

**MINUTES OF THE
FOREST ACRES CITY COUNCIL MEETING
FEBRUARY 16, 2016**

Mayor Frank Brunson, Mayor Pro-Tem Curt Rye, Council members, Ginger Dukes, Beau Powell, and Shell Suber were present, along with City Administrator Mark Williams, Assistant City Administrator/Finance Director Andy Smith, Police Chief Gene Sealy and City Attorney Lee Holloway.

Mayor Frank Brunson called the meeting to order at 5:15 p.m.

1. Invocation and Pledge of Allegiance

Ms. Dukes gave the Invocation and led the Pledge of Allegiance.

2. Approval of Minutes:

- a. City Council Meeting held January 12, 2016
On a motion by Mr. Rye seconded by Ms. Dukes, Council unanimously approved the minutes.
- b. Public Hearing on Proposed Rezoning and Redevelopment of Cardinal Newman High School February 9, 2016
On a motion by Ms. Dukes seconded by Mr. Powell, Council unanimously approved the minutes.

3. Mayor's Issues & City Projects:

- a. TPAC Report-Carol Kososki
No report.
- b. Pinetree Park-Revised development plan; proceed with obtaining construction bids
Following a brief discussion on a motion by Mr. Powell seconded by Mr. Rye, Council unanimously approved the revised development plan and authorized Grimball-Cotterill and Associates to prepare construction plans and bid documents.
- c. Responses to Community Forum Items
Administrator Williams said there were no items from the previous month that required a report.

4. New Business:

- a. Joan Brady, Creative Carolina Strategies
Joan Brady informed Council she has joined a lobbying firm with principal Steve Fooshe and together they are working on behalf of a number of municipalities in an attempt to gain funding through the state and generally look out for the municipalities' interests in the General Assembly. Discussion ensued and Council agreed to utilize Creative Carolina Strategies on a trial basis of one year.
On a motion by Mr. Rye seconded by Ms. Dukes, Council unanimously agreed on a one year trial contract at an annual compensation of \$22,000.
- b. 2016 Funding of Friends of Our Forces/BRAC, Columbia Chamber of Commerce (HTAX \$25,000)
On a motion by Mr. Rye seconded by Ms. Dukes, Council unanimously approved the funding.
- c. Capital Lease/Purchase of Vehicles & Equipment
Administrator Williams stated that the bulk of the lease/purchase would be in the Public Works department as vehicles become unreliable. Police cars are also in the plan.
On a motion by Mr. Rye seconded by Mr. Powell, Council unanimously approved the lease/purchase.
- d. Contract for technical services for Comprehensive Plan update; Central Midlands Council of Governments (\$7,500)
Administrator Williams said that this contract is for the CMCOG to provide professional assistance to the city in completing a five-year update to the update the city's comprehensive plan required by state law.
On a motion by Mr. Powell seconded by Mr. Rye, Council unanimously approved the contract.
- e. Request for new streetlight between 5007 and 5013 Hillside Drive
Chief Sealy reported that an officer patrolled the area and recommends a streetlight.
On a motion by Ms. Dukes seconded by Mr. Suber, Council unanimously approved the request.

