

**MINUTES OF THE  
FOREST ACRES CITY COUNCIL  
January 9, 2024**

Mayor Tom Andrews, Mayor Pro-tem David Black, Council members Haskell Kibler, and Ryan Newton were present, along with City Administrator Shaun Greenwood, Assistant City Administrator/Finance Director Andy Smith, Police Chief Don Robinson, and City Attorney Will Dillard. Council member Stephen Oliver was absent.

**Mayor Tom Andrews called the meeting to order at 6:00 p.m.**

**1. Invocation and Pledge of Allegiance**

Council member Haskell Kibler led the invocation and the Pledge of Allegiance.

**2. Approval of Minutes**

a. City Council Meeting December 12, 2023

On a motion by Mr. Black seconded by Mr. Kibler, Council unanimously approved the minutes as amended.

**3. Mayor's Issues & City Projects**

a. Responses to Community Forum Items:

Mayor Andrews asked for a moment of silence in honor of Judge Kirby Shealy passing away.

a. Follow up from Community Forum Discussion:

i. Water leak on Pinestraw

Administrator Greenwood said that as of Monday, January 8<sup>th</sup> he believes that the leak was repaired again. He said he would have the area monitored.

ii. Staffing levels of FAPD

Looking back to the beginning of 2022 seventeen officers have left FAPD for retirement and/or other opportunities and sixteen have been hired.

iii. Architectural Review Board

We do not have an Architectural Board and are not considering one at this time, however, in the new zoning ordinance there are design standards that should address some of the concerns that were previously brought up.

iv. Temporary Use of Goats for Lot Clearing

He and the city attorney have reviewed some framework that mirrors the City of Columbia and will have available at the February 2024 meeting.

**4. Public Comment Related to Items on the Agenda:**

Citizens that wish to speak about an item specifically listed on the agenda must call 803-782-9475 by 5 pm the day before the meeting to be added to the list of speakers.

Resident Carlton Giles signed up to speak but was not on the meeting zoom call. Mr. Greenwood said that Mr. Giles was not in support of the DOT's decision.

**5. New Business:**

a. FAPD presentation of new officers and promotions

Chief Don Robinson promoted Officer Ebony Ivy to Lance Corporal and introduced her as the city's new Community Liaison.

b. Discussion and approval of the 2024 City Council Meeting Schedule

On a motion by Mr. Black seconded by Mr. Newton, Council unanimously approved the 2024 meeting calendar.

- c. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING SECTION 21.4.2 (ZONING MAP) OF SAID CODE; PROVIDING FOR A CHANGE IN THE DISTRICT BOUNDARIES OF THE CITY ZONING MAP FOR A 0.4861-ACRE SUBDIVIDED PORTION OF 1462 FLORAWOOD DRIVE (TMS R14005-06-05) FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO C-1 (OFFICE AND LIMITED COMMERCIAL DISTRICT).

Mayor Andrews asked for a motion. With no motion or second, the rezoning request did not pass.

- d. Discussion of recommendations from SCDOT related to a bridge on Lakeland Drive  
Mr. Greenwood stated that the bridge would have to be elevated due to the flood area and distance of the bridge. DOT recommends closing the bridge. Mr. Greenwood will draft a letter to DOT to address the matter.
- e. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING SECTION 21.12 PROVIDING FOR CATEGORIES OF OUTDOOR LIGHTING PROHIBITED IN ALL ZONING DISTRICTS.

On a motion by Mr. Kibler seconded by Mr. Black, Council unanimously approved the ordinance.

- f. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 4508 MOSSHILL ROAD, RICHLAND COUNTY TAX MAP NUMBER R16803-10-03

On a motion by Mr. Newton seconded by Mr. Kibler, Council unanimously approved the annexation.

- g. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 4515 FERNWOOD ROAD, RICHLAND COUNTY TAX MAP NUMBER R14015-07-12

On a motion by Mr. Kibler seconded by Mr. Black, Council unanimously approved the annexation.

