OF THE
FOREST ACRES CITY COUNCIL MEETING
December 12, 2017**

Mayor Frank Brunson, Council members, Ginger Dukes, Beau Powell, and Shell Suber were present, along with City Administrator Shaun Greenwood, Police Chief Gene Sealy and City Attorney Lee Holloway. Mayor Pro-Tem Curt Rye and Assistant City Administrator/Finance Director Andy Smith were absent.

Mayor Frank Brunson called the meeting to order at 5:15 p.m.

1. Invocation and Pledge of Allegiance

Ms. Ginger Dukes led the invocation and the Pledge of Allegiance

2. Approval of Minutes:

- a. City Council Meeting held November 14, 2017
On a motion by Mr. Powell seconded by Ms. Dukes, Council unanimously approved the minutes.

3. Mayor's Issues & City Projects:

- a. TPAC Report – Jack Oliver
Administrator Greenwood reported that Jack Oliver was out of town on business and said on his behalf that news reported recently is accurate regarding TPAC working on the bond issue.
- b. Responses to Community Forum Items –
5310 Two Notch Road
Mr. Greenwood said that the owner has made significant improvement on the property, however, with the current amount of rainfall the improvement has been hindered. Mr. Greenwood said that the owner has shown definitive interest in continuing to better the condition of his property and asked Council flexibility in moving forward with the property lien. Council agreed as long as improvement continues.

4. New Business:

- a. Approval of Multi-Jurisdictional Midlands Gang Task Force Agreement
On a motion by Ms. Dukes seconded by Mr. Powell, Council unanimously approved the agreement to be ratified.
- b. Recognition of December 14th as Greg Alia Day
Mayor Brunson recognized December 14th as the annual Greg Alia Day in the City of Forest Acres. Officer Alia lost his life in service to his community on September 30, 2015. December 14th is signified as the date of remembrance in that it is the date of his wedding anniversary to his wife Kassie.
- c. Presentation of Annual Audit – Bill Hancock
Mr. Hancock stated that the audit resulted in no significant findings and that a clean and unmodified opinion of the city's financial statements has been issued.
On a motion by Ms. Dukes seconded by Mr. Powell, Council unanimously accepted the results of the financial audit as presented.

5. Old Business:

- a. Request for new streetlight on Ivy Hall Lane
Administrator Greenwood reported that a request was made for a streetlight on Ivy Hall Lane. FAPD did monitor the situation and determined there was additional lighting needed during nighttime hours in the area requested.
On a motion by Ms. Dukes seconded by Mr. Powell, Council unanimously approved the streetlight request.

- b. Second Reading; AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY DELETING THE CURRENT CHAPTER 22, PROVIDING FOR FLOOD DAMAGE PREVENTION AND REPLACING CHAPTER 22 WITH UPDATED PROVISIONS. On a motion by Mr. Powell seconded by Mr. Suber, Council unanimously approved the ordinance.
 - c. Second Reading; AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 6204 EASTSHORE ROAD, TMS 16806, BLOCK 04, LOT 11. On a motion by Mr. Powell seconded by Mr. Suber, Council unanimously approved the annexation.
- 6. City Administrator Report:**
- a. Pine Tree Park
Administrator Greenwood stated that he did a final walk through with Grimball & Cotterill and AOS Specialties and he is not releasing the project due to one area that remains wet and boggy. Both companies are revisiting options so that it can be remedied.
 - b. Business License Renewals
Administrator Greenwood reported that the renewal applications have been mailed for 2018 business license renewals.
 - c. Holiday decorations
Administrator Greenwood reported that all the holiday decorations have been installed for the season and will be taken down after the new year.
 - d. Coordination with SC Department of Transportation address various stormwater issues
Administrator Greenwood stated that he is speaking with SC DOT and Richland County regarding areas that have stormwater issues. As the list is compiled a few of the areas that have been reported as needing attention in the recent past have been remedied. The project is ongoing.
 - e. SCE&G tree trimming
Administrator Greenwood said that SCE&G's annual tree trimming will begin soon, and he has the maps available. The trimming will not be as extensive as it has been in the past.
- 7. Finance Director Report**
- Mr. Greenwood stated that in Assistant City Administrator/Finance Director Smith's absence that the city's budget is performing as expected for this period in the fiscal year that revenues and expenditures are consistent with the same period in prior years.
- 8. Police Chief's Report:**
- Chief Sealy reported that the FAPD's annual South Carolina Municipal Risk and Financing Fund audit has been completed and FAPD is in full compliance and will maintain their insurance discount.
- The new portable speed signs have been received and will be in use soon.
- There are now six of the new twenty-seven new video cameras actively working. We are waiting on SCE&G to initiate power on the remaining twenty-one cameras.

9. Community Forum:

a. Hydronic heater

Mayor Brunson previously asked City Engineer Keith Lindler to research the EPA website and hydronic heaters.

Mr. Lindler stated he spoke with the technical assistance department of the company that produced the hydronic heater in question as well as researched these types of units on the EPA website. In 2015 the EPA put into effect standards called step-one (effective 2017) and step-two (effective 2020) canons for wood burning units that set standards for emissions. The standards were put in place by the EPA in 2016 and manufacturers have been required to follow on new units. Older units were grandfathered in as they were manufactured prior to the step-one and step-two canons.

Mayor Brunson said that this is not a regulatory body to regulate emissions and in accordance with Code Enforcement there are no violations under the EPA standards.

Rita Shipman voiced her disappointment regarding the hydronic heater issue and asked for time to make a presentation. Following a discussion, Mayor Brunson asked Ms. Shipman to gather the information she wants to present and make it available to City Administrator Greenwood, City Engineer Keith Lindler and Council prior to the January 9, 2018 City Council meeting for review. At that point Ms. Shipman's request will be considered.

Ms. Shipman further asked Council if it would be a conflict of interest for the city to use Edmund's Tree service. Keith Lindler informed that bids have been taken for city business and in the past Mr. Edmund's business has been contracted. Attorney Holloway said that the procurement policy is being followed and there is no conflict of interest.

- b. Resident Ralph Bailey informed Council that he has been speaking with different HOA's around the city and found out that Richland County has a new Historical Preservation grant program for community neighborhoods. He passed the information to Council and Administrator Greenwood.

10. Council Items:

No items to report.

11. Executive Session:

- a. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by Attorney-Client Privilege.
- b. Discussion of negotiations incident to proposed contractual arrangements relating to the gift of property at 23 Forest Lake Place.

12. Adjourn:

With no action taken in Executive Session on a motion by Ms. Dukes seconded by Mr. Powell at 6:25 p.m., the meeting was adjourned.

Respectfully submitted,

Maria Queen
Administrative Assistant
City of Forest Acres