- f. Approval of Justice Assistance Grant (\$21,050) equipment purchase (local match \$7,030 HTAX)
As an employee in the agency awarding such grants, Ms. Dukes excused herself from this portion of the meeting. Assistant City Administrator Smith stated that the figures are updated and the grant would provide video monitoring equipment and communication capabilities with the Richland County Bond Court at the Alvin S Glenn Detention Center. On a motion by Mr. Rye seconded by Mr. Suber, the remainder of Council unanimously approved the equipment purchase.
 - g. Approval of Victims Advocate Grant (\$31,700) for vehicle & equipment (local match \$6,340 from HTAX)
Again to avoid any appearance of a conflict of interest, Ms. Dukes excused herself from the motion deliberation and vote. On a motion by Mr. Rye seconded by Mr. Suber; the remainder of Council unanimously approved the equipment purchase.
 - h. First Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 21.152.2, GENERAL PERMIT REQUIREMENTS, ZONING ORDINANCE OF SAID CODE, PROVIDING FOR AN EXPIRATION OF TREE PERMITS; AND, BE FURTHER AMENDED BY REVISING SECTION 21.152.3 LAND DISTURBANCE ACTIVITY, ZONING ORDINANCE OF SAID CODE, PROVIDING FOR AN EXPIRATION OF LAND DISTURBANCE PERMITS.
(Placeholder on agenda until there is a meeting of the Planning Commission at which this ordinance is reviewed.)
5. **Old Business:**
- a. Second Reading, An Ordinance to annex 5206 Pinestraw Road (Nick & Sylvia Johnson); TMS #14131-09-09 into the City of Forest Acres
On a motion by Mr. Rye seconded by Mr. Suber, Council unanimously approved the annexation.
 - b. Second Reading, AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 8-11 OF THE GARBAGE AND TRASH ORDINANCE, PROVIDING FOR OUT-OF-CITY RUBBISH; AND REVISING SECTION 8-18 OF THE GARBAGE AND TRASH ORDINANCE, PROVIDING FOR ENFORCEMENT FOR VIOLATIONS.
On a motion by Mr. Rye seconded by Mr. Powell, Council unanimously approved the ordinance.
6. **City Administrator Report:**
- a. HMGP for new EOC
Administrator Williams reported that a consultant knowledgeable in FEMA programs has suggested that the city should apply for Hazard Mitigation Grant Program (HMGP) funds for replacement/relocation for the city's Emergency Operations Center (police station) as that is a FEMA funding priority. More details will be provided at a later date.
 - b. Local match for disaster debris removal
Administrator Williams said he was pleased to report that it did not appear likely that the city will have to pay the 25% match for flood debris removal of debris provided by contractors of the SC DOT. Although no cost has ever been determined for Forest Acres' portion Williams said he had anticipated the match to probably be a six-figure number.
 - c. Permit for flood debris burn at Forest Lake Place Condos
Administrator Williams reported that permit for debris burning may be requested for limbs, etc. On a motion by Mr. Powell seconded by Mr. Rye, Council unanimously approved a permit as long as the proper channels are followed.

- d. **Segal Revenue update**
Assistant City Administrator Smith reported additional business license revenue in the amount of just under \$45,000. Segal's fee is fifty percent and one year remains on the agreement.
 - e. **Recycling event**
Administrator Williams reported the event will be on Saturday, February 20th at Crayton Middle School from 9 a.m. to 1 p.m.
 - f. **Political ad signs**
Administrator Williams stated the signs will be appearing with the political season and will be removed by code enforcement as soon as possible from the public rights-of-way if the signs are placed there in violation of the city's sign ordinance.
 - g. **Council Retreat**
Administrator Williams asked Council if they could meet on Wednesday, March 2, 2016. Council unanimously agreed on the date.
7. **Police Chief's Report:**
Chief Sealy stated he attended an awards luncheon at the Chamber and FAPD was one of the honorees for the Yellow Jasmine award.
- Chief Sealy reported FAPD has secured \$50,000 in state funding for ten patrol car video cameras, thereby saving the city from having to spend local funds to procure ten cameras.
8. **Community Forum:**
No items to report.
9. **Council Items:**
Mr. Powell said John and Carol Kososki emailed him pictures of Gills Creek behind Zoe's illustrating the debris problem.
10. **Executive Session:** City Attorney discussion of claim from use of 3700 Landmark Drive for emergency water distribution.
11. **Adjourn:**
With no action taken in Executive Session and there being no further business, on a motion by Mr. Rye seconded by Ms. Dukes at 6:30 p.m., the meeting was adjourned.

Respectfully submitted,

Maria Queen
Administrative Assistant
City of Forest Acres