- h. A RESOLUTION FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING FOR APPROVAL AND RATIFICATION OF LAW ENFORCEMENT ASSISTANCE AND SUPPORT AGREEMENTS WITH VARIOUS LAW ENFORCEMENT AGENCIES

On a motion by Mr. Kibler seconded by Mr. Newton, Council unanimously approved the resolution.

- i. Discussion of Hospitality Tax Committee recommendations:

- a. AC Flora Baseball: Forest Acres Classic \$30,000

Following discussion on a motion by Mr. Newton seconded by Mr. Kibler, Council unanimously approved the Htax request.

- a. Forest Lake Education Foundation: Run Forest Run! \$2,500

Following discussion on a motion by Mr. Newton seconded by Mr. Kibler, Council unanimously approved the Htax request.

## **6. Old Business:**

- a. Second Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY REVISING CHAPTER 10, ARTICLE II, TO PROVIDE FOR DISPOSITION OF FORFEITED AND CONFISCATED WEAPONS

On a motion by Mr. Black seconded by Mr. Kibler, Council unanimously approved the ordinance.

## **7. City Administrator Report:**

- a. GCMP Update

Administrator Greenwood reported that some of the final touches are being implemented. A final punch list walk through will occur soon.

- b. **FLP Extension Update**  
The completion of the extension is likely to be at the end of March 2024.
- c. **Grants**  
All the funds we are eligible for safety through MASC have been received. There are several more that we are in process of submitting packets.
- d. **Zip Code Project**  
We have letters of support for this project that we are forwarding to our legislators and asking them to return them to us. Council has asked about speaking to FANA and asking them to send a letter of support. This letter is also in process.
- e. **Forest Acres Festival**  
The festival is scheduled for April 13, 2024.

**8. Finance Director Report: Monthly Financial Report**

Assistant City Administrator/Finance Director Smith that we have recognized 23.9% of our revenue in the first six months of the fiscal year. On the expense side we are at 47.96%. We are under budget on expenses although that gap has narrowed due to the third payroll in December 2023. Mr. Smith also presented Council with updated Htax and ARPA fund reports.

**9. Police Chief's Report:**

Chief Robinson reported the November 2023 crime and traffic statistics to Council.

FAPD continues to engage the community through school visits and front porch roll calls.

**10. Community Forum:**

Resident Kathy Marie Davis thanked Council for the new security camera that is active on Valleybrook Road.

Resident Bryan Walters asked if underground utilities are being worked on in front of Crayton Middle School. Mr. Greenwood confirmed that was the case.

**11. Council Items:**

No items to report.

**12. Executive Session:**

On a motion by Mr. Black seconded by Mr. Kibler, Council unanimously agreed to go into Executive Session at 7:05 pm.

- a. Receipt of legal advice related to claims and potential claims by and against the City and other matters covered by Attorney-Client Privilege
  - i. Hydronic Heater litigation
  - ii. VCC recommendations regarding Richland Mall park parcel
  - iii. Personnel matter – FAPD December resignation
  - iv. DUI prosecution training
  - v. Information related to FAPD evidence and property policy
- b. Discussion of contractual matters related to:
  - i. Forest Lake Place Bridge and Park Project and Forest Lake Place Extension
  - ii. Forest Lake Place Extension right-of-way agreements and easements
  - iii. Proposed lease arrangement regarding greenspace property
  - iv. Potential purchase of vacant property
  - v. Clemson Avenue underground electric line

**NOTE: Items discussed in Executive Session may result in action by City Council upon its return to general session**

On a motion by Mr. Oliver seconded by Mr. Black, Council returned to Regular Session.

On a motion by Mr. Newton seconded by Mr. Black, Council unanimously authorized the City Administrator to sign the change order for Forest Lake Place Extension in the amount of \$95,000 utilizing ARPA funds and if needed HTax funds for the purposes of electrical connections as discussed in Executive Session.

On a motion by Mr. Black seconded by Mr. Newton, Council unanimously authorized the City Administrator to negotiate a letter of intent as discussed in Executive Session for purchase of a vacant property.

**13. Adjourn**

On a motion by Mr. Kibler seconded by Mr. Black, Council adjourned at 10:02 pm.

Respectfully submitted,

Maria Queen  
Administrative Coordinator  
City of Forest Acres